



St Michael's, Howe Bridge

Standing Order Instruction

To the Manager of	Bank
Bank's address:	
Post Code:	
Payer Details:	
Account Name:	_____
Sort Code:	__ - __ -
Account Number:	_____
<i>Please pay to:</i>	
Howe Bridge Church	
At: Royal Bank of Scotland, Drummond House, 1 Redheughs Avenue. Edinburgh EH12 9 JN	
Sort Code: 16-12-19	Account No: 11496900
The sum of: £	
In words:	
Date of commencement:	
Date of Final Payment: Until Further Notice \	

Signed:



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Gift Aid declaration

St Michael's, Howe Bridge

Donor Details:

Title: Mr/Mrs/Miss/Ms/Rev'd/Dr/ Other:.....

Christian Name(s):

Surname:

Address:.....

.....Post Code:.....

Please treat as Gift Aid donations all qualifying donations I have made in the last 4 years and all subsequent donations until I notify you otherwise.

I am a UK Taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed: _____	Date: _____
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Please Notify St Michael's if you:

- † **Want to cancel this declaration**
- † **Change your name or home address**
- † **No longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.**

If you pay Income Tax at the higher or additional rate to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

February
2016

NB. This Parish complies with its obligations under the General Data Protection Regulation and as such will only use your personal data for the purposes of processing Gift Aid as required by HMRC and claiming appropriate tax relief. Please request a copy of our Privacy Notice to find out more about how your personal data is treated.

