

**Minutes of a meeting of St Buryan Parochial Church Council Meeting
held on Monday 9th September 2024 at 5pm**

Present:			
Caroline Amos (Lay Chair) Local Worship leader, Deanery Synod Rep	CA	Carrie Snaden (Safeguarding Officer and Publicity)	CS
Linda LaRoche (Churchwarden)	LL	Mary King (Musical Director) (Local Worship Leader)	MK
Julia Dodge (Treasurer)	JD	Janet Standing (Clerk)	JS
Prayers:		Apologies;	
CA opened the meeting with a prayer		Fiona Vinnicombe Churchwarden, Fund Raising Coordinator, Deanery Synod Rep	FV

No.		Action
1	Minutes of the previous meeting held on 8th July 2024 The minutes were signed as an accurate record	
2	Matters Arising: There were no matters arising. (A comment was made about the presence of bats in the porch – it was noted that none had been seen recently but to be aware they may be present)	
3	Safeguarding: <ul style="list-style-type: none"> ● Nothing to report ● Dashboard & HUBs: Notification had been received via the Parish Dashboards Team to inform us that our Safeguarding Dashboard has been upgraded. The CofE has published 5 national safeguarding standards against which parishes evaluate their progress and at the same time a few new dashboard lights have been added to the dashboard. To comply with good practice, Caroline, Fiona and Linda would aim to meet prior to the November meeting to complete data input. Once this is up to date progress through the standards can be achieved. 	CA FV LL
4	Finance: <ul style="list-style-type: none"> ● Alarm Guard: JD had been in touch but an invoice had still not been received. Work had now been undertaken on the door ● Finance report had been circulated prior to the meeting ● Following the recent presentation from one of the Trustees of the YMCA it was noted that the retiring collection raised £140. It was agreed that this amount would be added to that collected from coffee monies at the end of the year ● It was noted that a sum of £11 had been transferred to the bell 	

	<p>fund to cover what was taken on the SumUp Machine on the recent “Ring a Bell” day. An email has been sent to Miranda to explain this and the grant repayment for the VAT giving her an up to date figure of what stands in the bell fund. Thanks were expressed for the completion of the VAT report by SD</p> <p>It was noted that Stephen Dodge would be attending the first part of the October meeting to explain the proposed format for the annual report.</p>	
5	<p>Church warden’s report:</p> <ul style="list-style-type: none"> ● Churchyard maintenance continues to be an ongoing issue in respect of time and cost involved. The possibility of a grant to help with keeping the churchyard tidy linked with Creation Care was suggested however in the meantime the situation will continue to be monitored and remain as an ongoing agenda item. ● A memorial sentence is still to be added to the Remembrance Book. LL agreed to check previous copies of minutes to identify the actual wording. Once wording agreed, inform Janet Pascoe to add to Remembrance Book ● School assembly visits continue in each of the three schools, each half term, (18 visits per year). Regular monthly services continue at Menwinnion Residential Home. Home communion is delivered to one person on a regular basis and to anyone else as necessary 	LL
6	<p>Fundraising;</p> <ul style="list-style-type: none"> ● Bunting would be beneficial for use at events and could be used for the harvest festival ● A poster had been prepared for the harvest lunch to which the chapel have been invited. 	
7	<p>Organ:</p> <ul style="list-style-type: none"> ● Mary presented to the meeting three quotes for work to be carried out on the organ & to replace leathers on the pedal board: <ol style="list-style-type: none"> 1. Lance Foy had produced a quote of £3,600 + VAT to carry out the work required 2. Willis quoted £220 + vat to give an initial assessment – this sum excluded any work to be carried out 3. Harrison & Harrison quoted £582 + VAT to give an initial assessment - this sum excluded any work required. <p>It was noted that all previous work had been carried out by Lance Foy who knew the organ very well and his work is of an acceptable standard. It was therefore proposed (LL) and seconded (CS) with the PCC agreeing unanimously that Lance be asked to undertake the work at his earliest convenience.</p>	MK

	<ul style="list-style-type: none"> ● If money was donated in the future for the improvement and restoration of the organ, (ringfenced funding), any funds spent on the work could be returned to the general Church funds 	
8	<p>Historic Stone: 13th Century Grave Slab: This slab is fixed to the West wall of the North Aisle. A recent visit from Ann Preston Jones from Historic England identified that the slab, has significant historic value, extremely rare in Cornwall and of great importance. A detailed description of its value has been received which also identifies their concerns over its current condition. A recommendation has been made that the stone be protected and preserved. The PCC would seek advice from Ann Preston Jones. There would be a separate working party to investigate and take on this work. CS agreed to investigate the possibility of a grant to help with obtaining an initial conservation report and estimate.</p>	CS
9	<p>Worship Rota;</p> <ul style="list-style-type: none"> ● Christmas arrangements; ● Male voice choir concert on 19th December at St Buryan Church ● Pipers Choir have a concert on the 11th December at St Buryan Church ● St Buryana Singers concert on 18th December at The Chapel ● St Levan Carol Service Sunday 15th December ● St Buryan Carol Service Tuesday 17th December at 6.30pm The present carol sheets will be used ● Crib Service at 4pm on 24th December and Midnight Communion at 10pm on 24th December ● St Levan would like to hold an All Souls Service on 2nd November. Agreed ● 30th December St Levan are considering a singing/refreshment event. ● It was suggested that stories by the tree for children could take place during December Storytime/Messy Church ● Christingle will take place on 8th December ● Candles need to be prepared for the Taize service ● A slight change to the wording on the Taize poster was suggested. To read “Everyone Welcome” (instead of “no experience necessary” ● Discussion concerning the Taize services took place suggesting that more time be allowed for silence before the chant. Mary suggested some form of uplighting to enhance the area by the Taizettes. She said she would purchase a nebulous light which could be trialed at the service. ● It was noted that a baptism is taking place during the Eucharist Service on December 8th. 	

	<p>Other Services; Mary handed out a booklet used at a Morning Prayer service she had recently attended at St Peter’s Church in Pilning. She felt it to be very uplifting and asked the PCC to have a look at the style used and discuss possibility for our own use.</p> <ul style="list-style-type: none"> • It was resolved to invite the Chapel to join in the Remembrance Service 	
10	<p>Correspondence;</p> <ul style="list-style-type: none"> • Saturday 19th October Lanlivery Bell ringers would like to ring the bells at St Buryan Church, this has been passed to Miranda • The advert for an Incumbent would go live in September. • There are bats roosting in the Porch and as they are a protected species this had to be considered when arranging for any work to be carried out • It was important as far as possible that the Church door was kept closed to prevent the bats flying into the Church 	
11	<p>Date of next Meeting; 14th October 2024 at 5pm SD would attend to discuss the layout of the Annual Report</p>	
12	<p>The meeting closed with The Grace at 6.20pm</p>	

Signed:.....

Date:.....

CAROLINE AMOS (LAY CHAIR)