

**The Parish of All Saints and St Wistan
Wigston Magna**

*within the Wigston Benefice
and the Diocese of Leicester*



ANNUAL REPORT
of WIGSTON MAGNA PAROCHIAL CHURCH COUNCIL
for the year ended 31st December 2021

and

**Agenda, Minutes & Reports for the
Annual Meeting of Parishioners and the Annual
Parochial Church Meeting**

Sunday 22nd May 2022
11.30am

The Annual Meeting of Parishioners

Sunday 22nd May 2022 at 11.30am

AGENDA

1. Opening Prayers
2. Appointment of minute taker for this meeting and the APCM
3. Apologies for Absence
4. Minutes of the Annual Meeting of Parishioners 23rd May 2021
5. Election of Church Wardens

Immediately followed by

The Annual Parochial Church Meeting

AGENDA

1. Minutes of Annual Parochial Meeting – 23rd May 2021
2. Matters Arising – *that are not otherwise covered by the reports*
3. Elections:
 - 4 members of the Parochial Church Council
4. Presentation of Annual Accounts and Treasurer's Report
5. Appointment of an Independent Examiner
6. Presentation of Annual Reports:
 - a) Report of the Parochial Church Council (PCC)
 - b) Clergy Report
 - c) Safeguarding Report
 - d) Electoral Roll Report
 - e) Churchwardens' Report
 - f) Deanery Synod Report
7. Any other business (*it is appreciated if this is notified ahead of time*)
8. The Grace.

Minutes of the Annual Meeting of Parishioners

Sunday 23rd May 2021 at 11.00am

Present: Rev Trevor Thurston Smith – Rector of The Wigston Benefice (Chair), Patrick Thacker, Winsum Wright, Stanley Rowland, Brenda Towler, Carol Munton, Dennis Daw, Denise Daw, Brenda Fellows, Marguarite Sturgeon, Anne Ashton, Bill Hardy, Richard Carter

1. Rev'd Trevor Thurston Smith welcomed everyone and opened the meeting with prayers.
2. Apologies were received from Fr Chris Johnson and Julie Chaplin.
3. The proposal that the minutes of the Annual Meeting of Parishioners held on the 25th October 2020 be declared an accurate record was proposed by Patrick Thacker and seconded by Dennis Daw, all voted unanimously in favour.

4. Election of Church Wardens 2021-2022.

The following nomination forms had been received.

- Patrick Thacker - proposed by Stan Rowland and seconded by Dennis Daw.
- Winsum Wright - proposed by Stan Rowland and seconded by Dennis Daw.

There being no other nominations, Patrick Thacker and Winsum Wright were duly elected Church Wardens for 2021-2022

The meeting closed at 11.10am

Signed as a true record:

Date:

Minutes of the Annual Parochial Church Meeting

Sunday 23rd May 2021 at 11.10am

Present: Rev Trevor Thurston Smith- Rector of The Wigston Benefice (Chair), Patrick Thacker, Winsum Wright, Stanley Rowland, Brenda Towler, Carol Munton, Dennis Daw, Denise Daw, Brenda Fellows, Marguarite Sturgeon, Anne Ashton, Bill Hardy, Richard Carter

1. Apologies were received from Fr Chris Johnson, Julie Chaplin, Steve Warden

2. The proposal that the minutes of the APCM held on 25th October 2020 were a true account was proposed by Patrick Thacker and seconded by Stan Rowland. All voted unanimously in favour.

3. **Matters Arising:** There were no matters arising.

4. **Election of 3 PCC Members:**

3 existing PCC members had reached the end of their 3 year term. All 3 were willing to stand for re-election and were nominated as follows:
Brenda Towler - *Proposed - Dennis Daw Seconded - Patrick Thacker*
Stephen Warden - *Proposed Bill Hardy Seconded - Patrick Thacker*
Caroline Wordsworth - *Proposed Stan Rowland Seconded - Julie Chaplin*

There being no further nominations, all 3 were declared elected to serve for the next 3 years.

5. **Presentation of Annual Report.**

Fr Trevor presented the Annual Report in printed form, explaining that it was briefer than usual due to last year's APCM being deferred until October due to Covid/lockdown. It nevertheless presented all the necessary information and reflected the activities and frustrations of the last few months.

6. **Electoral Roll Officer's Report.**

Winsum Wright presented the following report:

From the last APCM 2020 we recorded 52 resident and 10 non-resident members of the ER - a total of 62. The 2021 Electoral Roll now stood at 51 resident and 10 non-resident, 1 member having deceased. Current total 61.

7. Election of sidespersons:

In line with decisions made at previous APCMs, and in view of many sidepersons not being present, it was suggested that the PCC would appoint sidespersons when the Covid regulations relax and we can revert to the old system of meeting and greeting.

8. Treasurers Report & Presentation of the Accounts.

Steve Warden, PCC Treasurer, had prepared the audited accounts and a report which were received in printed form.

9. Churchwardens' Report

Patrick Thacker gave a brief verbal report which was mainly about St Wistan's. A successful information Day had been held the previous day.

10. Deanery Synod

Winsum Wright delivered the following verbal report:

Since the last APCM (October 2020) and due to lockdown and not being able to meet face-to-face, it was decided to hold a meeting via Zoom on 07 October 2020 for the Gartree Deanery, to gather and worship and share our experiences over the last 8 months. A second deanery meeting was also via Zoom on 10th Feb 2021. Topic for this meeting was Discipleship and Lay Vocations by Liz Rawlings, with Corinne Aldins and Andy Smith who detailed the changes in discipleship and lay vocations in the diocese.

11. A.O.B

None.

The meeting ended with the Grace at 11.30am.

Signed as a true record:

Date:

Reports for 2022 Meeting

6a) PCC Report

Administrative Information

This report is presented by the Parochial Church Council of the Ecclesiastical Parish of All Saints and St Wistan, Wigston Magna.

All Saints' Parish Church is located on Moat Street, Wigston Magna, and the Church of St Wistan is situated on Church Nook, Wigston Magna. The parish is part of the Wigston Benefice formed on 1st June 2014. The parish is in the Diocese of Leicester and its official correspondence address is:

until January 2022
The Rectory
8 Harrogate Way
Wigston
LE18 3YB

from January 2022
(during vacancy)
St Thomas' Vicarage
9 Hindoostan Avenue
Wigston
LE18 4UD

The Revd Trevor Thurston-Smith SMMS was Incumbent (Rector) of the Benefice until January 2022. His departure to St Matthew's Perry Beeches in the Diocese of Birmingham was announced during Autumn 2021.

The Revd Christopher Johnson is Associate Vicar of the Benefice.

Ms Julie Chaplin was licensed as a Reader by the Bishop of Leicester prior to leaving the Benefice in November 2021.

PAROCHIAL CHURCH COUNCIL FOR 2021

- **Aim and purposes**

Wigston Magna Parochial Church Council (PCC) has the responsibility of co-operating with the clergy of the Wigston Benefice in promoting the ecclesiastical parish and the whole mission of the Church - pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the All Saints Church Room, Bushloe End, Wigston Magna.

The Parochial Church Council is a charity registered with the Charity Commissioners (No.1176458).

The method of appointment of PCC members is set out in the Church Representation Rules (CRR) and membership of the PCC consists of the licensed clergy and lay ministers within the Benefice, Church Wardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services are encouraged to register on the Electoral Roll and stand for election to the PCC. Two members of the PCC sit on the Deanery Synod, providing the PCC with a link between the parish and the wider structures of the church. Customarily, the Chair of Wigston Magna PCC is taken by the Rector or by an elected Vice-Chair at their request or in their absence.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC meets regularly in order to fulfil its obligations. Matters are attended to by correspondence where necessary between meetings.

In order to fulfil its function the Council has the following sub committees:

Standing Committee

Membership: Rector, Vice-Chair, Church Wardens, Treasurer, Secretary and two members elected by the PCC. This committee sets the agenda for the PCC and conducts business on behalf of the full Council between meetings. The Committee is limited to expenditure of £500 on any single item.

Working Parties and ad hoc groups are appointed for the following matters:

Finance Group

Individuals appointed to specific tasks on behalf of the Council:

- Safeguarding Co-ordinator for children, young people and Vulnerable Adults
- Church Room Bookings officer
- Electoral Roll Officer

The Council employs;

- An Organist

Persons serving on the Council during 2021

Ex officio		
The Revd Trevor Thurston-Smith	Rector	
The Revd Christopher Johnson	Associate Vicar	
Julie Chaplin	Reader (<i>until November 2021</i>)	
Patrick Thacker	Churchwarden (<i>also Deanery Synod Representative</i>)	
Winsum Wright	Churchwarden (<i>also Deanery Synod Representative</i>)	
The Revd Nick Baker	Assistant Curate	
The Revd Paul Betts	Assistant Curate (<i>from July 2021</i>)	
Elected		
	Term began	Term ends
Margery Whait	2019	2022
Carol Munton	2019	2022
Bill Hardy	2019	2022
Stan Rowland	2020	2023
Dennis Daw	2020	2023
Vacant	2020	2023
Mr Stephen Warden	2021	2024
Mrs Caroline Wordsworth	2021	2024
Brenda Towler	2021	2024

The Electoral Roll is revised in accordance with the requirements of the Church Representation Rules and a report is given at the APCM by the Electoral Roll officer.

Objectives and Activities

The PCC is committed to the following objectives and activities:

- Regular public worship open to all
- The provision of sacred space for personal prayer and contemplation
- Pastoral work, including visiting the sick and bereaved
- Teaching Christianity through sermons, courses and small groups
- Leading Collective Worship (Assembly) in schools
- Promoting Christianity through the staging of events and meetings and the distribution of literature
- Promoting the whole mission of the church through provision of activities for people of all ages and abilities
- Encouraging and enabling individuals to be faithful and effective disciples of Jesus Christ.

Achievements and Performance

Throughout 2021 we have tried to offer a range of worship within our Inclusive Catholic tradition. While the church had to be closed again for public worship due to further Covid-19 restrictions between January and Easter 2021, alternative worship was offered on line (recorded services on 'You Tube', live Services on 'Zoom') with pointers to other on-line resources, and printed resources for each Sunday were posted out to those parishioners who were believed or known to be without internet access and who have been unable to return for worship in church.

Mid-2021 saw the return to a more 'normal' pattern of worship with the return of midweek masses, unrestricted attendances at Occasional Offices, and some more limited gatherings in person. Worship in All Saints remained subject to social-distancing requirements beyond the end of 2021.

The Revd Trevor Thurston-Smith was a Foundation Governor at All Saints CofE Primary School, Wigston, leading Collective Worship in the school on a regular basis as well as visiting on other occasions where possible. The School normally holds end of term services in All Saints Church three times a year. Groups from other local schools would normally have visited the church regularly and bookings were in place for this to resume in 2022. Normally several schools hold carol services in All Saints during December, but sadly this wasn't possible this year due to lockdown.

A Benefice Lent Course was held online via Zoom.

In October 2021 a Pilgrimage to the Shrine of Our Lady of Walsingham, Norfolk was held.

The process for the closure of St Wistan's as a place of worship is ongoing and currently sitting with the Church Commissioners.

The monthly service at Amberwood Care Home was set to return in early 2022.

Our Benefice website and Facebook page is used along with a weekly e-mailing list.

b) Clergy Report

In many ways, I feel like an interloper in writing the 'Clergy Report' for 2021. This is simply because the bulk of the priestly ministry at All Saints was undertaken by Fr Trevor Thurston-Smith in the previous year. This was prior to the announcement in September 2021 of his departure to become Vicar of St Matthew's Perry Beeches in the Diocese of Birmingham in early 2022. We owe Fr Trevor a debt of gratitude for his ministry among us over the last 7 & ½ years, bringing together the newly formed Wigston Benefice from scratch.

2021 remained a year marked by the looming threat and challenge of Covid-19, a threat which included the closure of our church buildings once again from January – April. It was a great joy to be able to gather in All Saints for worship once again on Easter Day, however, and for the gradual easing of some restrictions to continue throughout the year. It was a particular joy to be able to hold weddings, baptisms and funerals without restraint on numbers following the difficulties of 2020. It can only be hoped that these restrictions now remain a thing of the past.

There was the joy of Fr Nick's ordination as priest and his first mass - both at St Thomas', and also Fr Paul's ordination as deacon at Leicester Cathedral in July 2021. It's a pleasure to minister alongside them and I look forward to seeing how God will use each of us in our ministry alongside each of you.

Looking ahead to the current situation as we meet, the Benefice remains in 'vacancy' and a process is underway between the Archdeacon and the PCCs of the Benefice as they look to fill the post of Rector of the Wigston Benefice. There will be further updates on that in due course. We await

further news of how the diocesan *Shaped by God Together* programme will pan out.

For the time being, we remain one of the better-staffed benefices in terms of clergy and we hope and pray that you will not be afraid to contact one of us if you feel you need to - please don't think 'oh, they're too busy'! Please, please, please don't assume that we have extra-sensory perception though - if there's a problem, an issue, or you need our help - please get in touch rather than assuming we will 'just know'!

I always remain hugely grateful to all of those who work behind the scenes to keep the life and ministry of All Saints' going through good and bad and particular thanks go to Patrick and Winsum, our wardens, for their work and support in keeping things going here.

It remains to be seen what else 2022 will throw at us. Doubtless, there will be further challenges to overcome and further opportunities to take. As always, however, we pray fervently that we may be as faithful to the God who calls us into his service as he is to us.

Fr Christopher Johnson
Associate Vicar

c) Safeguarding Report

The duty of safeguarding is incumbent not just upon the PCC but upon the whole church community as we seek to protect all God's people and to promote a safer church.

There are also statutory duties that the PCC must keep in good order and up to date, particularly in matters of policy, implementation, training and good practice in relation to safeguarding.

Having completed an annual review in preparation for the 2022 APCM, we have identified several areas which require attention and work over the coming year:

Training

- * All PCC members must have up-to-date training as required by the Church of England.
- * Others who undertake specified roles will need to complete safeguarding training as specified by Church of England guidance.
- * A log will be maintained of training and DBS checks.

Policies & Information

- * PCC policies in relation to safeguarding will be updated and adopted for the coming year prior to the APCM in May 2022.
- * The policy folder will be updated and kept in church.
- * Relevant safeguarding contacts and other required information will be displayed as required by current CofE guidelines.
- * A safer recruitment policy and procedure will be put before the PCC and implemented during the coming year.

Other matters

- * Clarity is required regarding safeguarding and hire of the Church Rooms in relation to the provisions required by national policy and guidance.
- * Church activities will be reviewed in relation to safeguarding policies and First Aid requirements and action taken where required.

*Caroline Wordsworth, Safeguarding Co-Ordinator
& Fr Christopher Johnson, Associate Vicar*

d) Electoral Roll Report

The Electoral Roll from the last APCM 2021 recorded 51 as resident and 10 Non-Resident on roll bringing a total of 61.

At present, one person has been removed from the Electoral Roll, 3 names has been added, as it stands at present – 53 resident, 10 non-resident – bringing a total of 63 currently on the Electoral Roll when it closed prior to the APCM meeting in May 2022.

*Winsum Wright
Electoral Roll Officer*

e) Churchwardens' Report

Since the APCM meeting in 2021 the following has taken place:

Quinquennial Inspections: All Saints Church on 14 July 2021 and of St Wistan's in mid-2021 but reinspected on 4 February 2022 to review collapsed masonry. Inspected by Mark Stewart.

The Boilers in the Church and Church room have both been serviced. Ecclesiastical Insurance arranged for gas and electrical inspections of the Church boiler. Both churches have had the lighting conductors tested and were ok.

A Card reader is now up and running to receive contactless donations and online donations are also now possible via the website and QR codes.

Fr Trevor has returned his keys for the church and rectory, Patrick and Winsum will be going to the house to make sure everything is ok and updating the diocese.

*Patrick Thacker and Winsum Wright
Churchwardens*

f) Deanery Synod Report

Three Deanery Synod meeting have taken place since the last APCM

We met again on 9th June 2021, via Zoom, the main speaker of the evening was Andrew Quigley, the subject in discussion the Eco church run by *Arocha*. He explained about the questionnaires that churches needed to fill in covering five areas, there is a lot of information on the website. He also mentioned that the Diocese is working to becoming an Eco Diocese and will need to have 20% churches registered and mention was also made of the net zero carbon pledge by 2030 which has been agreed with the General Synod.

The next Deanery meeting took place at St Paul's Oadby in person for the first time since lockdown on 29th September 2021, the discussion for the night – Resourcing church by Alison Iliffe and Rob Miles, we watched a presentation.

We had a recent Deanery meeting on 9th February which was face to face and the guest speaker was Adrian Trotter, the lay director of Leicester Anglican Cursillo, the topic was Cursillo, explained what Cursillo is and what is not, (Paul Betts went on one of these about eight years ago), we learnt about the origin of Cursillo which are short courses in Christianity which began in Spain and the first one in Leicester in 1994. You can find more information www.leicestercursillo.org the course helps people grow in faith through prayer, study and action.

The next Deanery Synod will be in June 2022.

*Winsum Wright
Deanery Synod Rep*

The APCM is followed by
Meeting of the Parochial Church Council

1. Elections:

Vice Chair (*not clergy*)

Treasurer

Two Members of Standing & Finance Committee

PCC Secretary

Electoral Roll Officer

Safeguarding Officers

2. Dates of next meeting:

Standing Committee: Wednesday 29th June. 7.30pm

PCC: Wednesday 13th July. 7.30pm

Statement of Accounts

2021