



Role description signed off by: Archdeacon of Suffolk Date: April 2023

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title	Rector
Name of benefice	Sole Bay Team Ministry
Deanery	Waveney and Blyth
Archdeaconry	Suffolk
<i>Initial point of contact on terms of service</i>	Archdeacon of Suffolk, The Ven Rich Henderson

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice. To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To work together as the Rector to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure that a high standard of worship, preaching, and pastoral care is provided.
To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
To ensure compliance and effective practice regarding all safeguarding matters including training.

Develop and foster vocations to lay and ordained ministries.
Schools
To work closely with the local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role.
Specific tasks and responsibilities
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Be willing to contribute to community life in the benefice.
Work as appropriate with the neighbouring benefice of Wrentham to strengthen mutual support and mission.
It is expected that you will help start two new worshipping communities in the parish/benefice within the first five years of the post, as part of the <i>Growing in God</i> strategy. (Such as, Messy Church, Youth focused congregation)

3 Key contacts								
Generic								
<table border="0"> <tr> <td>Bishops</td> <td>The Deanery Chapter & Synod</td> </tr> <tr> <td>The Archdeacon</td> <td>The Churchwardens</td> </tr> <tr> <td>The Rural Dean</td> <td>The Lay Chair</td> </tr> <tr> <td>The PCCs</td> <td>Headteachers</td> </tr> </table>	Bishops	The Deanery Chapter & Synod	The Archdeacon	The Churchwardens	The Rural Dean	The Lay Chair	The PCCs	Headteachers
Bishops	The Deanery Chapter & Synod							
The Archdeacon	The Churchwardens							
The Rural Dean	The Lay Chair							
The PCCs	Headteachers							
Specific								
Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)								
Aspirational								
Build on existing links with other agencies. Connect with holiday makers and those who visit the area for rest and leisure.								
Supportive								
The Archdeacon, who will review this role description with you when you are six months into post. The Lay Chair The Rural Dean								

Diocesan Director of Mission and Ministry Archdeacon for Rural Mission	
Patrons	
<ul style="list-style-type: none"> • The Sole Bay Team Ministry Patronage Board – consisting of :- The Bishop of St Edmundsbury and Ipswich and every vicar in the team ministry, any member of the team to whom section 20(3A) of the 1983 Measure applies and any person having special responsibility for pastoral care under section 20(8A) of the 1983 Measure • Mr Robert Rous • Sir Charles Nicholas Gervaise Blois Bt • Simeons Trustees • Susan Lady Gooch • Any team council established for the new benefice, whether pursuant to clause 8 hereof or a scheme under the Church Representation Rules, which shall have one vote and shall be represented at any meeting of the board by two lay members of the council authorised to act and vote on behalf of the council. 	
Role context and any other relevant information	
The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.	
An understanding of the Centenary Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.	
The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.	

4 Benefice Summary	
Parishes	Blythburgh Reydon Sotherton South Cove Southwold Uggeshall Walberswick Wangford
Churches	Blythburgh : Holy Trinity (Grade I) Reydon : St Margaret of Antioch (Grade II) Sotherton : St Andrew (Grade II) South Cove : St Lawrence (Grade I) Southwold : St Edmund, King and Martyr (Grade I) Uggeshall : St Mary (Grade I)

	Walberswick : St Andrew (Grade I) Wangford : St Peter and St Paul (Grade I)
PCC	The PCCs seek to work together, to be supportive and effective in mission and growth. The Team Council has oversight of team activities.
Schools and Colleges	Southwold County Primary School Reydon County Primary School St Felix Independent School, Reydon Pakefiled High School (catchment school) Sir Leman High School Beccles There are other High Schools in the wider area that local young people attend.
Churchwardens	Blythburgh :1 Reydon : 2 Sotherton : 2 South Cove : 2 Southwold : 1` Uggeshall : 1 Walberswick : Wangford : 2
Ministers	Team Vicar Assistant Priest Reader Retired Clergy x 4 Lay Elders x 4 Licensed Preacher
Buildings	St Edmunds Hall, Southwold (Southwold Arts Centre) The Old School Hall, Uggeshall The Cottage, Uggeshall
Churchyards (Open or closed)	Blythburgh : open Reydon : open Sotherton : open South Cove: open Southwold : closed for burials Uggeshall : open Walberswick : open Wangford : open
Population	Blythburgh : 336 Reydon : 2,547 Sotherton : 81 South Cove : 25 Southwold : 950 Uggeshall : 170 Walberswick : 380

	Wangford : 591
Average Sunday Attendance	Blythburgh : 24 Reydon : 24 Sotherton : 55 & 1 (+22 online devices) South Cove :18 Southwold : 80 & 8 Uggeshall : 10 Walberswick : 20 & 3 Wangford : 18 (Second figure is children)
Parish Share	2022 : £138,011 - £138,012 Received (100%) 2021 : £137,291 - £137,291 Received (100%) 2020 : £138,617 - £138,751 Received ((100.10%)
Expenses	Reimbursed in full
Resolutions	n/a
Church Tradition	Central
Pastoral re-organisation	There is none currently planned for the benefice but an openness to possible reorganisation will be expected from the postholder in light of other deanery vacancies and appointments.
Presence of other Christian denominations	Roman Catholic Methodist United Reformed
Presence of other faith communities	No