

Using Eventbrite, a participant books a place on a Safeguarding Leadership Course (Courses are completed in two sessions, two weeks apart and each lasting two hours).

Three weeks before Session One:  
You will receive a course workbook which includes the pre-course tasks.

Five days before Session One:  
Please return your completed workbook to:  
[safeguarding.training@cofesuffolk.org](mailto:safeguarding.training@cofesuffolk.org)

Session One:  
This is a 90-120 minute session comprising three exercises focusing on prevention and culture, leadership and capacity.

Two weeks inbetween Session One and Two:  
You will have three tasks to complete within your workbook. These do not need to be sent back to the trainers prior to the next session, but their completion is essential for participants to engage with Session Two.

Session Two:  
This is a 90-120 minute session focused on recognising, assessing and managing risk and victims and survivors.

Five weeks after Session Two:  
An automated email from Eventbrite should remind you that in a week's time you should be submitting your completed Evaluation Tasks.

Six weeks after Session Two:  
Please complete your Evaluation Tasks six weeks after the course to appropriately evaluate the outcomes, the learning you have taken from it and how this learning will be put into practice.  
Completed Evaluations should be sent to:  
[safeguarding.training@cofesuffolk.org](mailto:safeguarding.training@cofesuffolk.org)

Eight weeks after Session Two:  
Trainers will read and review the participant Evaluations.  
Certificates will be issued to those who have satisfactorily completed the course.

13 weeks in total