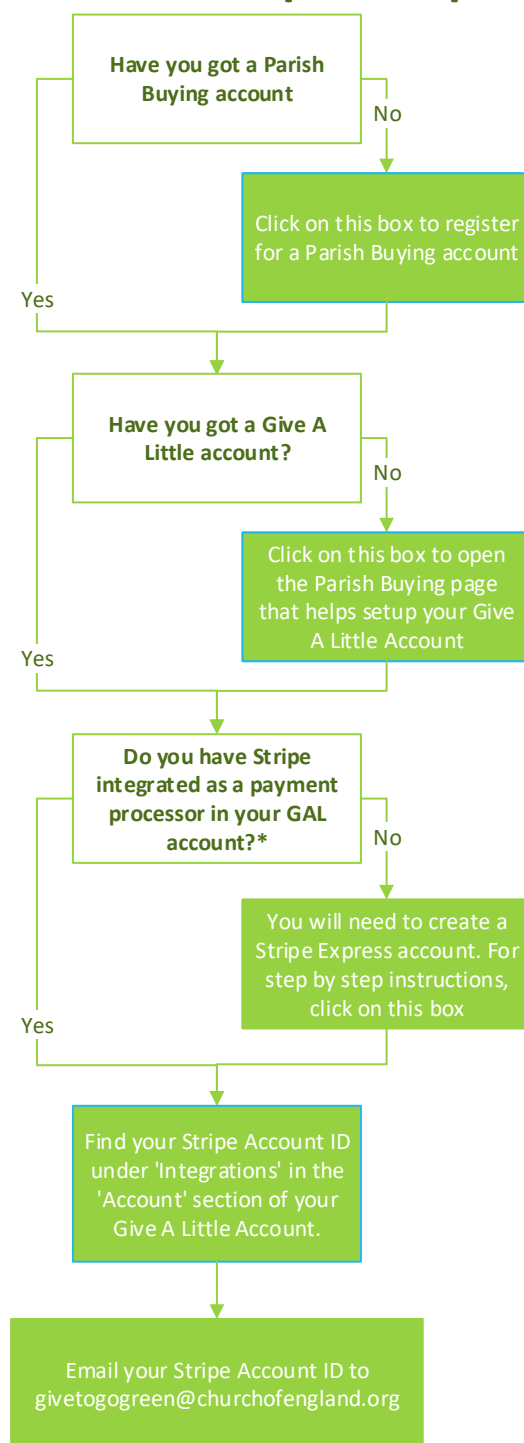


## Account Checklist

### GAL and Stripe Setup



\* If you're not sure, please see page 2 for more information.

### Diocesan Representatives

#### Diocese of Chester

Katy Purvis  
Net Zero Carbon Project Officer  
katy.purvis@chester.anglican.org

Caroline Hilton  
DAC Secretary  
caroline.hilton@chester.anglican.org

Bessia Kanengoni  
Digital Giving Advisor  
bessia.kanengoni@chester.anglican.org

#### Diocese of Exeter

Sophie Phillips  
NetZero Carbon Officer  
sophie.phillips@exeter.anglican.org

Brigit Kiyaga  
Mission Resources Advisor  
brigit.kiyaga@exeter.anglican.org

#### Diocese of Sodor and Man

Louise Whitelegg  
Net Zero Officer  
carbon.zero@sodorandman.im

#### Diocese of Southwark

Jonathan Walter  
Net Zero Carbon Programme Manager  
jonathan.walter@southwark.anglican.org

Gemma Curran  
Generous Giving Advisor  
gemma.curran@southwark.anglican.org

#### Diocese of Derby

Sam Ojok  
Diocesan Environment Officer  
sam.ojok@derby.anglican.org

Steve Johnson  
Giving Advisor  
steve.johnson@derby.anglican.org

#### Diocese of Leeds

Beth Vickers  
Stewardship Officer  
beth.vickers@leeds.anglican.org

#### Diocese of St Eds & Ips

James Rolls  
Net Zero Carbon Officer  
james.rolls@cofesuffolk.org

Julie Podd  
Parish Resources Manager  
jjulie.podd@cofesuffolk.org

Emma Denton  
Giving Advisor  
emma.denton@cofesuffolk.org

#### Diocese of Winchester

Lucy Howlett  
Net Zero Officer  
lucy.howlett@winchester.anglican.org

Jordan Shepherd  
Generous Giving Promoter  
jordan.shepherd@winchester.anglican.org

Jayne Tarry  
Parish Support Manager  
jayne.tarry@winchester.anglican.org

## Stripe Account Setup

You can check if you have already integrated your Give A Little account with Stripe by:

1. Logging into your Give A Little account.
2. Clicking on 'Account'.
3. Then click on 'Integrations'.
4. Under 'Payment card processors', you'll see a section for Stripe which will either show details for a connected account, or invite you to create an account (see screen grabs below).

The image shows two side-by-side screenshots of the Give A Little account dashboard. Both screenshots show the 'Integrations' section under the 'Account' menu. The left screenshot shows a 'Stripe — Express account' with a 'Continue account setup' button. The right screenshot shows a 'Stripe — new Express account' with a 'Create a Parish Buying Stripe account' button.

If you need to create a Stripe Express account, click the button below to view our step-by-step guide.

[Create a Stripe account](#)

Once you have integrated with Stripe, don't forget to share your account ID with the Give To Go Green team (see the instructions on the right hand side).

**Q: We have SumUp integrated with our Give A Little account already - do we also need a Stripe account?**

A: Yes. You can use SumUp and/or Stripe for fundraising but in order to receive your match funds you must have set up a Stripe account at the start of your Give to Go Green fundraising.



**Q: Our church already has a Stripe account that we use for other things. Can we just use that?**

A: Unfortunately not. You will need what's called a Stripe Express account in association with Parish Buying, which can only be created via Give A Little.

## Sharing your Stripe Account ID

Once you have setup your Stripe Express account through Give A Little you will need to share your account ID with our team by emailing [givetogogreen@churchofengland.org](mailto:givetogogreen@churchofengland.org).

To find your account ID:

1. Log into Give A Little
2. Navigate to the 'Account' section
3. Click on 'Integrations'
4. Under the 'Stripe - Express account' section you will find your ID (see image below).
5. Copy and paste the account ID into an email to [givetogogreen@churchofengland.org](mailto:givetogogreen@churchofengland.org).

### Payment card processors

The image shows a screenshot of the Stripe Express account setup page. The account ID 'acct\_10NchRBBEhAYfC3w' is highlighted with a blue arrow pointing to it.