Admissions
10 top tips

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What we should achieve:

• The legal aspect of admissions
• The admissions cycle
• Top tips for dealing with admissions in the reality of day-to-day school life.
Legalities....

The Code

The SAO

School Admissions Code
Mandatory requirements and statutory guidance for admission authorities, governing bodies, local authorities, schools adjudicators and admission appeals panels

September 2021
The admissions cycle (a **must**)

Any changes?
Full consultation
Proposed policy
Determined policy 28\(^{\text{th}}\) February
Publication of policy 15\(^{\text{th}}\) March

*Stick to this “must”- your policy is part of something bigger.*
Top tips

1. The Code
2. The Policy
3. The website
4. Make Headteachers and Governors aware
5. Current “issues”
6. Over subscription
7. Procedure – consistency, no promises or suggestions
8. Appeals
9. Our admissions related correspondence
10. Contact us
Some resources:

School Admissions Code 2021

Summer born children:

- Summer Born Children Admissions (Schools, Admission Authorities, LAs)
- Summer Born Children Admissions (parents)
- Summer Born Children Admissions- statement from Gavin Williamson

Appeals:

Suffolk County Council Appeals (Admissions)
What next?

**Musts:**

✔️ February 28th
✔️ March 15th

Check website
Any questions?

Thank you

Contact details

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