



Lead Chaplain (Anglican) University of Suffolk and Suffolk New College Multifaith Chaplaincy

Job Description

Purpose

To be a sign of God's Kingdom through the leading of a multi faith chaplaincy team by proactively engaging with both staff and students in both institutions that enables both communities to flourish by serving, dialoguing and engaging in transformative action with those of faith and no faith.

Responsibilities

Strategic Leadership

- Lead the development and implementation of a chaplaincy strategic plan for the next five years based on the Chaplaincy Review with clear objectives & milestones to provide a high-quality service.
- Act as a critical friend to the holistic life of both the University and College providing an independent contribution to their strategic development and gain the respect of senior staff.
- Recruit, replenish and rejuvenate a Multi Faith Chaplaincy Team building them up into a coherent team, developing their different gifts, modelling deep respect and care for each other so that all staff and students are served, and some may be drawn to explore faith.
- Be accountable for oversight of budget setting, management and reporting to the Management Group in line with the strategic objectives.

Pastoral Support

- Offer strategic insight into the development of the Health and Resilience of both organisations and lead areas of major interest within each institution currently identified as the provision of Mental Health & Wellbeing for staff and students.
- Ensure a visible presence in both institutions to make the services of the chaplaincy accessible to all through presence at key events (freshers/induction, graduations, carol services, Remembrance etc...), provision of a safe space in both institutions and unhurried availability in busy institutions.
- Offer appropriate pastoral support, welfare and wellbeing provision for staff and students attuned to the different ethos and make-up of the two institutions engaging directly with Student Services & Student Unions of both the College and University.

Distinctive Contribution

- Provide opportunities for those of no faith or any faith to explore their spiritual development, experience Christian Worship and prayer as well as supporting the activities of the Christian Union.
- To develop a network of those interested in the Chaplaincy from all faith communities and denominations in Ipswich and Suffolk.
- With others to support the development of a student focused worshipping congregation locally in or near the education quarter.
- To build links with local Christian Congregations and in particular support the goals and objectives of the Diocesan Inspiring Ipswich initiative.
- Contribute to relevant curriculum input in both institutions as invited such as Ethics, Diversity & Spirituality.
- To provide an influential role across the Diocese with those engaged with young people and students as part of the Diocesan Mission and Ministry Team.

Accountability

The Lead Anglican Chaplain is licenced by the Bishop of St Edmundsbury and Ipswich.

Line management is provided by the Director of Mission and Ministry, Diocese of St Edmundsbury and Ipswich and will be a member of the Mission and Ministry Team.

The Lead Chaplain will report to, and is a member of, the Management Committee and will support and attend the Consultancy Group (still in formation).

Key working relationships

The Lead Chaplain will meet and work with a variety of people including staff, students and visitors of the respective institutions, as well as networking across the Diocese.

Key relationships will include:

Vice-Chancellor University of Suffolk

Principal Suffolk New College

Suffolk New College Director of Student Services, Safeguarding & Support [also the Chaplaincy lead for the College],

Suffolk New College Student Support & Safeguarding Manager)

University Academic Registrar (also Chaplaincy lead University of Suffolk)

Chair of Consultancy Group

Archdeacon of Ipswich

Director of Mission and Ministry

Diocesan Mission and Ministry Team colleagues especially Diocesan Youth and Young People's Officer, Suffolk Rural (Otley) chaplains & any chaplaincy provision at West Suffolk College.

PERSON SPECIFICATION

Note: In accordance with the Equality Act 2010 it is a genuine occupational requirement that the post holder is a practicing Christian as the post holder will be required to represent the Christian faith in relation to the mission of the role. Open to ordained or lay applicants.

ESSENTIAL	DESIRABLE
Qualifications/Knowledge and Experience	
Experience of ordained or significant lay ministry role	Leading a Church or Christian Organisation with youth or student ministry
Experience of influencing organisations	Experience of strategic leadership & change management
Experience of working with students and young people	
Theological Education	Theological Degree
Experience of leading a team (paid & Volunteers)	Experience of creating a team
Knowledge of issues in HE and FE sectors	Knowledge of Mental Health or Wellbeing resources & programmes
Experience of multi faith engagement	
Skills and Abilities /Aptitudes	
Pastorally warm and committed to human flourishing	Counselling Skills
High degree of emotional intelligence	Ability to support in others the development and growth of emotional intelligence and resilience
Strong Networking & ambassadorial skills	
Ability to prioritise	
Ability to interpret Christian faith and belief in the public square	
Financially astute and able to set, control and account for budgets	
Creative skills in coordinating public events	
Proficient in IT and Social Media platforms	
Proactive commitment towards safeguarding and promoting the welfare of staff and student	
Commitment to upholding the cultural values of each institution	
Ability to embed and promotes equality, diversity and respect	

Work-Related Personal Qualities	
Deep and lively Christian faith fostered by sustaining prayer life	Interest in church planting and fresh expressions of church
Flexibility in working hours	
Anglican	
Initiative taker	

GENERAL INFORMATION

About Us

The Diocese of St Edmundsbury & Ipswich has 445 parishes, 18 deaneries with 476 churches and around 115 stipendiary clergy. It serves approximately 631,000 people living in a geographical area of more than 1,400 square miles.

The Diocesan Board of Finance serves and supports our parishes and schools offering the people of Suffolk the opportunity to encounter God and grow in Christian faith. We strive to do this in line with our Values of Respect, Transparency, Quality and Support.

Salary	The post is Point 6 of Band D of the St Edmundsbury & Ipswich Diocesan Board of Finance Salary Scales currently £31,719 pa.
Pension provision	Membership of the Church of England Pensions Board Pension Builder 2014 Scheme following completion of probation period.
Hours of work	Full-time 35 hours per week worked Monday to Friday with occasional evening and weekend work TOIL (time off in lieu) is applicable for evening and weekend working to be agreed with reporting manager.
Holidays	25 days paid leave in addition to the usual public holidays plus Discretionary days (at Easter and Christmas).
Probation Period	Three months during which time progress is regularly reviewed and the period may be extended.
Notice period	1 month.
Place of work	Based at University of Suffolk, Neptune Quay, Ipswich IP4 1QJ working across both the University and Suffolk New College. The post holder will be entitled to access to the University's confidential Counselling helpline service.
Other	The appointment is subject to an unblemished DBS check in relation to the requirements of this role. Use of own personal transport and insurance for business use. Expenses for mileage will be met by the Diocese

NOTES: The current main duties and responsibilities of this post are outlined in the job description. The list is not meant to be exhaustive. The need for flexibility, shared accountability and team working is required. The post-holder is expected to carry out other related duties that are within the employees' skills and abilities, commensurate with the post's banding and whenever reasonably instructed.

For an informal conversation please contact:

Dave Gardner (Director for Mission and Ministry)
dave.gardner@cofesuffolk.org or ring 07731 442423.

Please note: Applications will only be accepted on our DBF application forms. Please do not apply directly from online jobsites or send CVs.

Application packs available from: Diocese of St Edmundsbury & Ipswich Website
<https://www.cofesuffolk.org/vacancies>

Applications marked 'Confidential Application' to be sent to: HR Manager at
HR@cofesuffolk.org

Closing Date for Applications: Wednesday 15th July 2020

Interview Date: Thursday 23rd July 2020