

## Church Volunteer Agreement – including Role Outline

This form should be completed by all voluntary workers with children or vulnerable adults in accordance with House of Bishops/Diocesan Safeguarding guidance policy and procedures.

If the role changes substantially a new form should be completed. Copies should be retained by the worker, and the incumbent.

Parish: \_\_\_\_\_

Name of worker: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home telephone: \_\_\_\_\_

mobile phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name of group: \_\_\_\_\_

When / where they meet: \_\_\_\_\_

Age range of children / range of vulnerabilities: \_\_\_\_\_

Work to be undertaken (5-10 points describing the duties and responsibilities in this role):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Driving licence**

(For purpose of transporting group members)

I have a full driving licence with \_\_\_\_\_ points. Driver number \_\_\_\_\_

Dated: \_\_\_\_\_

## DBS

An enhanced DBS disclosure has been completed, through the diocese of St Edmundsbury and Ipswich

Disclosure number \_\_\_\_\_ Dated \_\_\_\_\_

Disclosing \_\_\_\_\_

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## Training

I have completed and understood the online C0 Basic Awareness of Safeguarding

Date \_\_\_\_\_

I have completed the Diocesan C2 Safeguarding Training

Date \_\_\_\_\_

I have completed the Diocesan C3 Safeguarding Training

Date \_\_\_\_\_

Other relevant training completed (such as pastoral module of lay elder training)

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Date \_\_\_\_\_

I have understood the nature of the work I am to do with children/young people. I have read the guidelines produced by the Church for safeguarding children and young people. I understand that it is my duty to protect the children, young people and vulnerable adults with whom I come into contact. I know what action to take if abuse is discovered or disclosed.

Signed \_\_\_\_\_

Date \_\_\_\_\_

N.B. All information will be held safely and in confidence, in accordance with the Data Protection Act 1998.