



THE CHURCH
OF ENGLAND

**Diocese of St Edmundsbury
and Ipswich**

Role description signed off by: Archdeacon of Suffolk

Date: February 2023

To be reviewed 6 months after commencement of the appointment, and at each Ministerial Development Review, alongside the setting of objectives.

1 Details of post	
Role title	Priest in Charge (0.5, three days/week plus Sundays)
Name of benefice	Hundred River and Wainford
Deanery	Waveney and Blyth
Archdeaconry	Suffolk
<i>Initial point of contact on terms of service</i>	Archdeacon of Suffolk The Ven Jeanette Gosney

2 Role purpose
General
To share with the Bishop both in the cure of souls and in responsibility, under God, for growing the Kingdom in this benefice.
To ensure that the church communities in the benefice flourish and engage positively with 'Growing in God' and the Diocesan Vision and Strategy.
To work together as the Priest in Charge to this benefice, having regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation.
To work with the ordained and lay colleagues as set out in their individual role descriptions and work agreements, and to ensure that, where relevant, they have working agreements which are reviewed. This involves discerning and developing the gifts and ministries of all members of the congregation.
To work with the PCCs towards the development of the local church as described in the benefice profile, and to review those needs with them. To recognise and value the individuality of each community.
To ensure compliance and effective practice regarding all safeguarding matters including training.
To ensure that a high standard of worship, preaching, and pastoral care is provided.

To work together, as appropriate, with other Christian denominations which have a presence in the parishes and the wider deanery.
Schools
To work closely with the local schools. The diocese is committed to working with both community and church schools and this should be seen as a key part of the priest's role.
Specific tasks and responsibilities
Develop and exercise a local episcopal oversight role, working collaboratively with the ministry team to enable effective and fruitful ministry across the whole benefice.
Working with the parishes, develop a shared vision and plans for Growing in God; encourage lay participation in services; identify and develop people's talents.
Share the Christian faith with people of all ages and work with parishes to widen the age profile of congregations through building on some of the initiatives already implemented.
Teach and encourage an understanding of Christian stewardship across the benefice.
Strengthen and encourage links with young people, families, and other groups of people including the newly retired to help expand outreach, and offer pastoral care and visiting capabilities for those in need such as the elderly, lonely and isolated.
Seek opportunities to work collaboratively with the Rector and ministry team of Beccles Parish, encouraging both benefices to work together on different aspects of ministry.
Be willing to contribute to community life in the benefice.
It is expected that you will help start two new worshipping communities in the parish/benefice within the first five years of the post, as part of the <i>Growing in God</i> strategy.

3 Key contacts										
<table> <tr> <td>Generic</td> <td></td> </tr> <tr> <td>Bishops</td> <td>The Deanery Chapter & Synod</td> </tr> <tr> <td>The Archdeacon</td> <td>The Churchwardens</td> </tr> <tr> <td>The Rural Dean</td> <td>The Lay Chair</td> </tr> <tr> <td>The PCCs</td> <td>Headteachers</td> </tr> </table>	Generic		Bishops	The Deanery Chapter & Synod	The Archdeacon	The Churchwardens	The Rural Dean	The Lay Chair	The PCCs	Headteachers
Generic										
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<p>Specific Ordained and lay colleagues (those holding the Bishop's licence, office holders and administrative staff)</p>										
<p>Aspirational To liaise with the Rector of Beccles Parish to develop missional opportunities presented by new housing development proposed for South Beccles and Weston Parish.</p>										

<p>Supportive The Archdeacon, who will review this role description with you when you are six months into post. The Lay Chair, the Rural Dean and Assistant Rural Dean Diocesan Director of Mission and Ministry</p>
<p>Patrons Diocesan Board of Patronage Shadingfield Proprietary Limited The Bishop of St Edmundsbury and Ipswich Francis Donald Lawson Barnes The Mission to Seafarers The Master and Fellows of Magdalene College Church Society Trust</p>
<p>Role context and any other relevant information</p> <p>The diocesan ministry deployment principles affirm an intention to maintain stipendiary clergy numbers, if possible, subject to the availability of financial resources, and to develop an understanding of local episcopal oversight ministry and local ministers in parishes ministering in teams or clusters. A key aim of this is to reduce clergy isolation and increase mutual support.</p> <p>An understanding of the Centenary Share process and how it is applied across the benefice and deanery and its importance for the sustainability of ministry across the diocese is fundamental.</p> <p>The Bishops expect and encourage clergy to take their rest days, holidays and regular retreats or similar. Clergy are strongly encouraged to have a spiritual director or equivalent.</p>

<p>4 Benefice Summary</p>	
<p>Parishes</p>	<p>Brampton Ellough and Weston Ilketshall St Andrew Redisham Ringsfield Shadingfield Stoven Westhall Willingham and Sotterley</p>
<p>Churches</p>	<p>Brampton : St Peter – Grade I Ellough and Weston : All Saints (Redundant) (UG) St Peter (UG) Ilketshall : St Andrew – Grade I Redisham : St Peter – Grade I Ringsfield : All Saints – Grade II Shadingfield : St John the Baptist – Grade II Stoven : St Margaret – Grade II Westhall : St Andrew – Grade I Willingham and Sotterley : St Margaret – Grade I</p>

PCC	The PCCs seek to work together, to be supportive and effective in mission and growth.
Schools and Colleges	Ringsfield CEVCP School Brampton CEVCP School
Churchwardens	Brampton : St Peter Ellough and Weston : All Saints (Redundant) x 1 Ilketshall : St Andrew Redisham : St Peter x 1 Ringsfield : All Saints x 2 Shadingfield : St John the Baptist x 2 Stoven : St Margaret Westhall : St Andrew x 1 Willingham and Sotterley : St Margaret x 2
Ministers	Assistant Curate 2 x PTO SSM
Buildings	
Churchyards (Open or closed)	Brampton : St Peter – open Ellough All Saints (redundant) – closed Weston : St Peter – open Ilketshall : St Andrew – open Redisham : St Peter – open Ringsfield : All Saints – open Shadingfield : St John the Baptist – open Stoven : St Margaret - open Westhall : St Andrew – open Willingham and Sotterley : St Margaret – closed
Population	Brampton with Stoven : 437 Ellough and Weston : 270 Ilketshall St Andrew : 291 Redisham : 125 Ringsfield : 323 Shadingfield with Upper Willingham St Mary : 202 Westhall : 390 Sotterley with Lower Willingham St Mary : 128
Average Sunday Attendance	Brampton : 5 (one per month) Ellough and Weston : 8 Ilketshall St Andrew : 7 Redisham : 7 Ringsfield : 11 Stoven : 3 (once per month) Westhall : 9 Shadingfield with Upper Willingham St Mary : 16 Sotterley with Lower Willingham St Mary : 5

Parish Share	2022 : £57,719 – 69.81% received 2021 : £54,987 – 61.69% received 2020 : £56,313 – 54.59% received
Expenses	Reimbursed in full
Resolutions	n/a
Church Tradition	Central
Pastoral re-organisation	The benefice is suspended as the deanery is currently reviewing relationships between benefices and there may be need for some adjustments.
Presence of other Christian denominations	None
Presence of other faith communities	None