

Part-time Caretaker

King's Park Church of Scotland, Glasgow

17.5 hours per week, 6 months fixed term appointment/temporary contract, commencing as soon as possible.

Main duty to keep the buildings secure, well-maintained and clean.

Responsibilities will include:

- opening up buildings in the morning and locking them at the end of the day, as required
- setting up relevant halls for lets, as required
- being on duty and welcoming visitors for hall lets, as and when required
- carrying out basic, day to day maintenance, as and when required
- cleaning/preparing the sanctuary and adjoining rooms for weekly worship
- setting up the sanctuary for adhoc events and services, as and when required
- making sure heating, lighting and alarm systems are working properly
- checking doors and windows are locked when the building is not in use
- carrying out any other relevant duties indicated by the Session Clerk, as and when required
- adhering to the Church of Scotland's safety policies to create a safe environment for everyone

Hours of employment are 17.5 hours per week, flexible hours available, can be discussed, however there will be core days and hours during September to May.

Salary will be £12.60 per hour.

Applications via CV and letter to session.clerk@kingsparkchurch.co.uk

Please also contact this email address if you would like to discuss the vacancy further.

Closing Date: Friday 13th June 2025.



King's Park Church of Scotland, Glasgow
242 Castlemilk Road, GLASGOW, G44 4LB
Email: session.clerk@kingsparkchurch.co.uk
Registered Charity with Scottish Charity Number SC017040