

Subject: 2nd Email- Application DBS ID Check
Attachments: [Documentary Evidence Sheet July 2018.pdf](#)
Importance: High

Subject: CONFIDENTIAL - DBS Certificate Application ID required.

Importance: High

Dear xxxx

DBS Application

Thank you for completing the first stage of your DBS application online at www.onlinecrbcheck.co.uk

I now need to check your ID to complete this application urgently.

Please bring your ID to me at **address at time**

I will need to see your passport, driving licence and proof of current address. If you do not have these documents then please see attached the Documentary Evidence Sheet for guidance. I need to see a minimum of three documents, only original documents are acceptable, not photocopies or downloads from the internet.

Any problems with documentation or completing the application form please let me know.

Kind regards

Your name/signature

Parish Disclosure officer Church/Parish