

Safeguarding Children in the Parish - Checklist

Key Tasks for PCCs

- Adopt annually a Parish Child Protection Policy
- Display this policy
- Review annually the implementation of this policy and of the Diocesan Safeguarding Children Guidelines
- Appoint a Parish Child Protection Coordinator and advise Diocesan House of any change
- Display the Childline and Family Lives telephone numbers
- Keep a record of all activities in which children are involved
- Ensure that a record is kept of all children attending parish activities
- Ensure that all those working with children are appropriately recruited, trained and supported under Safer Recruitment Guidelines
- Ensure that all those working with children have a CRB Disclosure subject to role, which is renewed in line with diocesan policy
- Ensure that those who may pose a threat to children are effectively managed and monitored, always taking advice from the Diocesan Safeguarding Children Adviser
- Ensure that appropriate Health and Safety procedures are in place
- Notify the parish insurers of any serious safeguarding incident involving a parish worker, paid or unpaid
- Carry out an audit of premises in which activities involving children take place, to assess whether they are suitable and "child-friendly."