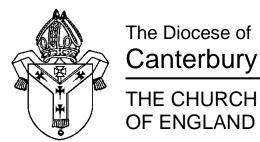
REFERENCE REQUEST FORM

Private and Confidential



The Parish Church of	
Name and address of referee:	Name and address of incumbent or person requesting reference
Date	
Dear	
REQUEST FOR REFERENCE FOR VC CHILDREN AND YOUNG PEOPLE OR (delete as relevant, except where all ap)	VULNERABLE ADULTS.
Name and address of Volunteer:	
Post applied for:	

The above has given your name as someone who may be contacted in relation to their application to work with children and young people or vulnerable adults. Guidelines from Government and the Church of England advise that all voluntary organisations including churches should take steps to safeguard the vulnerable

groups entrusted to their care. I would be grateful if you could comment on the following factors as they may apply to the applicant.

- previous experience of looking after or working with children, young people or vulnerable adults
- their ability to provide warm and consistent care
- evidence of their willingness to respect the background and culture of children and vulnerable adults in their care
- their commitment to treat all children, young people or vulnerable adults as individuals and with equal concern
- their physical health, mental stability, integrity and flexibility
- any evidence or concern that they would not be suitable to work with children, young people or vulnerable adults.

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Please use the questions below for your reply. Thank you for your assistance.
Yours sincerely
The incumbent or on behalf of the incumbent
How long have you known the Volunteer?
Their previous experience of looking after or working with children, young people or vulnerable adults
Their ability to provide warm and consistent care
Evidence of their willingness to respect the background and culture of children and vulnerable adults in their care
Their commitment to treat all children, young people or vulnerable adults as individuals and with equal concern

Their physical health, mental stability, integrity and flexibility
Evidence or concern that they would not be suitable to work with children, young people or vulnerable adults
N.B. All information will be held in accordance with the Data Protection Act 1998