



PCC CLAIM FOR RE-IMBURSEMENT OF CLERGY FEES IN A VACANCY

PCC NAME

MONTH / YEAR

Date	Type of Service	Officiating clergy name	Fee paid	Expenses paid	Signature of clergy to confirm receipt
			£	£	
Total for the month					

I certify that these are the total fees that the PCC has paid for visiting ministry in the current vacancy.

SIGN

DATE

For information or assistance please contact the Finance Team on 01227 459401 or finance@diocant.org

PLEASE SEND COMPLETED FORMS BY EMAIL TO: finance@diocant.org OR RETURN BY POST

NOTE: This form should be completed each MONTH, signed and sent to the Finance Dept within 15 days of the month end.