

SAFEGUARDING MANAGEMENT GROUP

MEMBERSHIP

Chair

Vice-Chair

Diocesan Safeguarding Advisers

Diocesan Secretary

Bishop's Chaplain

Safeguarding Administrator

Legal Adviser

Representative of: Kent Police

LADO

Kent Social Services - Children

- Adult

Cathedral representative

Living Well Chaplain

Diocesan Adviser for Children and Young People

Representatives of the Laity - Children

- Adult

Parish clergy representative

SAFEGUARDING MANAGEMENT GROUP

Terms of reference

Purpose

The purpose of the Group is to oversee safeguarding arrangements in the Diocese within the framework of the House of Bishops' Policies on safeguarding children and adults.

Tasks

1. Provide policy, procedures and practice guidance to assist parishes and others in fulfilling their duty of care towards the vulnerable in the church community.
2. Ensure that safeguarding arrangements in parishes are effectively monitored.
3. Ensure arrangements are in place for the provision of advice, information and guidance on safeguarding matters to individuals, parishes and other church organisations.
4. Assess the training needs in relation to safeguarding of persons in the Diocese who are in regular contact with the vulnerable or are responsible for work with them – including clergy, readers, PCC members, parish safeguarding co-ordinators and leaders of organisations and activities involving the vulnerable. Ensure that appropriate training is provided to meet the assessed needs.
5. Ensure appropriate arrangements are in place for the appointment and support of suitably qualified Diocesan Safeguarding Advisors (DSAs).
6. Ensure that arrangements are in place to assess the implications of issues which arise particularly through the work of the DSAs.
7. Ensure that appropriate links are maintained with the statutory agencies dealing with safeguarding.
8. Keep abreast of developments in the field of safeguarding and ensure that these are incorporated into diocesan policy, procedures and practice guidelines
9. Ensure that the Bishop's office is effectively integrated into the diocesan arrangements for obtaining DBS disclosures and any consequent risk assessment and monitoring.
10. Provide access through an Umbrella Body to the DBS for parishes and other who require disclosures for paid staff or volunteers.
11. Provide a risk assessment service to assist the Bishop, incumbents and other appointing officers in assessing the risk posed by any applicant for a position involving work with the vulnerable whose disclosure records an offence or raises cause for concern.
12. Set up appropriate arrangements to facilitate the handling of particular safeguarding issues.
13. Report annually to the Archbishop's Council and maintain effective relationships with the Bishop's Staff.
14. Ensure that the Cathedral is effectively integrated into the diocesan safeguarding structures.