

# Supporting Documentation

## Adlington St John – Step removal and carpet

### Note to parish

This bundle includes all the supporting documentation to your faculty application as required under Rule 5.5 of the Faculty Jurisdiction (Amendment) Rules 2022.

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Caroline Hilton, DAC Secretary

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2 May 2023

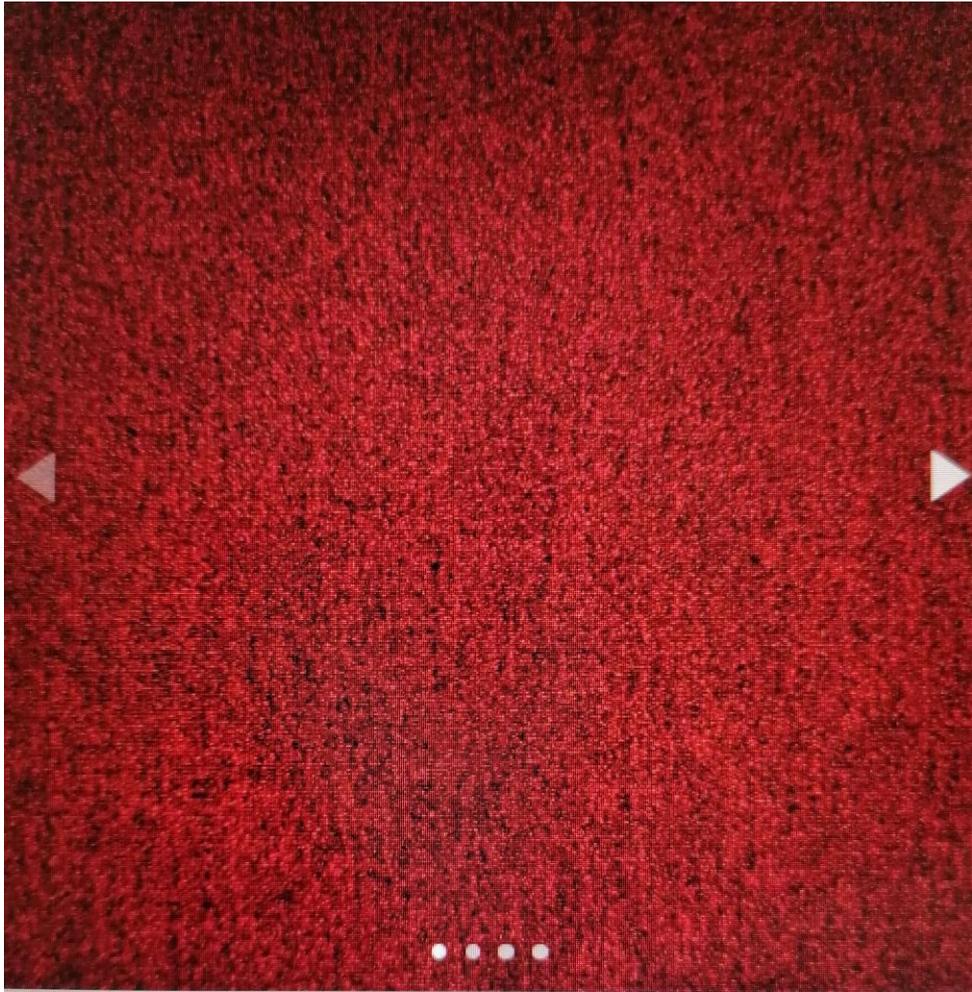
**We petition the Court for a faculty to authorise the following-**

*Please describe the works or other proposals for which a faculty is sought in the way recommended by the Diocesan Advisory Committee in its Notification of Advice.*

**SCHEDULE OF WORKS OR PROPOSALS**

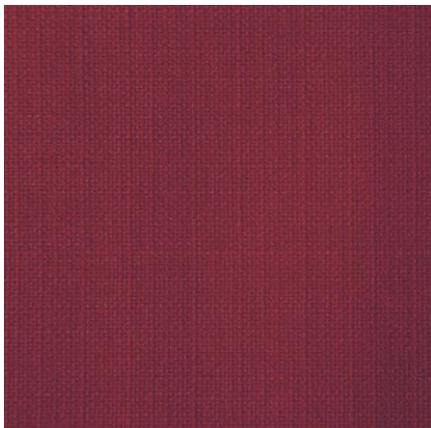
Removal of existing portable altar table and chancel carpet, dismantling and removal of chancel and altar steps and re-carpeting the entire church with Highland Crimson (or equivalent) carpet tiles.

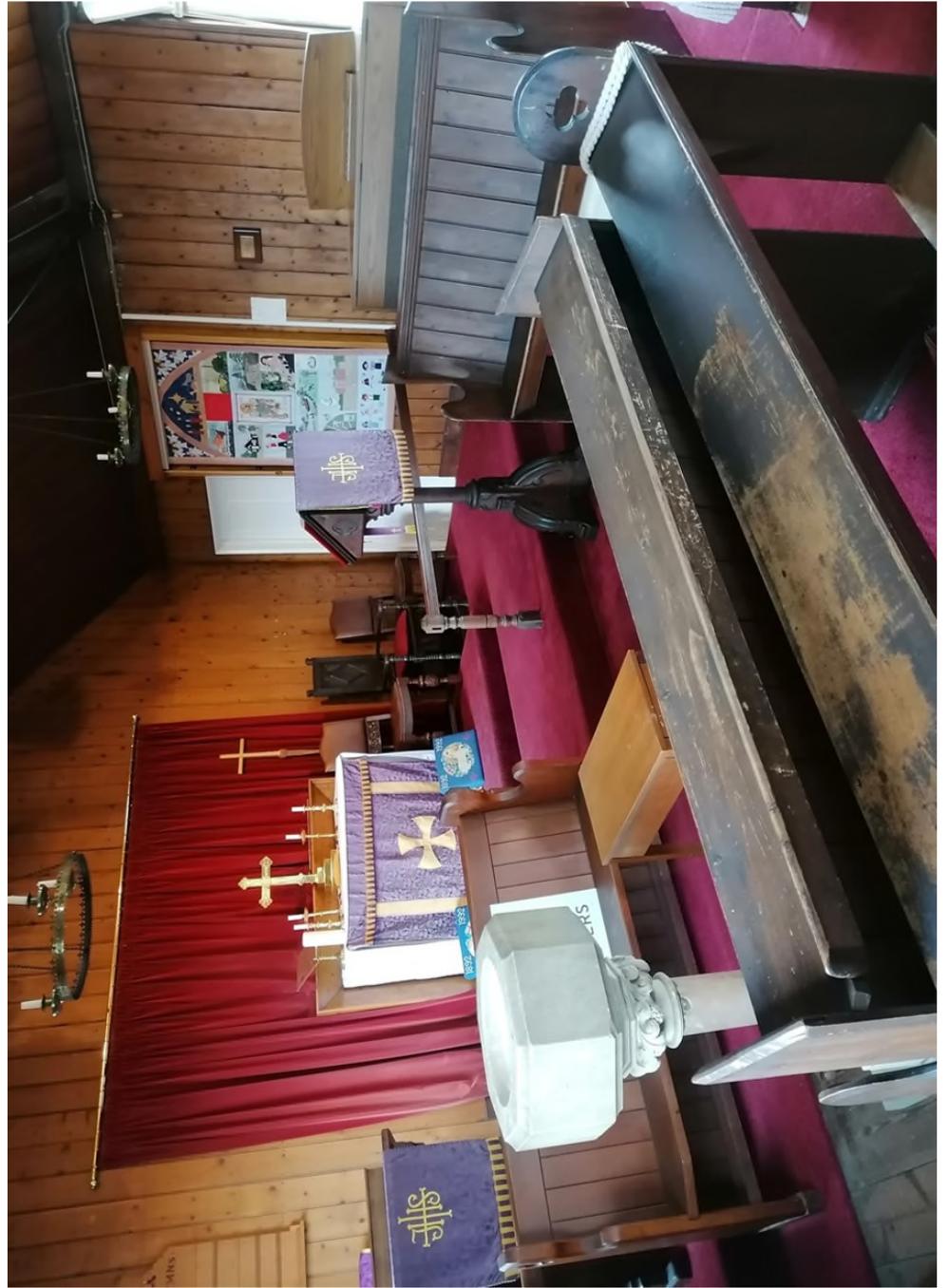
*Copies of the Standard Information Form and any drawings, plans, specifications, photographs or other documents showing the proposals must be provided with this petition.*



Images shown above are faithful replications of the actual colour but monitors & screens display colours differently. Always request a sample if you are unsure. Some LVT products show feature strips in the image. These are not supplied with the tiles and must be bought separately.

“ Ordered flooring arrived very quickly good service ”









Adlington St John – Chancel step removal and carpet -Correspondence with parish and others

Date	Message
<p><b>01/03/2023</b></p> <p>To: Steve Hill From: Caroline Hilton</p>	<p><b>Advice</b></p> <p>I am writing to let you know that at its meeting of 17 February 2023 the DAC considered the report of the recent Sub-Committee visit to the church to discuss a suite of proposals (and noting the response you provided following the visit), and the Committee wished to offer the following feedback (which has been split into sections for each of the proposals).</p> <p>The first point it wished to make was to warmly thank the parish for the lovely welcome at the site visit and that it appreciated the parish wish to improve and adapt the building for sustainable use into the future.</p> <p><b>Extension</b></p> <ul style="list-style-type: none"> <li>a. <del>The Committee wished to encourage the parish to continue developing the extension scheme, including factors such as access into the extension</del></li> <li>b. <del>It suggested the parish consider whether the proposed scale of the extension will be large enough for its needs (and for example that it will not be too tight a space in terms of how the doors interact). The Sub-Committee noted the proposed canopy could be the roof for a larger building and if it was closed in the parish would get more for their money.</del></li> <li>c. <del>The Committee was concerned that there would be a clash of doors in the lobby and this would make wheelchair access difficult.</del></li> <li>d. <del>It felt that direct wheelchair access to the new toilet should be achieved without having to go outside and up the ramp.</del></li> </ul> <p><b>Reordering, step removal and carpeting</b></p> <ul style="list-style-type: none"> <li>a. The Committee was supportive in principle of the removal of the sanctuary step and encouraged the parish to submit the details of this proposal and a formal faculty application</li> <li>b. The parish would need to provide detail of the carpet, eg its colour. The carpet would need to be breathable</li> <li>c. It noted the current orientation of worship would result in the toilet being accessed via the door from the ‘sanctuary’ area (or by going outside the building to access it via the ramped entrance to the extension). It recommended that the parish look at alternative and flexible liturgical arrangements that would be possible from removing the pews and the sanctuary steps.</li> <li>d. It would be helpful if the parish consider their preferred worship space layouts and sent details of two or three layout options to the DAC</li> </ul> <p><b>Lighting</b></p> <ul style="list-style-type: none"> <li>a. <del>It awaited further details from the parish once they have decided their approach</del></li> <li>b. <del>It suggested the parish may wish to consider waiting until the liturgical configuration of the worship space had been settled before finalising the lighting scheme as that may affect how they wish the lighting to be arranged</del></li> </ul> <p><b>Heating</b></p> <ul style="list-style-type: none"> <li>a. <del>It commended the parish for considering alternative heating methods. It was however, unsure of how effective air source heat pumps be in keeping people warm in this uninsulated building.</del></li> </ul>

	<p>b. With regards to radiant heating, the parish should take into consideration how people's legs and feet would be kept warm if the heaters are suspended overhead</p> <p>c. It wondered if there may be further approaches to heating that the parish may wish to consider, for example whether when the pews have been removed there was potential or putting radiators along the walls.</p> <p>d. The parish should send to the DAC all the documentation they have setting out how they have looked at costs, effectiveness and aesthetics of the heating</p> <p>e. The parish should obtain advice about the heating of the church and therefore would be helpful if they could be put in contact with the diocesan Heating Adviser (the DAC office would assist with this)</p> <p><b>Windows</b></p> <p>a. It noted the response of the parish regarding the windows and frames but considered that the frames should be retained and repaired where possible and otherwise replaced with new timber frames. This could be undertaken on a piece-meal basis and not all at one go if necessary to spread costs.</p> <p>b. It did not object to the replacement of the glazing with either double or secondary glazing to reduce draughts.</p> <p>c. The Committee also noted that any improvement of insulation by replacing the windows would be localised bearing in mind the un-insulated nature of the building as a whole.</p> <p>If you have any queries please do let me know.</p>
<p><b>14/03/2023</b></p> <p>To: Caroline Hilton From: Steve Hill</p> <p><b>With attachments</b></p>	<p>Further to our telecon last week, please further information on the above faculty application for reporting to the DAC's upcoming meeting:</p> <p>The boarding and joists forming the chancel and altar steps will be carefully lifted with the use of a crowbar and nails removed with a claw-hammer. Care will be taken to avoid damage to the floor boarding beneath, which will be sanded filled and cleaned as necessary in preparation for the laying of carpet tiles. Any wall cladding affected will be made good. This work will be undertaken by volunteers with carpentry experience.</p> <p>Following removal of the pews, the existing aisle carpet will be removed and the church floor similarly sanded, filled and cleaned as necessary in preparation for the carpet tiles.</p> <p>The carpet tile chosen by the congregation is Nouveau Workplace 'Scarlet', supplied by DCTUK. The attached screenshot illustrates the colour, which has been chosen to chime with the Highland Crimson chair upholstery. No glue is required in the laying. The specification is as follows:</p> <ul style="list-style-type: none"> <li>• Size: 50cm x 50cm</li> <li>• Construction: Looppile</li> <li>• Composition: 100% Solution Dyed Nylon</li> <li>• Guarantee: 15 year(s)</li> <li>• Pile height/wear layer: 2.5 mm</li> <li>• Weight: 520 g/m<sup>2</sup></li> <li>• Total Thickness: 5.6 mm</li> <li>• Castor Chair rating: Pass</li> </ul>

	<p>Nouveau Workspace tiles are made from solution dyed nylon, not polypropylene. The dyeing technique ensures the colour dye runs all the way through the yarn, not just the tips. That means the colour will last longer.</p> <p>Every floor type is rated for its durability. Class 33 means it's suitable for commercial use, and carries a 15-year warranty.</p> <p>The tiles, which will cover the entire church floor save for the porch will be laid by an experience carpet layer volunteer. Newspaper or proprietary underlay will be utilised as may be recommended.</p> <p>The St John's team has not felt able to devise illustrative liturgical seating arrangements until the pews have been removed and the practical space available can be accurately assessed. The expectation is that the default arrangement will remain as it is currently, save for the need to maintain discreet unobstructed direct access to the annex facilities along the western panelled wall. Alternative ad hoc arrangements may be devised for different types of special worship events on an exceptional basis.</p> <p>Please let me know if you feel the DAC will require any additional information.</p> <p><a href="#">2) Screenshot illustrating the colour of the carpet</a></p>
<p><b>28/03/2023</b></p> <p>To: Steve Hill From: Caroline Hilton</p>	<p>I am writing to let you know that at its meeting of 17 March 2023 the DAC considered the details provided regarding the removal of the steps to the east end area and the proposed carpeting, and it resolved, subject to the parish submitting a faculty application, to recommend the scheme.</p> <p>The Committee also wished to offer the following informal advice:</p> <ul style="list-style-type: none"> <li>a. The parish must ensure that there is good ventilation to the underfloor void to avoid condensation</li> </ul> <p>This means that once you have submitted the faculty application on the Online Faculty System I will be able to raise the Notification of Advice so that the public notice can then be displayed.</p> <p>If you have any queries please do let me know.</p>