

VOLUNTEERING POLICY

The DBF values all those who give freely of their time as volunteers and aims to enable this to be a mutually fulfilling and just experience. Thus:

- All volunteers operate within the context of our Equal Opportunities Policy for which they will receive appropriate support and training.
- Volunteers will usually have written outlines of the roles that they are expected to fulfil.
- There will be a clear process of assessing and supporting volunteers.
- Volunteers will, wherever possible, have clear guidelines on their roles and responsibilities.
- All volunteers will be covered by our insurance policies or reimbursed if they incur costs.
- Volunteers will be trained and updated on our Health & Safety Policy.
- Volunteers will be entitled to reimbursement of travel & other legitimate, pre-authorised expenses at rates reviewed annually.
- Volunteers are vital to our work and thus will be involved in any decisions taken on issues that affect them.
- Volunteers will receive sufficient training to fulfil their role.
- All partners are bound by the DBF's confidentiality policy, which applies to our clients, our work methods and our colleagues (volunteers, staff & trustees).
- We are committed to partnership with our volunteers: in return we expect them to respect our Christian ethos.
- This policy will be reviewed regularly and usually in consultation with volunteers, staff and trustees.