

Committee Meeting
19:30 Thursday, 12 January 2017

Venue: Congo, Church House

In attendance: Mike Gilbertson, David Blackmore, Christopher Burkett, George Crowder, James Durbin, David Felix, Elaine Graham, Gary O'Neill, Liz Shercliff, Jane Hood

1. **Prayer** led by James Durbin.
2. **Apologies** Joe Kennedy, Julie Withers, Lesley Young.
3. **Notes of meeting held 27 September 2016** error on date of 2017 annual conference to be amended; GON to provide sentence for item 10 before these can be accepted as a record of the meeting.
4. **YBible update** Some positive feedback received on the initiative although there was some negative criticism of aspects of the launch event. Hoping to get a regular feed of news stories on the website. YBible section in CDN to be set up. Still need to decide if another event should be organised, perhaps to coincide with Bible Sunday. Perhaps ask Paula Gooder who works for the Bible Society.
5. **RME Update** RME update guidelines issued for training commencing September 2017. There will be a formation plan for those going to a BAP which will be revised before going to a training institution, revised again when curate has a title post and again at the beginning of IEM Phase 2. Also in September 2017 training funding changes will come into effect. For example, those in context-based training will be considered to be in full-time training, which will reduce the cost to placement parishes to +/- £3K. The lay discipleship report will go to General Synod in February. Need to establish how the Diocese of Chester could become a Beacon diocese and how long this would take.

Sub-group to be set-up to meet with Elaine Graham before reporting back to CfM. This will have an impetus on giving lay ministry a higher profile. Joelle Warren is the other Diocese of Chester representative.
6. **MDR update** [diagram] Gary O'Neill has changed the process to run on a four year cycle beginning in April 2017. Launch will be in an Ad Clerum, plus an article in CDN. All clergy on common tenure (200 people) legally obliged to undergo MDR. At any one time around 50 people will be in each of the four "corners" of the process. A lead reviewers list will be available. Training events taking place before Easter so far 18 people have volunteered for this. Rural Deans training session on 6 February. The aim of the scheme is to offer as much choice as possible. MDR is not a performance review. Learning needs will be identified and forwarded to David Herbert. Lead reviewers will meet annually to review the process.
7. **Warden of Readers Post** John Knowles stood down with effect from 31 December 2016. The post is under review. MG temporarily covering the post and will be involved in the selection process. Need to decide how this role relates to other posts eg Warden of Pastoral Workers. The role has evolved into a managerial encompassing the complex system of Reader reviews.

8. Should Reader profile be raised? Training needs from the review process need to go to David Herbert. Any comments or issues about this post to be sent to MG.
9. **Lay Conference Update** 19-21 May 2017. All senior staff except Bishop Peter will be in attendance. One free place offered to each parish. To date 100 free places registered. All PCC secretaries were mailed info and flyers in December. Further publicity in Ad Clerum in February. All asked to encourage parishes to register.
10. **Any other business** There was no other business.
11. MG thanked James Durbin for his contribution to the Committee's work and wished him well in his new role as an army chaplain.
12. The meeting closed with prayer led by David Felix.

Date and time of next meetings

- Wednesday, 17 May 2017 19:30 Foxhill
- Thursday, 29 June 2017 19:00 Social evening. Details to be advised
- Thursday, 21 September 2017 19:30 Congo, Church House
- Wednesday, 29 November 2017 09:30 Annual Conference, Gladstone's Library, Hawarden