

## Suggested risk assessment form for churches

To be used in conjunction with Health & Safety Executive guidance

Activity/ies: \_\_\_\_\_

Assessment written by: \_\_\_\_\_

Location: \_\_\_\_\_

Date: \_\_\_\_\_

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you doing already?</b>	<b>Is risk adequately controlled?</b>	<b>What further action is necessary? <i>Be specific</i></b>	<b>Action by who?</b>	<b>Action by when?</b>	<b>Done</b>
See Note 1 below	See Note 2	See Note 3	Yes/No	See Notes 3 and 4			

## **Diocesan Advisory Committee (DAC) for the Care of Churches, Diocese of Chester**

### **Note 1:**

Examples include: steps at porch, entrance or font; uneven floors or paths; tower stairs or ladder; change of floor levels (e.g. nave to chancel); heavy doors; changing lightbulbs at height; faulty electrical equipment; items stored at height; asbestos; fire; vehicle movement

### **Note 2:**

Examples include: volunteers; people with disabilities; elderly people; young children and babies; pregnant women; casual unsupervised visitors

### **Note 3:**

Signage; information; training; procedures; protective equipment/clothing; monitoring by church members or volunteers; regular inspection of electrical equipment by qualified personnel; fire risk assessment

### **Note 4:**

Your church should possess and clearly advertise:

- A First Aid Box
- Information about nearest GP surgery/ hospital

**You should use this form in conjunction with detailed guidance from the Health & Safety Executive available at:**

**<http://www.hse.gov.uk/risk/casestudies/villagehall.htm>**