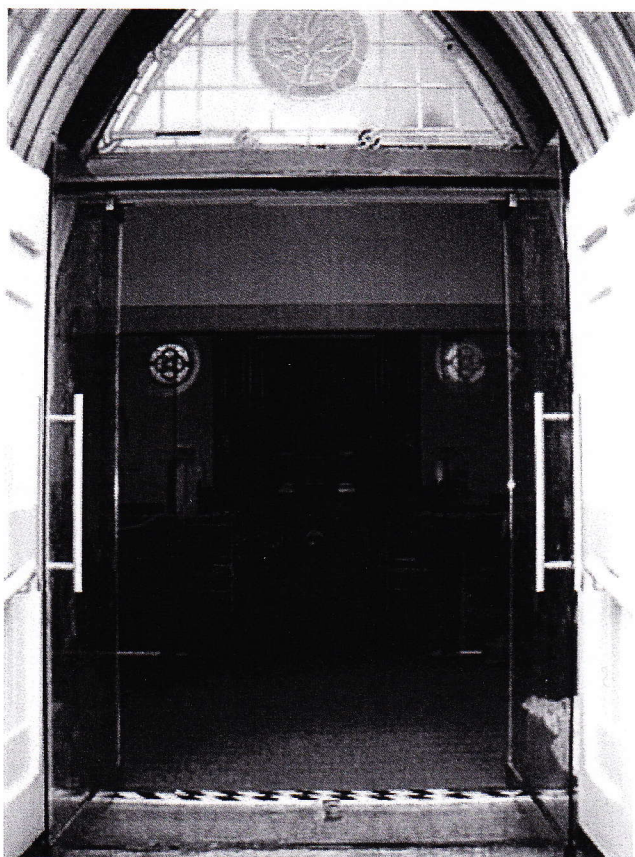


The Church of Scotland



ABBAY CHURCH NORTH BERWICK

**TRUSTEES REPORT AND ACCOUNTS
FOR THE YEAR ENDING 31 DECEMBER 2011**

Congregation No: 030224

Scottish Charity No: SC 004761

**Trustees' Annual Report
Year ended 31 December 2011**

The Trustees present the annual report and accounts for Abbey Church for the year which ended 31 December 2011.

Reference and Administrative Information

Charity Name: Abbey Church, North Berwick (Church of Scotland)
 Charity Registration Number: SC 004761
 Congregation Reference No: 030224
 Contact Address: c/o Mr S A Ainslie
 Abbey Church
 Church Road
 North Berwick
 EH39 4AD

Trustees

Elders

*Ian Aitken Margaret Burgon Robert Burgon *Sheila Burgon *Andrew Cobb Janice Cobb Stuart Cowan Sheena Cowan Margaret Ann Crawford Elma Danks John Evans *Rev Dr D J Graham Doreen Guy John Guy Liz Harrison Jim Hawthorn	*Ronald Ironside *Bob Kane Sarah Kerr Dorothy Kirkpatrick John Lunn Zandra Main Helen Mackenzie **David McAdam *Bill McClure David McLean Sally Penman Janet Raeburn Jim Stewart Rev David Torrance Sadie Young
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*Elder on the Congregational Board

** (Congregational Board from 7 Feb 2011)

Congregational Board – Elected Members

Stuart Ainslie George Kirkpatrick <i>(Property & Fabric Convenor)</i>	Willie Leslie Ewen MacLean Phil Spencer Stewart Young
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Principal Office-bearers

Minister:	Rev Dr David Graham
Session Clerk:	Sally Penman
Clerk to the Board:	Andrew Cobb
Church Treasurer	Stuart Ainslie

Independent Examiner

Andrew Scott
"Abbeygate"
9 Glenorchy Road
North Berwick
EH39 4PE

Bankers

Bank of Scotland,
23 Westgate
North Berwick
EH39 4AG

Trustees' Annual Report
Year ended 31 December 2011

Structure, Governance and Management

Governing Document

Abbey Church is administered in accordance with the terms of the Deed of Constitution (Model Constitution).

Recruitment and Appointment of Trustees

Members of the Kirk Session and the Congregational Board are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The Minister, who is a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

The Congregational Board is appointed from within the congregation and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church to become members of the Board. The Board Members are appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

Organisational Structure

The Kirk Session is chaired by the Minister and usually meets eight times a year; it is responsible for spiritual affairs within the church. The Congregational Board is chaired by the Minister and usually meets six times in a year; it is responsible for the material aspects of the church.

Objectives

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

**Trustees' Annual Report
Year ended 31 December 2011**

Activities, Achievements and Performance

Introduction from the Minister, Rev Dr David Graham

This year we formally re-dedicated our sanctuary after the refurbishment, involving replacing the pews and opening up the front entrance. Representatives and former ministers were invited to join with the congregational family to celebrate the "new look" Abbey Church and recognise the role of those past and present in bringing the Good News to the people of North Berwick and beyond. During the year we also saw the repayment of the loan taken out to construct the new hall thanks to the generosity of members, a grant from the Ferguson Trust and a contribution from Dirleton Kirk. The new hall is fulfilling its purpose of providing extra space for church activities and also for community projects and is now contributing to the income of the church. Our twinned congregation of McFarlane Memorial Church in Kalimpong generously donated money towards our refurbishment and we are looking at options for using this for an item which will be a reminder of our twinning relationship.

Kirk Session & Congregational Board Meetings

During the year there were seven meetings of the Kirk Session and one Joint Meeting with Dirleton Kirk Session. There were nine meetings of the Congregational Board.

Eldership

At the end of the year the Kirk Session consisted of 30 elders and the Minister.

Membership

As at 1 January 2011 the number of members on the roll stood at 324. During the year 7 members died and there were 5 new members with the result that Abbey's membership at the end of the year was 322. The Supplementary Roll stands at 24. There were 30 children and young people under the age of 17.

Worship

Morning and evening communion services were held during March, June, September and December and in addition, evening communion was held on the last Sunday of most of the other months. The Kirk Session led one evening service during the year and the Worship Group led evening services at Easter and Christmas. The Minister was away in the month of November on Study Leave and worship was led by visiting preachers. During July and August the congregation of St Andrew Blackadder church joined us for evening worship each week.

Christian Adult Education

There are two House Groups which meet every fortnight and various Bible Study groups which meet under the leadership of the Minister during the year.

Trustees' Annual Report (cont)
Year ended 31 December 2011

Sunday School and Creche

2011 saw some positive changes to the running of the Sunday School. Meetings were held with parents and Sunday School teachers to review the operation of the Sunday School and it was decided to merge the two classes into one, covering all children of primary school age. This has worked very successfully. We are now looking at new resources to help with planning the curriculum.

We have enlarged the group of helpers and now have a solid working group of teachers who help on a rota basis and around 16 regularly attending children of all ages. Children of secondary school age join the group at St Andrew Blackadder Church after the start of the service in Abbey, or stay at Abbey to help with the younger children.

Safeguarding

The introduction of the Protection of Vulnerable Groups (Scotland) Act 2007 (PVG) will enter year 2 on 28th February 2012. It is hoped that we can then begin retrospective checking. This means that paid staff and volunteers who have already been Enhanced Disclosure Scotland checked, and those who have never been checked will begin to join the PVG scheme between February 2012 and February 2015. Since 28th February 2011 only new applicants applying to work with children or protected adults have been able to join the PVG scheme.

During the past year in Abbey we have had one applicant to join the scheme, as a crèche worker and Sunday School helper.

Ministry Support: Pastoral Assistant and the Good Samaritan Fund.

The pastoral work in Abbey is shared between the ministry team, the pastoral visiting team and the district elders.

The elders keep in touch with the members in their district, in particular visiting before each Communion Sunday. This relationship enables them to highlight any pastoral needs. The pastoral visiting team supports the eldership by offering additional visits and sometimes practical support to members, as well as helping with the weekly distribution of church flowers.

Pastoral care is an important part of our parish ministry, bringing the love of God and the care of His church to all the different situations where people need support, particularly through incapacity, illness and bereavement. In a semi-rural parish such as ours, this involves many hours travel to hospitals and funerals. In recognition of the heavy workload, Abbey linked with Dirleton share the cost of a Pastoral Assistant. We are fortunate to have Bob Kane in this position. With his wide experience in pastoral matters, he is able to assist the Minister in all aspects of home visits, hospital visits, bereavement and funerals.

In the case of Abbey, the costs of this post are met by the Good Samaritan Fund (a special purposes fund as set out in the accounts). This is supported by a small number of members and special fundraising during the year.

Guild

What does the Lord require of you? This is the final year of the Guild's three year strategy on the theme "Called to walk humbly with your God". Each year we are given a topic for discussion, this year's being "Thanking God for His creation". Two projects have been supported in each of the last three years. Church of Scotland HIV/Aids project and the Interfaith Support (Israel and Palestine) are the chosen recipients for 2011/2012. At the Guild Rally in Dundee in August, it was reported that Guilds in Scotland have raised over half a million pounds for the six designated projects. It is truly amazing "what little hands can do" when they work in tandem with God's will.

Meetings have been interesting, thought provoking and very well attended. We have enjoyed outings to the Queen's Gallery and a Festive lunch. Meetings shared with St Andrew Blackadder Guild have enhanced the fellowship between us. Fundraising Coffee/Bookswaps and an open invitation to hear of the "Miracles from Mayhem" introduced by May Nicholson and the Duchess of Montrose from the Preshal Trust demonstrated a public presence of the Guild in the community. The Guild has led services at the Care Homes and at an evening in Abbey. Steps are now under way to make a link with Liberton Kirk Guild in Edinburgh for mutual benefit.

Membership is open to men as well as to women, and stands at 50 in Abbey Church.

Trustees' Annual Report (cont)
Year ended 31 December 2011

Outreach

We worked with other local churches and Inspire (North Berwick Christian Youth Trust) to put on the week-long Summer Holiday Club "Rock the Boat" on the theme of Noah's Ark, and have provided helpers at "Messy Church" held at St Andrew Blackadder each month during Autumn and Winter. We support the Alpha and Soul Groups run by the Inspire Youth Worker at North Berwick High School by providing lunches. Every month we conduct a short service of worship at each of the care homes in North Berwick, which is much appreciated by residents and staff. We are fortunate to have a small team of people willing to lead worship, play the piano and just be there to help with finding hymns, singing along and spending time with the residents. Perhaps others would consider coming along to one of these services each month?

From Easter to October the church was open to the public each day, providing an oasis of peace in the busy High Street. In addition, many others stop to admire the gardens and read from our attractive noticeboard. Visitors from near and far commented on how welcoming and active our church congregation appeared to be. On Sunday afternoons during July and August the new hall opened as a café with tea and cakes, provided by members of Abbey Church and St Baldred's Episcopal Church.

Abbey's halls were used throughout the week by youngsters in dancing classes and music groups, and adults use the halls for the toddler group, Pilates and bridge club. As an Eco Congregation we are pleased to be the venue for a monthly market for local producers and artisans and occasional use by a local farmers' market.

As part of the North Berwick Fringe by the Sea Festival in August, one of our members organised an Art Exhibition in the church which raised funds for the Good Samaritan Fund through a percentage of the sales and donations for teas and coffees which were provided by members.

The Scouting and Guiding organisations in the town held their annual service in the church on 22nd February to celebrate Founders Day and Thinking Day. We had to put out extra chairs for all the children and parents who attended this popular service. This service is organised by one of our members and led by the Minister.

Ecumenical Activities

Throughout 2011, we joined with other local churches on a number of occasions to worship, to enjoy fellowship, to celebrate and pray. Abbey Church took over as Chair of the North Berwick & District Association of Churches (membership of which was recently increased as we welcomed the joint charge of Athelstaneford and Whitekirk). The Association meets quarterly, planning a variety of ecumenical events. In 2011 this included joint Holy Week Services, Christian Aid Week events, Hustings for the Scottish Parliamentary Elections, Songs of Praise at Fringe by the Sea, World Day of Prayer and a joint service to celebrate the Week of Prayer for Christian Unity.

Bethany Christian Trust

The night shelter for the homeless ran from November to March and we went to Edinburgh four times to provide meals. As last year, we were asked to cook from scratch when we arrived at the various venues, but we managed to cook the meals in time. We were asked to provide meals for 45-55 as more homeless people have been coming than previously, and we have also taken food for the breakfasts. Abbey Church and Dirleton Kirk have again given generous support by donating food, money, warm clothing and bedding, and we have had very willing teams going to Edinburgh.

Joint World Mission

"Go into all the world and preach the Good News to all creation"

Through the Mission Gift Day envelopes this year we were able to support work both at home and overseas. The £6,791 raised through these envelopes was almost double that was raised in 2010, thanks to one very generous donation.

As a result we were able to distribute funds to the following:

£2,470 to Mary's Meals, £1,372 to McFarlane Memorial Church Kalimpong Fund, £1,214 to The Vine Trust, £1,019 to Malawi Evangelical Bible College, £268 to North Berwick High School Malawi fund, £192 to Bishop Kivengere Girls School Muyebe Uganda, £141 to the Bethany Christian Trust, £64 to The Preshal Trust, £15 to Mission Aviation Fellowship, £13 each to Leprosy Mission and Barnabas Fund, and £10 to Crossreach.

Trustees' Annual Report (cont) **Year ended 31 December 2011**

On 1st October, we were represented at the Church of Scotland World Mission Conference 'Reaping the Benefits' in Auchterarder. It was an 'overview' of Twinning where delegates in a twinning relationship spoke of the benefits to both their church and the overseas church, learning from each other, building friendships and in reaching out in love.

In November Abbey Church members filled 125 Christmas Shoeboxes for Blythwood Care.

Ten parcels of beautifully knitted baby garments have been posted out to the Rugarama hospital in Kabale Uganda, this past year, which are knitted by members and friends of Abbey Church Congregation.

Twinning

In May this year we hosted Dr Miku Foning and Rev Thapa. They were visiting Lothian Presbytery Churches that are in a twinning relationship with churches in the Diocese of Eastern Himalaya. Dr Foning is the twinning co-ordinator, while Rev Thapa is treasurer. A Scots night was held in their honour, serving traditional fare, with Scottish entertainment to follow.

In September the area of Eastern Himalaya was severely affected by an earthquake, causing much damage to stone buildings. The McFarlane Memorial Church was rendered unsafe for worship. £1,000 was sent at end of September to help them meet urgent initial costs. Stuart Cowan has succeeded Phil Spencer as Twinning Coordinator for Abbey and Dirleton.

During the year we were very pleased to receive a donation from the McFarlane Memorial Church, Kalimpong. This donation was given to assist the Abbey with its refurbishment.

Fair Trade

A selection of fairly traded goods, which is obtained from the Small World Shop in Prestonpans on a sale or return basis, is available on the first Sunday in the month. Included in these goods are tea and coffee which are used after the Sunday services and at other church events.

Regal

People often ask what the acronym "Regal" stands for - it is "REtired Gentleman And Ladies". This Group of retired people from North Berwick and the surrounding villages meet on the second Thursday of the winter and spring months to listen to a speaker who talks on one of their hobbies. During 2011, talks were given on a broad range of subjects: David Hardie started the year with a personal impression of "Oberammergau - the Passion Play"; this was followed by Bill Miller who talked about his visit to "The city of St Petersburg"; our final spring meeting was a talk by Des Bathgate on "Restoring Old Engines".

During the summer break we had a visit to Glenkinchie Distillery near Pencaitland and this was followed by lunch at the Longniddry Inn. Our winter session commenced with Rutherford Elliot giving us "A Photographic walk round Old North Berwick"; after this we moved back a hundred years to listen to Bill McClure talking about "The South African Zulu Wars" and the year finished with Alistair McNeil telling us about the construction of "The Stevenson Lighthouses around Scotland".

After each talk, the Group sat down to a most welcome soup and sandwich lunch prepared by the ladies of the Church; the Group very much appreciates the lunch and would like to thank the ladies for all their hard work behind the scenes in preparing lunch. During the year over £300 was collected at our lunches and these contributions were donated to local charities and the church.

Eco-Congregation

Abbey Church is an Eco-Congregation under the Eco-Congregation Scotland scheme. The three main commitments of being an Eco-Congregation are -

- Committed to caring for creation
- Making the link between environmental issues and our Christian faith
- Responding with practical action in the church and wider community.

To cut down energy consumption we have installed new boilers, fitted thermostatic valves to all radiators, turned down thermostats where possible and installed a new energy efficient water heater in the kitchen.

A new venture this year has been a monthly artisan's market, and also a farmers' market, featuring local produce and crafts, which have chosen Abbey Church as their venue.

Trustees' Annual Report (cont)
Year ended 31 December 2011

Church Property

Church Manse

At the Manse water leaks at the glazed roof of the conservatory were repaired along with work on the drainage gullies in the patios.

Fabric Fund

2011 saw completion of the major alterations and refurbishment of the Sanctuary and Front Entrance area. The pews were removed and replaced with chairs; part of the back wall was removed to make a large central entrance with engraved glass doors; cupboards, including a sink unit, were added at the back of the church; storm doors with footprints of the children in the church were added inside the outside doors; the heating was improved and the sanctuary was re-carpeted.

Church Maintenance

Externally three old and damaged stone copes were replaced with new stone copes and the railings refixed at the west side of the church. Fortunately the cost of this work was covered by our insurance. A new hot water boiler was installed in the kitchen to provide a consistent supply of hot water and thermostatic valves were also installed in the sanctuary radiators.

William Wright Memorial Fund

There are three potential beneficiaries of the Fund, the Church in general, the young church and the Guild. The fund's annual income and up to 10% of the capital of the fund can be used in any one year. This year this fund assisted the Abbey with new Mission Praise books and other support for services.

The Sanctuary Fund

This fund was established to enable members of the congregation who wish to gift and bequest funds which are to be used solely to enhance the Sanctuary and not to be used for any other purpose.

Mission and Training Fund

The Mission and Training Fund is used to meet the costs incurred by people who are working with our children and young people. This fund was closed during the year and the residual funds transferred to the Good Samaritan Fund. Future training costs will be absorbed by the William Wright Memorial Fund or the General Fund.

Flower Fund

The Flower team provide fresh flowers arrangements in the Church sanctuary each week and on request for funerals and other special occasions. The flowers are then distributed by the team to the sick and elderly in the congregation, providing extra pastoral care to Abbey church members. Although the costs of flowers are covered by donations, the Flower team are in need of new members to provide displays to continue to enhance worship each week.

Trustees' Annual Report (cont)
Year ended 31 December 2011

Financial Review

General Fund

In 2011 Abbey's income from weekly collections and standing orders totaled £65,680; this was an increase of 13.3% on 2010. The monies gift-aided increased by 5.9% to £51,135 whereas the open plate income increased by 50.4% to £14,545. It has to be noted that in the latter three months of 2010 the Abbey was being re-furnished and we were sharing with Dirleton their Church building.

The Abbey is a registered charity, this allows us to recover income tax paid by members where they have completed a Gift-aid declaration. In 2011 the General Fund and the Hall Fund recovered £19,507 (2010 £19,349); in April 2011 the recovery rate was reduced to 25%. Additionally as a charity East Lothian Council gives us 100% rates relief, this meant that the Abbey was given a rates rebate of £10,863; the Abbey also is not charged water rates.

Dirleton Church continued to make a contribution to administration salaries and the running costs of the manse and the Church Office, this being £4,800 for the year.

The major expenditure was Ministries and Mission, being £40,051 (2010 £36,353). The Ministries and Mission account makes payment to all Church of Scotland ministers and other central services.

Investments

Our investments are held and managed by the Church of Scotland. The investments increased in value by 1.6% (£248) whereas the FTSE 100 index decreased by 5.6%.

Hall Fund

The loan taken out from the Church of Scotland to build a new hall was fully repaid during the year. The funds to repay this loan were principally contributed by church members. Our thanks also go to Dirleton Kirk and the Ferguson Trust for helping us repay this loan.

Reserves Policy

It is the Trustees' policy to hold reserves of approximately six months expenditure including designated funds. At the year end the Church held unrestricted funds of £763,145; however, £706,834 reflects the reserve relating to the valuation of the manse and is not available unless it is sold; £891 is held as Guild funds and £32,606 is held as the Fabric Fund. Consequently the true reserve is the remaining balance of £22,814 and it represents about three to four month's expenditure.

The Church also held £417,837 of restricted funds, which can only be used for the purposes, as specified in Note 13. The major part of this relates to the Hall Fund and is not available for use.

Trustees' Annual Report (cont)
Year ended 31 December 2011

Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity, and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,



Sally Penman
Session Clerk

23rd April 2012

Abbey Church, North Berwick
SC 004761

Independent Examiner's Report to the Trustees of Abbey Church

I report on the accounts of the charity for the year ended 31 December 2011 which are set out on pages 12 to 21.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

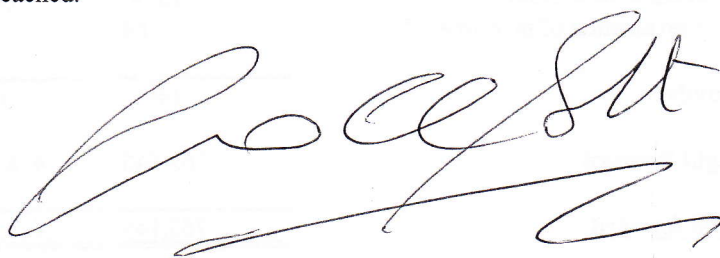
Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Andrew Scott

Professional Qualification: C.A., C.P.F.A.

23rd April 2012

Address: "Abbeygate"
9 Glenorchy Road
North Berwick
East Lothian

Statement of Financial Activities
Abbey Church
Year ended 31 December 2011

	Note	Unrestricted Funds 2011	Restricted Funds 2011	Total 2011	Total 2010
<u>Incoming Resources</u>					
Incoming resources from generated funds					
Voluntary income	1	79,891	19,383	99,274	101,199
Activities for generating funds	2	-	10,867	10,867	10,202
Investment income	3	883	641	1,524	2,478
Incoming resources from		80,774	30,891	111,665	113,879
Incoming resources from charitable activities		-	-	-	-
Other incoming resources	4	8,281	8,374	16,655	13,654
<u>Total Incoming Resources</u>		<u>89,055</u>	<u>39,265</u>	<u>128,320</u>	<u>127,533</u>
<u>Resources Expended</u>					
Costs of generating funds					
Costs of generating voluntary income	5	223	-	223	248
Investment management costs		-	-	-	-
Charitable activities	5	90,417	39,255	129,672	224,979
Governance costs	5	-	-	-	-
Other resources expended		-	-	-	-
<u>Total Resources Expended</u>		<u>90,640</u>	<u>39,255</u>	<u>129,895</u>	<u>225,227</u>
Net outgoing resources before transfers		(1,585)	10	(1,575)	(97,694)
Transfers between funds		1,006	(1,006)	-	-
Net outgoing resources before other		(579)	(996)	(1,575)	(97,694)
Gain on revaluation of investments		84	164	248	1,008
Net decrease in funds		(495)	(832)	(1,327)	(96,686)
Total funds brought forward		763,640	418,669	1,182,309	1,278,995
<u>Total funds carried forward</u>		<u>763,145</u>	<u>417,837</u>	<u>1,180,982</u>	<u>1,182,309</u>

The notes on pages 14 to 21 form part of these accounts.


Balance Sheet
Abbey Church
At 31 December 2011

	<u>Note</u>	2011	2010
Fixed Assets			
Tangible Fixed assets	8	1,099,393	1,128,002
Investments	9	<u>15,826</u>	<u>15,578</u>
		1,115,219	1,143,580
Current Assets			
Debtors	10	3,430	7,533
Bank and cash (inc Church of Scotland deposits)		<u>65,498</u>	<u>81,603</u>
		68,928	89,136
Current Liabilities			
Creditors falling due within one year	11	<u>(3,165)</u>	<u>(50,407)</u>
Net Current Assets			
		<u>65,763</u>	<u>38,729</u>
		1,180,982	1,182,309
Long Term Creditors			
Falling due after one year	11	-	-
Net Assets			
		<u>1,180,982</u>	<u>1,182,309</u>
Unrestricted Funds			
General Fund	13	22,814	21,427
Designated Funds		<u>33,497</u>	<u>35,379</u>
		56,311	56,806
Manse Valuation Reserve	14	<u>706,834</u>	<u>706,834</u>
		763,145	763,640
Restricted Funds			
	13	417,837	418,669
Total Funds			
		<u>1,180,982</u>	<u>1,182,309</u>

The notes on pages 14 to 21 form part of these accounts.

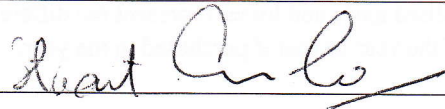
The accounts were approved by the Kirk Session and Congregational Board on the 22 April 2012.

For and on behalf of the Trustees



Sally Penman

Session Clerk



Stuart Ainslie

Treasurer

**Abbey Church
for the year ended 31 December 2011
Accounting Policies**

The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below:

a) Basis of preparation

The accounts have been prepared in accordance with applicable accounting standards and under the historical cost convention, modified to reflect the inclusion of investments at market value, and in accordance with the Charities and Trustee Investment (Scotland) Act 2005, The Charities Accounts (Scotland) Regulations 2006, the Regulations anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007 and the Statement of Recommended Practice: Accounting and Reporting by Charities (2005).

b) Funds

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use, which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

c) Incoming resources

All donations and gifts are included within incoming resources under either unrestricted or restricted funds according to the terms under which the donation is made and when the amount can be quantified with reasonable certainty. Donations and gifts in kind are brought into the accounts at their market value to the charity.

d) Resources expended

Expenditure is recognised on an accruals basis as the liability is incurred.

e) Tangible fixed assets

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church and halls vested in the Abbey Church Trustees. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the liability arises.

All tangible fixed assets costing in excess of £1,000 having a value to the charity greater than one year, other than those acquired for specific purposes, are capitalised. Depreciation is provided on a straight-line basis to write off the cost or initial value, less residual value, of tangible fixed assets over their estimated useful lives:

Buildings	20 years
IT Equipment	3 years
Fixtures, fittings and office equipment	5 years

The church manse, Sydserff, has not been depreciated. As this is a residential premise the Trustees believe that it will hold its value and depreciation is therefore not necessary.

f) Investments

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

g) Taxation

Abbey Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

Abbey Church
Notes forming part of the financial statements
for the year ended 31 December 2011

	Unrestricted Funds 2011 £	Restricted Funds 2011 £	Total 2011 £	Total 2010 £
1 Voluntary income				
Offerings	66,333	12,351	78,684	73,774
Tax recovered on Gift Aid	12,795	6,712	19,507	19,349
Legacies	-	-	-	-
Endowment income	-	110	110	110
Other	763	210	973	7,966
	<u>79,891</u>	<u>19,383</u>	<u>99,274</u>	<u>101,199</u>
2 Activities for Generating Funds				
Use of Premises	-	10,513	10,513	10,202
Other	-	354	354	-
	<u>-</u>	<u>10,867</u>	<u>10,867</u>	<u>10,202</u>
3 Investment income				
Deposit interest	-	-	-	-
Dividends received	874	635	1,509	930
Bank interest	9	6	15	1,548
Profit on sale of income Funds	-	-	-	-
	<u>883</u>	<u>641</u>	<u>1,524</u>	<u>2,478</u>
4 Other Incoming Resources				
Weddings and Funerals	875	-	875	335
Dirleton Kirk	4,800	-	4,800	4,700
Coffee mornings etc	1,590	-	1,590	330
Viridor Grant	-	-	-	6,000
Ferguson Bequest	-	5,000	5,000	-
Other	1,016	3,374	4,390	2,289
	<u>8,281</u>	<u>8,374</u>	<u>16,655</u>	<u>13,654</u>
Total Incoming Resources	<u>89,055</u>	<u>39,265</u>	<u>128,320</u>	<u>127,533</u>

Notes forming part of the financial statements
for the year ended 31 December 2011

	Unrestricted Funds 2011 £	Restricted Funds 2011 £	Total 2011 £	Total 2010 £
5 Analysis of Resources Expended				
Costs of Generating Funds				
Offering Envelopes	223	-	223	248
Total	<u>223</u>	<u>-</u>	<u>223</u>	<u>248</u>
Investment Management Costs	-	-	-	-
Charitable Activities				
Ministries & Mission Allocation	40,051	-	40,051	36,353
Presbytery Dues	455	-	455	-
Voluntary Additional Stipend	-	-	-	-
Minister's Expenses	3,712	-	3,712	3,480
Pastoral Assistance	2,508	4,505	7,013	6,405
Pulpit Supply	466	-	466	315
Other salary costs	11,650	-	11,650	10,639
Fabric Repairs & Maintenance	11,685	-	11,685	114,705
Council Tax	2,519	-	2,519	2,519
Other Buildings Costs	8,415	-	8,415	8,579
Church Office Expenses	2,882	-	2,882	2,565
Organ & Music	-	-	-	-
Interest Paid	-	294	294	2,283
Depreciation	1,258	27,351	28,609	28,609
Other expenses	4,816	7,105	11,921	8,154
Total	<u>90,417</u>	<u>39,255</u>	<u>129,672</u>	<u>224,979</u>
Governance Costs				
Independent Examiner's Fee	-	-	-	-
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Resources Expended	<u><u>90,640</u></u>	<u><u>39,255</u></u>	<u><u>129,895</u></u>	<u><u>225,227</u></u>

Support costs have not been separately identified as the trustees consider there is only one charitable activity. Therefore support costs relate wholly to that activity and have not been separately identified.

Abbey Church
Notes forming part of the financial statements
for the year ended 31 December 2011

	2011	2010
	£	£
6 Staff costs and numbers		
Salaries and wages	11,650	10,639
Social security costs	-	-
Total	<u><u>11,650</u></u>	<u><u>10,639</u></u>

The average number of employees during the year, calculated on the basis of a head count, was as follows:

	2011	2010
	Number	Number
Pastoral support	1	1
Administration	1	1
Music staff	2	2
Premises maintenance	<u>2</u>	<u>2</u>
	<u><u>6</u></u>	<u><u>6</u></u>

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the cost of a parish minister, with at least ten years service, amounts to £39,600.

7 Trustee Remuneration and Related Party Transactions

During the year two trustees received reimbursement of expenses incurred, the total being £5,308 (2010 £7,842). In addition the following Trustees were paid remuneration during the year.

	2011	
	£	
Robert Burgon	1,300	For services as Church Organist
Sheena Cowan	387	For church office support
Jim Hawthorn	1,485	For Church Officer Duties
Bob Kane	3,840	For pastoral assistance

No trustee, or a person related to a trustee, had any personal interest in any contract or transaction entered into by the charity during the year.

Notes forming part of the financial statements
for the year ended 31 December 2011

8 Tangible Fixed Assets

	New Hall etc	Manse	IT Equipment	Office Equipment	Total
Cost/Valuation					
At 1 January 2011	555,887	706,834	2,041	4,073	1,268,835
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 31 December 2011	<u>555,887</u>	<u>706,834</u>	<u>2,041</u>	<u>4,073</u>	<u>1,268,835</u>
Accumulated Depreciation					
At 1 January 2011	136,347	-	2,041	2,445	140,833
Charge for year	27,794	-	0	815	28,609
Eliminated on Disposals	-	-	-	-	-
At 31 December 2011	<u>164,141</u>	<u>-</u>	<u>2,041</u>	<u>3,260</u>	<u>169,442</u>
Net Book Value					
At 31 December 2011	<u>391,746</u>	<u>706,834</u>	<u>-</u>	<u>813</u>	<u>1,099,393</u>
At 31 December 2010	<u>419,540</u>	<u>706,834</u>	<u>-</u>	<u>1,628</u>	<u>1,128,002</u>

The Trustees own the church premises at 116 High Street, North Berwick. These are held at nil cost in line with Church of Scotland guidance.

In the year Abbey spent £6,522 on residual costs relating roof replacements, internal building work, plumbing, decoration etc. In line with accounting policy (e) these expenses were not capitalised.

The Trustees own residential premises, known as Sydserff, at Old Abbey Road, North Berwick. These premises are used as a church manse and are held at cost in line with accounting policy (e).

9 Investments

	2011 £	2010 £
Market value at 1 January	15,578	14,570
Purchase/(Sale) of Investments	-	-
Realised gain / (loss) on investments	-	-
Unrealised gain on investments	248	1,008
Market value at 31 December	<u>15,826</u>	<u>15,578</u>
Investments at cost	<u>15,794</u>	<u>15,794</u>

The following investments are held:

	2011 Units	2010 Units
Church of Scotland Investors Trust Income Fund	Units	Units
Good Samaritan Fund (formerly Mission & Training)	82	82
William Wright Memorial Fund	942	942
General Fund	526	526

Notes forming part of the financial statements
for the year ended 31 December 2011

10 Debtors

	2011	2010
	£	£
Gift Aid Tax Refund Due	3,430	5,288
Other	-	2,245
	<u>3,430</u>	<u>7,533</u>

11 Creditors

	2011	2010
	£	£
Falling due within one year		
Loan	-	27,000
Trade	3,165	23,407
	<u>3,165</u>	<u>50,407</u>
Falling due after one year		
Loan	-	-
Other	-	-
	<u>-</u>	<u>-</u>

The loan was from the Church of Scotland Trustees. The loan was taken out to fund the construction of the new Church Hall.

The balance of the loan outstanding is:

	Date taken out	Interest Rate	Date Repayable	Balance 31/12/2011	Balance 31/12/2010
12 equal half yearly instalments of principal	15/06/2005	5%	30/09/2011	£ nil	£27,000

12 Analysis of Net Assets Among Funds

	Unrestricted Funds		Restricted Funds	Total
	General	Designated		
	£	£	£	£
Tangible Fixed Assets	8,327	706,834	384,232	1,099,393
Investments (General)	5,371	-	10,455	15,826
Current Assets	10,913	34,865	23,150	68,928
Current Liabilities	(1,797)	(1,368)	-	(3,165)
Long term creditors	-	-	-	-
Net assets at 31 Dec 2011	<u>22,814</u>	<u>740,331</u>	<u>417,837</u>	<u>1,180,982</u>

Notes forming part of the financial statements
for the year ended 31 December 2011

13 Movements in Funds

	At 1 January 2011 £	Incoming Resources £	Outgoing Resources £	Transfers	Revaluation Gain/(Loss) £	At 31 Dec 2011 £
Unrestricted funds						
Guild (Designated)	669	2,663	(2,113)	(328)	-	891
Fabric Fund (Designated)	34,710	365	(2,469)	-	-	32,606
General Fund	21,427	86,027	(86,058)	1,334	84	22,814
	56,806	89,055	(90,640)	1,006	84	56,311
Manse Valuation Reserve	706,834	-	-	-	-	706,834
	763,640	89,055	(90,640)	1,006	84	763,145
Restricted funds						
New Hall Fund	394,695	25,412	(29,919)	(2,290)	-	387,898
Flower Fund	424	129	(72)	-	-	481
Kalimpong Fund	1,951	4,194	(4,500)	-	-	1,645
Good Samaritan Fund	983	7,466	(4,504)	2,958	13	6,912
Miss McIntosh Guild T & D Fund	72	-	-	(72)	-	-
Mission & Training	1,323	-	-	(1,323)	-	-
Sanctuary Fund	3,802	1,370	-	-	-	5,172
Sunday School Fund	169	110	-	(279)	-	-
William Wright Memorial Fund	15,250	584	(260)	-	151	15,725
	418,669	39,265	(39,255)	(1,006)	164	417,837
Total funds	1,182,309	128,320	(129,895)	-	248	1,180,982

Purposes of Designated Funds

The purpose of the Guild Fund is to provide funds for the Abbey Church Guild.

The purpose of the Fabric Fund is to provide funds for the future maintenance of the Church. These funds originated from the difference between the sale and purchase prices of the old and new manse.

Purposes of Restricted Funds

The Restricted Funds represent monies which have been gifted for a specific purpose and not for the general administration of the church.

The New Hall Fund was created to contain the funds used for building the new hall and then to deal with the depreciation charges in future years. This fund is not available for use.

The purpose of the Flower Fund is to provide flowers for display during services of worship and distribute flowers as a fellowship gift to deserving parishioners.

The purpose of the Kalimpong Fund is to "give assistance to the work of the MacFarlane Memorial Church, Kalimpong both in the Church and among the poorer members of the Congregation".

The purpose of the Good Samaritan Fund is to hold funds for pastoral work within the parish.

The funds in Miss McIntosh Fund were transferred to the Guild during the year. This fund has now been closed.

The funds in the Mission and Training Fund were transferred to the Samaritan Fund during the year. This fund has now been closed.

The purpose of the Sanctuary Fund is to hold funds for improvements to the Sanctuary.

The Sunday School fund was closed during the year. All funds required by the Sunday School are paid out by the General Fund.

The purpose of the William Wright Memorial Fund is to enhance and encourage worship in Abbey Church.

**Notes forming part of the financial statements
for the year ended 31 December 2011**

14 Manse Valuation	2011	2010
	£	£
This Reserve reflects the cost of the manse.	706,834	706,834

15 Post Balance Sheet Events

There were no post balance sheet events.

16 Capital Commitments

There were no capital commitments as at the 31 December 2011.

17 Expenditure Commitments

The Abbey Church agreed to give the Presbytery financial support to allow the appointment of a pastoral worker. The support is £2,500 per annum for three years starting in 2012.

18 Collections for Third Parties	2011	2010
(Not included in the above accounts)	£	£
Barnabas	13	592
Bethany	142	128
Bishop Kivengere Girls School	192	130
Christian Aid	-	206
Crossreach	529	13
DEC Emergency	435	-
HIV/Aids Project	260	395
Leprosy Mission	13	-
Leuchie House	150	-
Mary's Meals	3,006	830
Ministries Council	400	-
Mission Aviation Fellowship	415	-
North Berwick - Christian Fellowship	-	644
North Berwick - Christian Youth Trust	150	-
North Berwick - Guides	-	100
North Berwick High School - Malawi Appeal	286	-
North Berwick High School - Rwanda	-	614
North Berwick - Day Centre	150	100
North Berwick - Scouts	-	100
Poppy Scotland/Earl Haig	256	-
Preshal Trust	634	-
Practical Action	1,204	-
Traidcraft	-	64
The Vine Trust	1,214	128
Zambesi Mission	1,019	-
	<u>10,468</u>	<u>4,044</u>