

St Peter's, Carlton Colville Annual Parochial Church Meeting for 2022

Including the Trustees' Report and Financial Statement
for 2022 for the Parochial Church Council of St Peter's,
Carlton Colville

The Annual Parochial Church Meeting will be held on
Saturday 25th March at 2pm

God of mission,
who alone brings growth to your Church,
send your Holy Spirit to give vision to our
planning,
wisdom to our actions,
joy to our worship,
and power to our witness.
Help our church to grow in numbers,
in spiritual commitment to you,
and in service to our local community,
through Jesus Christ our Lord.
Amen.

Please take some time to read through this report before the meeting.

This report consists of the

Trustees' Report

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Trustees' Report for the Year ending 31 December 2022

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2022

I. Reference and Administrative information

Church Address: St Peter's Church,
Church Lane
Carlton Colville
NR33 8AT

Membership of the PCC (May 2022-March 2023)

Name	Role(s)	Term Ends in
Rev Sarah Quantrill	Rector (installed November 2022)	N/A
Carol Browning	Churchwarden	2023 (Elected annually for a maximum of 6 years Term: 2022-2027)
Bob Filer	Churchwarden PSO Vulnerable Adults	2022 (Elected annually for a maximum of 6 years Term: 2017-2022)
Amanda (Sharon) Brown	Deanery Synod Rep PSO Children & Young People	2023
Rita Mayn	Deanery Synod Rep	2023
Angie Colbridge	Elected Lay Rep	2025
Mary Corker	Elected Lay Rep	2025
Sandy Cyprus	Elected Lay Rep	2025
Linda Filer	Elected Lay Rep PCC Secretary	2025
Mary Hobbs	Elected Lay Rep	2023
Mark Ellis	Elected Lay Rep	2024
John Harrison	Elected Lay Rep PCC Treasurer	2024
Vacancy	Elected Lay Rep	2023
Vacancy	Elected Lay Rep	2024

Appointed by the PCC

Electoral Roll Officer: Nelly Baxter

PCC Secretary: Linda Filer

PCC Treasurer: John Harrison (stepping down at the APCM)

Safeguarding: Sharon Brown (Children and Young People)

Bob Filer (Vulnerable Adults)

Independent Examiner: Rev'd Peter Smalls

Our Banks

HSBC (current and deposit accounts)

II. Structure, Governance and Management

Structure

The PCC is an excepted charity.

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure.

The PCC is chaired by the incumbent. It is the decision-making body of the Parish and is accountable to the Diocese of Norwich.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met four times during the year., due to the pandemic.

We pay a parish administrator and a lay pastor/children and families' worker. These are employed as contractors.

The PCC Quorum is 3 (who should be 1/3 of the elected lay reps).

The Churchwarden and the incumbent meet monthly to plan and review the month ahead.

Appointment of PCC Members

The method of appointment of PCC members is set out in the Church Representation Rules.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC after being on the electoral roll for at least 6 months. Vacancies are advertised prior to the APCM in accordance with the Church Representation Rules.

Meetings

The incumbent chairs the PCC.

The PCC normally meets six times each year.
Additional meetings can be called by the Churchwardens or the Incumbent.

Period of Service

Churchwardens are elected annually for a maximum of 6 years.
All other members are elected for three years.
Members can stand for re-election at the end of their period of service.

Payments to PCC Members

The incumbent receives a stipend from the Church of England and reasonable out of pocket expenses are re-imbursed by the PCC. No other members receive any payments except for reimbursement for out of pocket church related expenses.

PCC Sub-Committees

Fabric
Safeguarding
Standing Committee (who also form the complaints committee for any complaints for St Andrew's, Mutford).

Public Benefit

Any member of the public may take part in Church of England activities and services. The PCC also provides, promotes or facilitates services available to groups of people including children and young people, the bereaved, the elderly and others in need or considered vulnerable.

The church also supports Kirkley Pantry through a food collection box at the back of church which is emptied regularly and a food collection as part of our annual Carols @ the Crib service which takes place at the Transport Museum.

The church has a good relationship with the schools, offering assemblies and hosting school visits and services at St Peter's, as well as visiting the schools to support the delivery of the Christianity element of the RE curriculum.

The structure of the Church of England focusses each PCC on a specific geographical area, the ecclesiastical parish. Religious services, which are open to all, take place in the parish church, or by agreement in other local facilities.

Within the parish, the church seeks to serve the whole community. However, not all funds will necessarily be spent on projects within the parish, as we seek to support the mission of the whole church, so we may, for example, develop links with a community in another area or country. St Peter's gives 10% of its annual income to charities.

Risk Management

The Trustees (ie the PCC) have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All HSBC accounts require two signatories for making payments to external accounts by cheque or online.

The major risks to which the PCC is exposed are standing items on the PCC agenda and are reviewed regularly. These include:

- Financial position
- Health and safety including the buildings and their surroundings
- Safeguarding
- Risks arising from the activities of the Church, including risks to reputation.

- Operational risk management activities such as hazard management and prevention, insurance and local risk assessments

The PCC is charged with having appropriate systems and processes in place, with appropriate review intervals, to manage those risks.

Safeguarding

In accordance with the Church of England Safeguarding Policy, St Peter's is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.

- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by and have due regard ¹ for this policy and the guidelines established by this church.

The Safeguarding Officers are: Sharon Brown (Children and Young People)
Bob Filer (Vulnerable Adults)

Health and Safety: Churchwardens

Insurance, alarms and Fire Protection: Treasurer and Churchwardens.

III. Aims and Purposes

The Parochial Church Council (PCC) of St Peter's has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Peter's Church, Church Lane Carlton Colville, NR33 8AT and its churchyard. It is no longer responsible for the maintenance of Carlton Colville cemetery, which is maintained by East Suffolk Council/Carlton Colville Town Council.

The Parish profile states that "we are an evangelical, welcoming, hospitable, friendly and sociable fellowship who love the Lord and seek to share the Good News of the Gospel with the community around us."

IV. Objectives and Activities

¹ What does 'due regard' mean? Where legislation – whether an Act of Parliament or a Church Measure – imposes a duty on a person to "have due regard" to guidance of this sort, the law understands that duty in a particular way. The legal duty to have due regard means that the person to whom the guidance is directed is not free to follow the guidance or not as he or she chooses. As a matter of law, the guidance should be given great weight and must be followed unless there are 'cogent reasons' for not doing so (see below). What is meant by 'cogent reasons'? 'Cogent reasons' are reasons that are clear, logical and convincing. It will be very rare indeed for there to be cogent reasons for not following House of Bishops guidance on safeguarding. Cogent reasons are likely to arise only where the guidance does not contemplate a particular, unusual situation arising so that it becomes necessary to take a different approach from that set out in the guidance in order to meet the particular circumstances of the case. When would 'cogent reasons' be applied? A person who is required to have due regard to the guidance should not simply take it on him- or her-self to decide that there are cogent reasons for departing from the guidance. Such a decision should be taken – if at all – only after case-specific advice has been obtained from both the diocesan safeguarding adviser and the diocesan registrar.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. Specifically, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust
- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the building mentioned above.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community may find both beneficial and spiritually fulfilling. We offer alternating services of Holy Communion and Morning Worship on a Sunday.

All are welcome to attend our regular services. The average weekly in-person attendance, counted during October, was 49.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping.

In 2022 we held 5 Baptisms, 5 Confirmations, 0 Weddings , 2 Wedding Blessings and 2 funerals in church, 4 funerals at the crematorium and 9 burials of ashes.

V. Incumbent's Report The year in Summary

As mentioned in the Churchwardens' report, February saw three storms in quick succession which caused damage to the roof.

All our groups finally managed to get up and running again with some degree of normality. The prayer group met monthly. At Lent and Advent we ran courses which were enjoyed by those who came. Looking to next year, if anyone would like to lead one of these please talk to me.

We also welcomed Jamie Wylie to the benefice in the Autumn, on placement with us until the end of June 2023. It has been a privilege to support him as he trains for Ordained Ministry.

As mentioned above, we tried something a bit different for the children and families who attend Little Stars and Messy Church and it was a great success.

The end of October saw my installation and induction as the Rector of the benefice. Leaders of various Community groups were invited, including the Town Council, as well as our local MP Peter Aldous- who not only attended the service but also stayed to our shared lunch afterwards. The date of this coincided with the Deanery Day of Prayer as part of the Diocesan Year of Being a Prayerful people. It was lovely to have so many people come to both events, and many of those who came added a pebble to our prayer hands. As you know, we have been incorporating these into our intercessions on a Sunday.

In December, I finally felt as though I was celebrating a “normal” Christmas – albeit with the added excitement of our Confirmation Service, when we once again welcomed Bishop Alan. The Carol service and Messy Christingle were very well attended and both schools were able to come to us for a Christmas Service.

Last year’s priorities were as follows:

1. Restart Youth Café

Although the Youth Café did re-start, it did not meet regularly, partly because Angie could not find someone to help her. Due to her sabbatical, this activity will be on pause for 2023, unless anyone wishes to take it on.

2. Work towards paying a greater proportion of our Parish Share

Meeting the full ask of our proportion of the Parish Share for the benefice remains a significant challenge. We did manage to give the Diocese £35,000 in 2022, but our share was £50,474, so we remain some way off.

3. Find more ways to engage with the wider community in Carlton Colville

This priority was met in a number of different ways. Carols at the Crib at the Transport Museum goes from strength to strength with each year. Although we had fewer members of the church fellowship at the event this year, there were more people from the local community.

As part of the Jubilee activities organised by the Town Council, we had a stall offering craft activities- a mini Messy Jubilee. We had lots of families come to this, and some of them have also started joining us at Messy Church.

With Covid restrictions finally lifting, I was also able to resume visiting Carlton Hall for a Christmas service, and I have arranged to visit every month in 2023. If anyone would like to help with this, please do let me know.

Lack of enough volunteers means that we are no longer able to run a Holiday club but as you will see below we started something called Meet-up Mondays which was very successful and which we hope to repeat in 2023.

I continue to attend the Town Council's Community Engagement Group on behalf of the church, and, as you will see below, we continue to work with our two Primary Schools.

I am so grateful to everyone who contributes to the smooth running of St Peter's- especially the wardens who do so much behind the scenes during the week; to the ministry team who share the leading of our services on Sunday; to Susan and the music group and of course to everyone who is involved in the various teams within St Peter's- hospitality; flowers; fundraising etc. Thank you all for being so willing to share your gifts, talents and time.

Rev'd Sarah

VI Parish Activities

a) Electoral Roll Report

The revision of the electoral roll was carried out between the 11th February and the 25th February 2023. Prior to the revision the number on the electoral roll was 83. Following the revision, the number on the electoral roll is 81, with 49 people resident in the parish and 32 non-resident.

Nelly Baxter Electoral Roll Officer

b) Children, Young People and Families Report

i) Messy Church

In 2022 we met 8 times. Our theme for the year were figures from the Old Testament. We found out all about Noah, Moses and Joseph. Our sessions involved crafts related to the theme for the day, food and a time of shared worship. In December we held our Messy Christingle, and enjoyed some songs from Carlton Colville Primary School Choir. The choir joined us for the craft session beforehand which meant it all got a bit crowded and chaotic! In 2023 we plan to separate Christingle and Messy Church.

In 2023 we will be looking at Messy Parables.

A huge thank you to Angie for all her work organising it; to Susan for taking charge of the food; and to the team who help to run it- Carol, Mary, Rita and Rachel.

Rev'd Sarah

iii) Toddler Group

In 2022 we decided to rename the Toddler Group Little Stars and write the name of each child who attends on a star and put it on our board in the Parish Room. Attendance varies across the year but everyone who came said how much they'd enjoyed it.

In conversation with some of the parents, they mentioned how many groups shut down over the summer holidays and how hard it was to come up with free or cheap activities to do with their children. This led to us starting "Meet Up Mondays" in August. We met in

three different places in August- Nicholas Everitt Park; the beach and outside the Parish Room between 12 and 2pm and invited families to bring their lunch and join us to play games and meet up with their friends. It was very successful and we will repeat this in 2023. At our last meeting in December, we told the children the Christmas story, played pass the parcel and had a little Christmas picnic. The children all received a present paid for out of the attendance fee. This was £1:50 but has been increased to £2/family from January 2023. Thank you to Angie, Carol, Rita and Rachel for all their help in setting up and clearing away each week as well as the conversations they have had with the parents, carers and children.

Rev'd Sarah

iv) Schools' Work

We were finally able to welcome both of our schools back to St Peter's for Easter, Harvest and Christmas services. We delivered some assemblies at Grove Primary School and Angie went in to talk to some of the children about Easter and the Resurrection. In the Summer Term Rev'd Sarah visited Carlton Colville to talk to some pupils about Communion and just before Christmas visited the Nursery and Reception classes, along with Jamie, to tell them all about Advent.

Rev'd Sarah & Angie Colbridge

c) **Churchwardens' report including the health and safety and fabric reports.**

2022 has seen a fair amount of work carried out at St Peter's.

In January we measured the 'tell-tale datum points' on the crack at the South-West end of the exterior of the Nave. Once again there has been a considerable amount of movement. The crack on the inside of the tower's West wall has also increased.

The storms in February caused severe damage to the North and South sides of the roof and the porch. Cross roofing came in May to replace the broken tiles. We will continually have this problem with the tiles on the South side of the roof as they are very brittle.

New emergency lighting was installed by Rounce Electrical to bring us up to standard.

In the 2020 Quinquennial inspection it was noted that two of the stained-glass windows were in a poor state of repair. These have now been refurbished by Devlin Plummer.

We had two new neck mics and a receiver fitted into our audio system by A.E.D. who informed us that our system was chaotic. We await a quotation from them for upgrading the system.

All the usual annual works were carried out, including PAT testing, fire extinguisher maintenance; annual inspection and cleaning of the gutters and repairs to lighting.

Terra Trees lopped the sycamore adjacent to the Ashes plots.

There are several tombs in the Churchyard which need dismantling due to their dangerous condition.

Following the APCM in 2022, Robert Clarke stepped down as Churchwarden and Carol Browning was appointed in his place.

Carol and Bob have been at hard at work since then updating the Churchyard Burial plan and hope to have it completed soon.

There have been many other day to day tasks that the wardens have undertaken. During 2022 all of the old books and records have been gone through, and a lot of them have been deposited in the Diocesan Archives in Norwich, including Canon Bignold's diary. This will enable it to be available to a wider audience.

The yearly inventory of Church property, known as the Terrier, has taken place and is available in the Church Property Register in the Office, along with details of any works carried out in accordance with our last Quinquennial Inspection.

Everything undertaken by your Church Wardens is done for the love of the Lord.

"And let our people learn to devote themselves to good works, so as to help causes of urgent need and not be unfruitful."

Titus 3:14

Bob Filer, Robert Clarke and Carol Browning

d) Churchyard Team

On behalf of the PCC and St Peters Church I would like to thank the small team of volunteers who have been responsible for the upkeep of the churchyard grounds over 2022.

Upkeep has included mowing the grass, strimming grave surrounds and headstones, clearing the memorial garden in the churchyard, and hedge trimming.

Hayterette petrol push rotary mowers and Hayter Heritage M10/30 Ride on mower have received basic servicing and small repairs from the Churchyard group Leader where practicable. The unavailability of spare parts or cost for these old machines is proving both difficult in terms of sourcing, and uneconomic.

John Harrison, Churchyard Team Leader

e) Deanery Synod

Deanery Synod met three times in 2022. At our February meeting we looked at the Covenant for Clergy Care and Wellbeing. In June the meeting looked at Leading Your Church into growth and those who had attended the course gave feedback on it. The main part of the meeting was spent discussing the idea of a Deanery Day of Prayer as a way we could all contribute to the Diocesan year of Being Prayerful. It was agreed this would take place on 29th October and we were asked to bring ideas of activities to our meeting in October. The first part of the October meeting involved a presentation from the Diocesan Generous Giving Advisers about the Parish Giving Scheme. This is a way of streamlining giving and the collection of Gift Aid and the PCC are looking into whether this might be a good idea for us. In the second part of the meeting, we shared our ideas for the Deanery Day of Prayer.

Rev'd Sarah on behalf of Sharon Brown & Rita Mayn Deanery Synod Reps.

f) Fishnets and Friendships

Fishnets & Friendships was first started in my home. The Lord was answering my prayers with "Coffee Morning." I ignored this but HE knew best! It was the last thing I wanted to do! So, I started at our home with four Christian friends and four non-Christian friends for coffee

and scones. Within three months the eight of us had more than doubled. (Like I said, HE knew best!) Anne Bishop called in one day and said why not use the Parish Room as I was doing it for the community. We have never been part of St Peter's Church, this was most kind.

We now have thirty-one ladies-our youngest in her twenties, our MOST SENIOR member one hundred and five years! We also have four ladies from Carlton Hall join us with two Carers.

I made a promise any money raised would ALL go to be equally divided between Charities and the Church. This year we were able to raise £860 in total- £430 to Brain Wave and £430 to St Peter's, Carlton Colville.

It is with great sadness, due to mine and Derick's health, I can no longer continue as leader. I sincerely thank everyone who has supported and helped me over the last twelve years. Love in Christ Jesus
Jenny Elliott

g) Flower Team

In an effort to save money at St Peter's, the flower team made the decision in 2022 to do less arrangements with fresh flowers (which can be very expensive). We now only use fresh flowers at special times in the Church calendar. In the interim we are using silk flowers or long-lasting plants. It is our hope that when finances improve, we can return to using fresh flowers all the time. We did flowers for a wedding blessing at St Peter's and also a wedding at St Andrew's.

It was this year with great sadness that Irene, for many years our team leader, passed away. She was an inspiration to us all and we learnt a lot from her. She was a helpful, generous and lovely team leader and we treasure our memories of Irene.

Heather Saunders

h) Fundraising Team

At the start of the year, we planned to hold an event very month, but we quickly realised that this was too much for our small team. So we scaled it back but the events we did hold were very successful. On March 26th we had a slide show of Old Lowestoft. On April 23rd our Spring Coffee Morning raised £366.86; and who can forget our talks by Brian and Bob? In September we held a quiz afternoon with afternoon tea for all the teams which was great fun. Our Christmas coffee morning and bric-a-brac sale raised over £800. We are in the process of planning our events for 2023 and very much hope you will continue to support them.

All funds go to the lay workers fund.

Mary Hobbs, Susan Thompson, and Heather Saunders

i) Healing Team

The Healing Team re-started offering prayer for healing after the interruption of Covid. Prayer is offered on the second Sunday of the month, during Communion. Two members of

the team are in the Parish Room. Should prayer be needed in your home, we are here to help. Please speak to either Susan or Heather.

Heather Saunders

j) Home Group: Young at Heart

Eight happy and enlightened souls! We are a happy, thoughtful group who have been studying the book of James, which has led to some lively discussions on the way we all conduct our lives.

We have one rule and that is whatever is discussed within the group, stays in the group. We know that God is the source of every good gift and we are in a good position to lead humbly. That is why we have decided to share our leadership and are now ready to move on from James and look forward to our next study.

k) Music Group

The music group played at a number of services in 2022, including Sarah's installation as Rector in October. If anyone would like to join the group, please speak to Susan.

Susan Thompson

l) PCC Report

The PCC met 6 times in 2022. We met in person for the majority of our meetings, although we decided to hold our November 2022 and January 2023 meetings on Zoom. Minutes of the meetings are posted on the noticeboard in the Parish Room for anyone to read, once they have been approved by the PCC.

Linda Filer PCC Secretary

m) Safeguarding

Due to a national review of safeguarding practices in the Church of England, there have been several changes to the requirements. In summary, anyone who volunteers or leads a church activity (including being a member of the PCC) must now have a DBS check completed every three years and undergo Basic and Foundation safeguarding training. All members of the PCC have undergone this training. As there is a new requirement to complete Domestic Abuse Awareness Training, some members of the PCC have yet to complete this, as well as Domestic Abuse Awareness training. During 2022 there were two safeguarding concerns which were referred to the Diocesan Team and action was taken following their advice.

Bob Filer & Sharon Brown, Parish Safeguarding Officers

n) St Peter's Carlton Colville Handbell ringers

No report received by date of publication

o) Upside-Down Group

The two bereavement support groups met again in 2022. The Early steps group (for the newly bereaved) had fluctuating numbers of between 2 and 6, which is fine as people often find it easier to talk in a small group. Numbers are still around 16-20 in the Upside-Down group.

As 2023 begins we have had to make some changes, as Angie announced her sabbatical. Nelly and Heather have taken on the Upside-Down Group and the Early Steps group has been suspended, but as some of this group attended the Upside-Down group this month, we look forward to the year ahead, and supporting all who are living with bereavement. If you know anyone who may benefit from our group, please let them know we are here.

Heather Saunders.

VII Priorities for 2023

1. To establish and train a pastoral visiting team.
2. To set up a monthly Well-being Café for the wider community.
3. To work to meet a greater proportion of the Parish Share for 2023

VIII Financial Statement for 2022

APCM: notes to Carlton Colville PCC Financial Statement 2022

The PCC extends its sincere thanks to you for your generosity throughout 2022 in supporting the work of St. Peter's Church. This has enabled the church to continue its role with Parish Ministry and pastoral work, and overseas Mission, as well supporting the Diocese financially towards clergy salary and training, and church schools, through our Parish Share contributions.

A summary of the Carlton Colville PCC 2022 accounts for income and expenditure follows overleaf. Income for 2022 of £64,093 was down on 2021 [£102,750], the latter comprising two legacies [totalling £39,719]; if legacies excluded, 2022 income up by 2.8%. Expenditure for 2022 was £86,800, however if Fund items are excluded, expenditure amounted to £61,988 for 2022, up on 2021 [£58,562] by £3,400 or 5.8%. Note is made that expenditure total does not include the £2,000 transferred to Compassion Funds as part of 10% Giving [see Note 4].

In previous years the PCC had responded to an appeal by the Diocese to all churches to raise their contribution towards the cost of the clergy through Parish Share. The initiative begun by the Diocese of Norwich in 2014 - called T.R.i.O: 'The Responsibility Is Ours' encourages parishes to work towards fully funding the cost of the clergy or Net Benefice Cost. For 2022 Carlton Colville PCC had budgeted a parish share contribution of £32,000 towards Net Benefice Cost of £50,027. In the circumstances the PCC contributed £35,000, or 64% of Net Benefice Cost, NBC, with a final one-off year end payment of £3,000 (included in £35,000).

The PCC extends its sincere thanks to the many working groups who contributed to the running of the church, and maintenance of churchyard and cemetery, and who give generously of their time.

1. Overall Giving including income tax recovered was £59,068 was up on 2021 [£57,030] by £2,038 or 3.6%. Gift Aid donations of £28,784 were marginally up by £450 or 1.5% compared with 2021 [£28,334]. Our thanks to Denise Mower, Gift Aid Officer for her efforts in recovering Gift aid and also to those who help count the collection every week.

2. Fundraising by Mrs H Saunders, Mrs S Thompson and Mrs M Hobbs raised £2,544 with regular fundraising events. Thank you.

3. Fees for 2022 of £2,402 were significantly down - £2,729 or -53% compared with 2021 [£5,131].

4. The church fulfilled its aim of contributing to mission through the Mission Group with 10% Giving or £4,300; the Bible Society and Church Army each received £1,000, Toilet Twinning, £240; with the Compassion Fund, receiving £2,000 as a transfer.

5.. Expenditure from Funds (past income) included: Compassion UK fee, £2,016; Compassion birthdays, £150; Compassion Families Christmas, £600; repairs to church roof, £1,998, stained glass windows, £13,800, emergency lighting, £4,748; Tearfund, £1,500. A cheque for the Christmas appeal, £120 has yet to be cleared: total £24,814.

6. Electricity costs for 2022 of £4,743 were up £2,211 or 87% on 2021 [£2,532]. Insurance costs for 2022 of £1,634 were up £110 from 2021 [£1,524].

7. Support to children and youth work included where possible: Messy Church, Youth Cafe, Little Stars Baby & Toddler Group.

8. Salaries are reflected in 'Salaries & Honoraria.' Hourly rates reflect 'Real Living Wage'

9. Costs for the upkeep of the churchyard and cemetery were £1,030 down on 2021 [£1,986] due to lesser need for contracted work to hedges and trees.

10. Funds for a mounted digital projector as of end 2022 amount to £716.81 [sub-fund within 'New Church Reordering Fund']. The past fund for stained glass windows (£618 as part of the Church Fabric Maintenance Fund] contributed towards the cost of repair of two stained glass windows.

11. Carlton Colville PCC representing St. Peter's Church acknowledges the help, support and professionalism of Rev'd Peter H Smalls FCCA in acting as Independent Examiner for the 2022 Financial Statement and Accounts, and advice and guidance to the Treasurer.

John Harrison, Treasurer, Carlton Colville PCC

HSBC Current Account balance brought forward: 31.12.2021	£17,694
Interest	£0
Income	£64,093
Expenditure	£86,801
Transfer to from Current to Deposit account	£0
Transfer from Deposit to Current account	£18,565
<i>Calculated balance</i>	£13,551
HSBC Current Account Balance as at 31.12.2022	£13,551
Cash In Hand	£105
Santander Ord. Shares 126 @ euro 2.94 with HMRC spot rate exchange £/€1. www.santander.com (31/12/22)	£296
HSBC Deposit Account balance as at 31.12.2021	£62,796
Interest	£101
Transfer from Current to Deposit account	£0
Transfer from Deposit to Current account	£18,565
<i>Calculated balance</i>	£44,331
HSBC Deposit Account Balance as at 31.12.2022	£44,331

	Total	General	Childrens	Tower/Bells	Music	Re-ordering	Fabric	Mission	Compassion	Discretionary	Parish Ministry
Restricted	£21,925	£0	£252	£0	£652	£5,957	£9,845	£36	£4,918	£0	£265
Unrestricted	£22,407	£2,597	£0	£0	£0	-£368	£450	£3,778	£7,317	£97	£8,535
Total	£44,331	£2,597	£252	£0	£652	£5,589	£10,295	£3,814	£12,235	£97	£8,800

CODE	Summary Income	2021	Unrestricted	Restricted	2022	Unrestricted	Restricted
101	Gift Aid Payments	£28,334	£28,334	£0	£28,784	£28,784	£0
102	Income Tax Recovered	£9,327	£9,327	£0	£10,083	£10,083	£0
103	Non-Gift Aid (Planned Giving)	£8,185	£8,185	£0	£5,590	£5,590	£0
104	Church Collections/Alms Box	£1,430	£1,430	£0	£1,921	£1,921	£0
105	Gift Days & Donations	£9,754	£131	£9,623	£12,689	£1,296	£11,393
	Giving	£57,030	£47,408	£9,623	£59,068	£47,675	£11,393
201a	Grants	£0	£0	£0	£0	£0	£0
203a	Fund Raising	£857	£857	£0	£2,544	£2,544	£0
301	Dividends & Interest	£7	£7	£0	£10	£10	£0
302	Rent	£0	£0	£0	£0	£0	£0
401	Bookstall	£0	£0	£0	£0	£0	£0
402	Income from use of Buildings	£0	£0	£0	£70	£70	£0
403	Magazines	£0	£0	£0	£0	£0	£0
404	Fees nett after Diocese payments	£5,131	£5,131	£0	£2,402	£2,402	£0
500	Non-Charitable Trading	£0	£0	£0	£0	£0	£0
201b	One-off Grants	£0	£0	£0	£0	£0	£0
202	Legacies	£39,719	£9,719	£30,000	£0	£0	£0
203b	Special Appeals	£0	£0	£0	£0	£0	£0
601	Insurance Claims	£0	£0	£0	£0	£0	£0
602	Sale of Fixed Assets	£5	£5	£0	£0	£0	£0
	Total Income	£102,750	£63,127	£39,623	£64,093	£52,700	£11,393

CODE	Summary Expenditure	2021	Unrestricted	Restricted	2022	Unrestricted	Restricted
1001	Overseas Missionary Societies	£2,946	£60	£2,886	£4,536	£270	£4,266
1002	Christian Relief Agencies	£0	£0	£0	£0	£0	£0
1003	Home Missions	£40	£40	£0	£2,242	£2,015	£227
1004	Secular Charities	£0	£0	£0	£200	£200	£0
2001	Parish Share	£35,000	£35,000	£0	£35,000	£35,000	£0
2002	Incumbent Working Expenses	£155	£155	£0	£257	£257	£0
2003	Parsonage	£0	£0	£0	£0	£0	£0
2004	Assistant Staff	£0	£0	£0	£0	£0	£0
2005	Electricity, Insurance, Cleaning	£4,056	£56	£4,000	£6,394	£3,394	£3,000
2006	Church Maintenance	£2,045	£2,045	£0	£3,202	£3,202	£0
2007	Upkeep of Services	£1,323	£1,323	£0	£1,139	£1,139	£0
2008	Upkeep of Churchyard	£1,986	£1,886	£100	£1,030	£1,030	£0
2009	Parish Magazines & Bookstall	£0	£0	£0	£0	£0	£0
2010	Hall Costs	£0	£0	£0	£0	£0	£0
2011	Other PCC Property	£0	£0	£0	£0	£0	£0
2016	Salaries & Honaria	£9,879	£4,521	£5,358	£11,207	£5,962	£5,245
2017	Support Costs	£1,207	£1,207	£0	£688	£688	£0
3000	Fund Raising Costs	£0	£0	£0	£31	£31	£0
4000	Church Administrator & Administratic	£531	£531	£0	£329	£329	£0
2012	Major Repairs & Re-decoration	£2,280	£2,280	£0	£15,799	£0	£15,799
2015	New Building Work	£0	£0	£0	£4,748	£0	£4,748
	Total Expenditure	£61,448	£49,104	£12,344	£86,801	£53,516	£33,284
	Year carry over / Fund items	£2,886			£24,813		
	Nett expenditure exc. Fund items	£58,562			£61,988		
	Income compared to expenditure	£41,302			-£22,708		

Agenda for the Annual Parochial Church Meeting for 2022 taking place on Saturday 25th March 2023 at 2pm in St Peter's Church

(to be preceded by the Annual Meeting for Parishioners at which we will elect the Churchwardens)

Only those on the new church Electoral Roll are allowed to comment or vote.

1. Apologies for Absence

2. Questions arising from Formal Reports
 - a. Trustees Report.

 - b. Financial report:
If you have any questions on the enclosed accounts, which have been Independently Examined and accepted by the PCC, that you would like our Treasurer to answer then, where possible, please submit the question to the Treasurer 72 hours before the meeting so as he can give an informed reply to you at the meeting.

3. Elections and Appointments as below
 - a. Elect Members for the PCC
(Nomination Forms are available from Linda Filer, and need to be returned, signed by the nominee, proposer and seconder before the start of the APCM)

 - b. Assistant Wardens

 - c. Appoint an independent Auditor/Examiner

4. Approval of the Safeguarding Policy

5. Setting the Date for next year's APCM

6. Any other Business – to be notified to Linda Filer, the PCC Secretary before the start of the meeting