

St Peter's, Carlton Colville Annual Parochial Church Meeting for 2021

**Including the Trustees' Report and Financial Statement
for 2021 for the Parochial Church Council of St Peter's,
Carlton Colville**

**The Annual Parochial Church Meeting will be held on
Sunday 8th May 2022 following the Sunday Service**

God of mission,
who alone brings growth to your Church,
send your Holy Spirit to give vision to our
planning,
wisdom to our actions,
joy to our worship,
and power to our witness.
Help our church to grow in numbers,
in spiritual commitment to you,
and in service to our local community,
through Jesus Christ our Lord.
Amen.

Please take some time to read through this report before the meeting.

This report consists of the

Trustees' Report

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Trustees' Report for the Year ending 31 December 2021

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2020

I. Reference and Administrative information

Church Addresses

St Peter's Church,
Church Lane
Carlton Colville
NR33 8AT

Membership of the PCC (May 2021-May 2022)

Name	Role(s)	Term Ends at APCM for
Rev Sarah Quantrill	Interim Priest-in-charge	N/A
Robert Clarke	Churchwarden	2022 (Elected annually for a maximum of 6 years Term: 2020-2026)
Bob Filer	Churchwarden PSO Vulnerable Adults	2022 (Elected annually for a maximum of 6 years Term: 2017-2023)
Amanda (Sharon) Brown	Deanery Synod Rep PSO Children & Young People	2023
Rita Mayn	Deanery Synod Rep	2023
Angie Colbridge	Elected Lay Rep	2022
Sandy Cyprus	Elected Lay Rep	2022
Linda Filer	Elected Lay Rep PCC Secretary	2022
Nelly Baxter	Elected Lay Rep Electoral Roll Officer	2023
Carol Browning	Elected Lay Rep	2022
Mary Hobbs	Elected Lay Rep	2023
Mark Ellis	Elected Lay Rep	2024
John Harrison	Elected Lay Rep PCC Treasurer	2024
Vacancy	Elected Lay Rep	2024

Appointed by the PCC

Electoral Roll Officer: Nelly Baxter

PCC Secretary: Linda Filer

PCC Treasurer: John Harrison

Safeguarding: Sharon Brown (Children and Young People)

Bob Filer (Vulnerable Adults)

Independent Examiner: Rev'd Peter Smalls

Our Banks

HSBC (current and deposit accounts)

II. Structure, Governance and Management

Structure

The PCC is an excepted charity.

The PCC is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure.

The PCC is chaired by the incumbent. It is the decision-making body of the Parish and is accountable to the Diocese of Norwich.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC met four times during the year., due to the pandemic.

We pay a parish administrator and a lay pastor/children and families' worker. These are employed as contractors.

The PCC Quorum is 3 (who should be 1/3 of the elected lay reps).

The Churchwarden and the incumbent meet monthly to plan and review the month ahead.

Appointment of PCC/DCC Members

The method of appointment of PCC members is set out in the Church Representation Rules.

All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and are then eligible to stand for election to the PCC after being on the electoral roll for at least 6 months. Vacancies are advertised prior to the APCM in accordance with the Church Representation Rules.

Meetings

The incumbent chairs the PCC.
The PCC normally meets six times each year.
Additional meetings can be called by the Churchwarden or the Incumbent.

Period of Service

Churchwardens are elected annually for a maximum of 6 years.
All other members are elected for three years.
Members can stand for re-election at the end of their period of service.

Payments to PCC Members

The incumbent receives a stipend from the Church of England and reasonable out of pocket expenses are re-imbursed by the PCC. No other members receive any payments except for reimbursement for out of pocket church related expenses.

PCC Sub-Committees

Fabric
Safeguarding
Standing Committee (who also form the complaints committee for any complaints for St Andrew's, Mutford).

Public Benefit

Any member of the public may take part in Church of England activities and services. The PCC also provides, promotes or facilitates services available to groups of people including children and young people, the bereaved, the elderly and others in need or considered vulnerable.

The church also supports the following community activities in a variety of ways: Lowestoft Foodbank and Kirkley Pantry.

The church has a good relationship with the schools, offering assemblies and hosting school visits and services at St Peter's, as well as visiting the schools to support the delivery of the Christianity element of the RE curriculum.

The structure of the Church of England focusses each PCC on a specific geographical area, the ecclesiastical parish. Religious services, which are open to all, take place in the parish church, or by agreement in other local facilities.

Within the parish, the church seeks to serve the whole community. However, not all funds will necessarily be spent on projects within the parish, as we seek to support the mission of the whole church, so we may, for example, develop links with a community in another area or country.

St Peter's gives 10% of its annual income to charities and continues to do so despite the reduction in income due to the pandemic.

Risk Management

The Trustees (ie the PCC) have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. All HSBC accounts require two signatories for making payments to external accounts by cheque or online.

The major risks to which the PCC is exposed are standing items on the PCC agenda and are reviewed regularly. These include:

- Regulatory and legal position
- Financial position
 - Health and safety including the buildings and their surroundings
 - Safeguarding
 - Risks arising from the activities of the Church, including risks to reputation.
- Operational risk management activities such as hazard management and prevention, insurance and local risk assessments

The PCC is charged with having appropriate systems and processes in place, with appropriate review intervals, to manage those risks.

Safeguarding

In accordance with the Church of England Safeguarding Policy, St Peter's is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.

- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by and have due regard ¹ for this policy and the guidelines established by this church.

The Safeguarding Officers are: Sharon Brown (Children and Young People)
Bob Filer (Vulnerable Adults)

Health and Safety: Churchwarden

Insurance, alarms and Fire Protection: Treasurer and Churchwardens.

III. Aims and Purposes

The Parochial Church Council (PCC) of St Peter's has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Peter's Church, Church Lane Carlton Colville, NR33 8AT and its churchyard. It is no longer responsible for the maintenance of Carlton Colville cemetery, which is maintained by East Suffolk Council/Carlton Colville Town Council.

The Parish profile states that "we are an evangelical, welcoming, hospitable, friendly and sociable fellowship who love the Lord and seek to share the Good News of the Gospel with the community around us."

¹ What does 'due regard' mean? Where legislation – whether an Act of Parliament or a Church Measure – imposes a duty on a person to "have due regard" to guidance of this sort, the law understands that duty in a particular way. The legal duty to have due regard means that the person to whom the guidance is directed is not free to follow the guidance or not as he or she chooses. As a matter of law, the guidance should be given great weight and must be followed unless there are 'cogent reasons' for not doing so (see below). What is meant by 'cogent reasons'? 'Cogent reasons' are reasons that are clear, logical and convincing. It will be very rare indeed for there to be cogent reasons for not following House of Bishops guidance on safeguarding. Cogent reasons are likely to arise only where the guidance does not contemplate a particular, unusual situation arising so that it becomes necessary to take a different approach from that set out in the guidance in order to meet the particular circumstances of the case. When would 'cogent reasons' be applied? A person who is required to have due regard to the guidance should not simply take it on him- or her-self to decide that there are cogent reasons for departing from the guidance. Such a decision should be taken – if at all – only after case-specific advice has been obtained from both the diocesan safeguarding adviser and the diocesan registrar.

IV. Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music, and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. Specifically, we try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust
- Provision of pastoral care for people living in the parish.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the building mentioned above.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community may find both beneficial and spiritually fulfilling. We offer alternating services of Holy Communion and Morning Worship on a Sunday.

As a result of the pandemic, services continued to be affected by the pandemic. From January until restrictions were eased at Pentecost, we met online for our 10:30 Zoom service.

Finally in July we were able to start singing in church again, albeit from behind our masks, and with social distancing in place. We continued to receive Communion in one kind only in our seats.

In September, at our 9am services, we took the next step of receiving in two kinds, by intincting our wafers in the wine.

All are welcome to attend our regular services. The average weekly in-person attendance, counted during October, was 33.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and commend the person into God's keeping.

This year we held 4 Baptisms, 0 Weddings and 7 funerals in church, 7 funerals at the crematorium and 11 burials of ashes.

V. Incumbent's Report

When I wrote last year's report, I hoped that 2021 would see an end to lockdown and restrictions to our worship. Unfortunately this was not to be the case, and we started the year in Tier 4 restrictions.

Holding an APCM on Zoom was certainly a rather novel experience, but of course excluded those without internet access, so I am looking forward to this year's meeting taking place face to face!

However things improved over the year, largely due to the vaccination programme and so it was a real joy to be able to hold a flower festival in September as part of the Lowestoft Heritage Events and to see so many of our groups re-starting in the autumn.

In October, as part of Baby Loss Awareness week, we teamed up with the local support group Rainbows and Angels to offer a service of remembrance for those who have lost a baby. We hope to make this an annual event.

It was also a great joy to be able to celebrate the birth of our Saviour in St Peter's once again at the end of 2021.

Understandably, many of our church family were very cautious about returning to church, but numbers attending steadily increased as the year progressed.

We repeated our Carols @ the Crib at the Transport Museum and numbers doubled from 2020, as did the size of the food collection for Kirkley Pantry.

Our aims for 2021 were as follows:

a) To return to in-person worship

Although 2021 did not see everyone feeling able to return to worship in-person, numbers did rise as the year went on.

b) To increase our income back to normal levels, post Covid

As you will see from the attached financial reports, we are still some way below our income pre-pandemic. As ever, John has worked tirelessly on our behalf to ensure that we are using our resources wisely. With the rise in the cost of living and particularly energy prices, finances are likely to continue to be a cause for concern in 2022.

However, the PCC remains committed to trying to increase the proportion of our Parish Share that we pay. We should as a benefice pay £66,126 of which St Peter's share should be **£59,513**, but we have only been able to pay **£35,000**. Please can I ask you all to review your giving to see if there is any way that you might be able to help us increase what we pay.

c) To re-learn how to be community

Of all our aims this has been the one most affected by the pandemic, as we were still limited in terms of meeting together in large groups. Hopefully in 2022 we will finally be able to come together socially as well as for worship.

Rev'd Sarah

VI Parish Activities

a) Electoral Roll Report

The revision of the electoral roll was carried out between the 27th March and the 10th April 2022. Prior to the revision the number on the electoral roll was 83. After revision, the electoral roll remains at 83, with 1 removed from the roll and 1 joining it. 50 members of the Electoral Roll are resident in the parish, and 33 members are not resident in the parish.

Nelly Baxter Electoral Roll Officer

b) Children, Young People and Families Report

i) Messy Church

Messy Church was finally able to get back up and running in person at the church in November, after a long 'lockdown' break and several 'Zoom Messy Church' meetings. In November we had a Welcome Back Family event (as we relaunched as a joint group with the Messy Church families and also the First Saturday Club families).

We held a Messy Christingle in December 2021.

In 2022 we are going to look at figures from the Old Testament, starting with Noah & Moses.

Angie Colbridge

ii) First Saturday Club

Due to a change in the working patterns of the organisers, and difficulty in finding volunteers to help, it was decided that we should end First Saturday club. Our families were invited to join Messy Church in a welcome back event held in November 2021.

Sharon Brown and Helen Harrod

iii) Toddler Group

Since lockdown the group has grown with several new families attending the group. We have introduced some new activities with sand and water play. At Christmas we had a little Christmas craft and we read the story of Christmas and sang Away in a Manger around the crib with the baby Jesus in. Father Christmas left some presents at the Church for all the children.

Angie Colbridge

iv) Youth Café

Covid restrictions mean we were unable to meet in 2021 but we hope to re-start in 2022.

Angie Colbridge

v) Schools' Work

Sadly the pandemic meant that for most of 2021 we were unable to go into the schools, or have them visit us. We were able to go into both Carlton Colville and Grove at Christmas time for a Christmas service and hope to re-start assemblies at Grove in 2022.

The Open the Book team reluctantly decided to call it a day in 2021. However, Rev Sarah and Angie have some of the costumes for use with assemblies and Messy Church and the rest were collected by the national Open the Book team and will be distributed to new teams who need costumes.

Rev Sarah & Angie Colbridge

c) Churchwardens' report including the health and safety and fabric reports.

"Like good stewards of the manifold of grace of God, serve one another with whatever gifts each of you has been given." 1 Peter 4:10

Twelve years ago I first became a Church Warden. With one year off for good behaviour, the reading from Peter sums me up "If you have a gift and can serve one another use it" but you will also be serving the Lord.

In the last year we have had the Church roof repaired in places after the storm; we have had three trees pruned along the east side boundary of the Churchyard; a new fibre optic line put into the new vestry to improve the Wi-Fi in the Church; the flag pole removed from the tower and the lead sheeting repaired; the safe was removed from the old vestry and relocated to the new vestry and an asbestos survey done to keep up with regulations.

We have now received quotes to have two stained windows repaired and to wire and fit emergency lighting, these two projects have been given the green light by the PCC and permission granted by the Archdeacon.

In the Autumn, we had some updated first aid training. Nelly Baxter, Bob Filer and Robert Clarke completed the training for the church, and Claire Leedham joined us so she could be the named first aider for the Fishnets and Friendships group. Thank you to Ann Welti who travelled up from Kent to train us all.

Back in November 2021 we had the Archdeacon's Visitation at St. Andrew's, this meeting was much changed due to the Covid restrictions.

This may cause you to think that the Church Wardens are only interested in the fabric of the Church, if you want an insight into their work take a look at the Church Warden's Measure..... It is a pleasure to work with Revd. Sarah and she is indeed a breath of fresh air. Robert and myself (Bob) thank Carol and others who have helped us through another year and I also thank the Parish Administrator for her help...and putting up with me.

Bob Filer & Robert Clarke.

d) Churchyard Team

On behalf of the PCC and St Peters Church I would like to thank the small team of volunteers who have been responsible for the upkeep of the churchyard and cemetery grounds over 2021.

Upkeep has included mowing the grass, strimming grave surrounds and headstones, clearing the memorial garden in the churchyard and hedge trimming.

Hayterette petrol push rotary mowers and Hayter Heritage M10/30 Ride on mower have received basic servicing and small repairs from the team leader where practicable though the unavailability of spare parts or cost for these old machines is proving difficult or uneconomic.

In September 2021 Carlton Colville Cemetery was closed to new burials and responsibility for the upkeep of the grounds pass to Carlton Colville Town Council. The Council have entered into a contract with Waveney Norse to trim grass and maintain hedges and trees.

John Harrison, Churchyard and Cemetery Team Leader

e) Deanery Synod

Deanery Synod met in May and October 2021. At the May meeting synod was presented with two documents which the PCC were asked to discuss, concerning the Church of England and Diocesan vision and the Clergy well-being Covenant. Information was also shared about the deployment review of clergy and the central review. The majority of the meeting was spent sharing the effects of the pandemic on the churches in the deanery.

Bishop Graham attended the first part of the October meeting where he outlined the new diocesan vision of being prayerful, pastoral and prophetic. You can find out more about it at: <https://www.dioceseofnorwich.org/about/vision-priorities>

Two new members of the clergy were welcome to the deanery: The Reverend Nigel Lacey from the Benefice of Gunton, Corton and Hopton and the Reverend Becki Bensusan, the new curate at Pakefield. We also said farewell to the Reverend Michael Asquith who was leaving St Margaret's to take up a new parish post in the Diocese of Chichester.

There was a somewhat heated discussion about the payment of parish share and the fact that some parishes had yet to make any contribution towards their share for this year. PCCs were reminded of the need to discuss the clergy wellbeing covenant before the Deanery Synod meeting in February 2022.

Sharon Brown & Rita Mayn Deanery Synod Reps.

f) Fishnets and Friendships

Is a group now reaching its tenth year in September. We started with 8 members, but now there are 30.

It's open to all ladies of all ages, of faith or no faith. All are welcome.

We meet on the 1st Tuesday of the month from 10am to 1:30pm. Some do craft such as cardmaking, knitting, crochet or painting; whilst others do jigsaws or simply chat with old friends.

We have tea, coffee and biscuits on arrival and clear everything up at 12:15, when we then have a shared lunch together. A happy time is had by all.

At the end of the year, any funds raised are divided between local charities and the church.

Jenny Elliott

g) Flower Ladies

Due to the pandemic we did not restart flowers in church until the Autumn and started with a flower festival to support the Lowestoft Heritage Event in September. Thank you to everyone who made a display, which were enjoyed by all those who visited.

We have agreed to offer to arrange flowers for weddings both at St Peter's and St Andrew's for any couple who requests it.

If there is anyone who would like to join the flower rota, please let me know.

Heather Saunders

h) Fundraising

The team comprises Mary, Susan and Heather. Unfortunately Covid restrictions prevented us from doing much in the way of fundraising in 2021 but we did raise some money from donations and refreshments at the flower festival in September, and Susan was able to hold a coffee morning in November.

In 2022 we have a full programme of events planned, and these will take place on the last Saturday of the month. Events for the Spring are:

March 26th Slide show of Old Lowestoft

April 23rd 10am-11:45am Spring Coffee Morning

All funds go to the lay workers fund.

Mary Hobbs, Susan Thompson, and Heather Saunders

i) Healing Team

Unfortunately there is nothing to report regarding the healing team. We are still only four people. For 2021 covid restrictions meant that we were unable to offer healing ministry but we hope we will be able to do so in 2022. Since returning to face to face worship we have noticed that we haven't been getting calls to ask for prayer as we once did.

We welcome anyone who feels God is leading them to join us to speak to us.

Roland Worrall, Susan Thompson, Bob Filer and Heather Saunders

j) Music Group

Unfortunately we weren't able to sing in church for a large part of 2021, and even then it was from behind masks. We hope to re-start the music group in 2022.

Susan Thompson and Ted Hood

k) PCC Report

The PCC met 6 times in 2021. The January, March & May meetings were held on Zoom, but we returned to in person meetings in July. Minutes of the meetings are posted on the noticeboard in the Parish Room for anyone to read.

Linda Filer PCC Secretary

l) Safeguarding

Due to a national review of safeguarding practices in the Church of England, there have been several changes to the requirements. In summary, anyone who volunteers or leads a church activity (including being a member of the PCC) must now have a DBS check completed every three years and undergo Basic and Foundation safeguarding training. This must currently be completed online.

We have raised the fact that this will exclude those who do not have access to the internet, but as yet there is no face-to-face training on offer, although the Deanery hopes to run some training in the Summer of 2022.

As the Parish Safeguarding Officers, we have completed the required PSO training and in addition Bob has completed the Safer Recruitment and Domestic Abuse courses.

Many thanks to those of you who have already taken to the internet and have done the courses that you need, but do not despair if you haven't because there is help at hand, just speak to Linda, Sarah or myself and we will help you. We must not put training to one side or we will not be able to carry out the good work that we already are doing.

During 2021 there were no safeguarding concerns which needed actioning.

Bob Filer & Sharon Brown, Parish Safeguarding Officers

m) St Peter's Carlton Colville Handbell ringers

The team initially recommenced ringing in August 2021 at an alternative hall, returning to the Church rooms in October with the first event being a regional handbell rally (Christmas in October). Sadly, increased Coronavirus cases meant that some Christmas events were cancelled by the organisers, however the team were able to ring at a Children's event at Gt Witchingham and St Peter's carol service, both with reduced number of team members.

Minor essential maintenance to a few bell clappers have been carried out as required.

The team are grateful to the Church for being able to once again store the equipment.

Sue Walland

n) Future Developments

1. Restart Youth Café
2. Work towards paying a greater proportion of our Parish Share
3. Find more ways to engage with the wider community in Carlton Colville

Financial Statement for 2021

The PCC extends its sincere thanks to you for your generosity throughout 2021 in supporting the work of St. Peter's Church. Despite the ongoing national Covid 19 crisis this has enabled the church to continue its role with Parish Ministry and pastoral work, and overseas Mission, as well supporting the Diocese financially towards clergy salary and training, and church schools, through our Parish Share contributions.

A summary of the Carlton Colville PCC 2021 accounts for income and expenditure follows overleaf. Income for 2021 of £102,750 was up on 2020 [£59,487] by £43,263 or 72.7%. Income in 2021 benefitted from two legacies amounting to £39,719. Expenditure for 2021 was £61,448, however if Fund items are excluded, expenditure amounted to £58,562 for 2021, down on 2020 [£59,436] by £874 or 1.5%. Note is made that expenditure total does not include the £4,000 transferred to Mission and Compassion funds as part of 10% Giving [see Note 5].

In previous years the PCC had responded to an appeal by the Diocese to all churches to raise their contribution towards the cost of the clergy through Parish Share. The initiative begun by the Diocese of Norwich in 2014 - called T.R.i.O: 'The Responsibility Is Ours' encourages parishes to work towards fully funding the cost of the clergy or Net Benefice Cost. For 2021 Carlton Colville PCC had budgeted a parish share contribution of £32,000 towards Net Benefit Cost of £50,027. In the circumstances the PCC contributed £35,000, or 70% of NBC, with a final one-off year end payment of £3,000.

The PCC extends its sincere thanks to the many working groups who contributed to the running of the church, and maintenance of churchyard and cemetery, and who give generously of their time.

1. Overall Giving including income tax recovered was £57,030 was up on 2020 [£54,365] by £2,665 or 4.9%. Gift Aid donations of £28,334 were up £2,421 or 9.3% compared with 2020 [£25,913]. Our thanks to Denise Mower, Gift Aid Officer for her efforts in recovering Gift aid and also to those who help count the collection every week.
2. Sadly the comprehensive plans put in place PCC members Mrs H Saunders and Mrs S Thompson for monthly fundraising events were frustrated by the national Covid 19 crisis. However a coffee morning in November raised £413 [towards the Church Fabric Fund]. A Flower Festival in October during Harvest Festival raised £220 and £171 towards Compassion.
3. Fees for 2021 of £5,130 were up £2,487 or 94% compared with 2020 [£2,643], the latter year being low due to cancelled church funerals and marriage ceremonies.
4. The church fulfilled its aim of contributing to mission through the Mission Group with 10% Giving or £4,000; the Mission Fund received £3,500 and Compassion Fund, £500.
5. Expenditure from Funds (past income) included: Compassion UK fee, £2,016; Compassion

birthdays, £150; Compassion Christmas appeal, £120; Compassion Christmas gifts, £600; total: £2,886.

6. Electricity costs for 2021 of £2,532 were down 9.4% on 2020 [£2,794] due to reduced electricity needs throughout lockdown. Insurance costs for 2021 of £1,524 were down from 2020 [£1,954] due to a change in supplier.

7. Support to children and youth work included where possible: Children of God, Messy Church, Youth Cafe, First Saturday Club, Puppet Ministry, Open the Book, Holiday Club, Mother & Toddler Group.

8. Salaries are reflected in 'Salaries & Honoraria.' Hourly rates reflect 'Real Living Wage'

9. Costs for the upkeep of the churchyard and cemetery were £1,986 up on 2020 [£502] due to contracted tree surgery and hedge trimming.

10. Funds for a mounted digital projector as of end 2021 amount to £716.81 [sub-fund within 'New Church Reordering Fund']. The fund for stained glass windows is now at £618.00 [sub-fund within 'Church Fabric Maintenance Fund'].

11. Carlton Colville PCC representing St. Peter's Church acknowledges the help, support and professionalism of Rev'd Peter H Smalls FCCA in acting as Independent Examiner for the 2021 Financial Statement and Accounts, and advice and guidance to the Treasurer.

John Harrison, Treasurer, Carlton Colville PCC

HSBC Current Account balance brought forward: 31.12.2020	£10,392.31
Interest	£0.00
Income	£102,749.93
Expenditure	£61,448.29
Transfer to from Current to Deposit account	£34,000.00
Transfer from Deposit to Current account	£0.00
<i>Calculated balance</i>	£17,693.95
HSBC Current Account Balance as at 31.12.2021	£17,693.95
Cash In Hand	£105.00
Santander Ord. Shares 126 @ euro 2.94 with HMRC exchange £/€1.1907 www.santander.com (31/12/21)	£311.11

HSBC Deposit Account balance as at 31.12.2020	£28,792.04
Interest	£3.59
Transfer from Current to Deposit account	£34,000.00
Transfer from Deposit to Current account	£0.00
<i>Calculated balance</i>	£62,795.63
HSBC Deposit Account Balance as at 31.12.2021	£62,795.63
Total	
Restricted	£44,696.38
Unrestricted	£18,099.25
Total	£62,795.63

	Total	General	Tower/Bells	Music	Re-ordering	Fabric	Mission	Compassion	Discretionary	Parish Ministry
Restricted	£44,696.38	£0.00	£0.00	£651.55	£17,605.14	£15,663.94	£0.00	£10,362.81	£0.00	£412.94
Unrestricted	£18,099.25	£7,324.82	£0.00	£0.00	-£367.91	£450.17	£5,278.23	£5,317.37	£96.57	£0.00
Total	£62,795.63	£7,329.82	£0.00	£651.55	£17,237.23	£16,114.11	£5,278.23	£15,680.18	£96.57	£407.94

CODE	Summary Income	2020	Unrestricted	Restricted	2021	Unrestricted	Restricted
101	Gift Aid Payments	£25,913.41	£25,913.41	£0.00	£28,334.40	£28,334.40	£0.00
102	Income Tax Recovered	£9,689.91	£9,689.91	£0.00	£9,327.04	£9,327.04	£0.00
103	Non-Gift Aid (Planned Giving)	£5,471.95	£5,471.95	£0.00	£8,185.00	£8,185.00	£0.00
104	Church Collections/Alms Box	£1,220.91	£1,220.91	£0.00	£1,430.41	£1,430.41	£0.00
105	Gift Days & Donations	£12,068.70	£4,055.90	£8,012.80	£9,753.58	£131.00	£9,622.58
	Giving	£54,364.88	£46,352.08	£8,012.80	£57,030.43	£47,407.85	£9,622.58
201a	Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
203a	Fund Raising	£274.81	£274.81	£0.00	£856.98	£856.98	£0.00
301	Dividends & Interest	£0.54	£0.54	£0.00	£7.23	£7.23	£0.00
302	Rent	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
401	Bookstall	£19.30	£0.00	£19.30	£0.00	£0.00	£0.00
402	Income from use of Buildings	£75.00	£75.00	£0.00	£0.00	£0.00	£0.00
403	Magazines	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
404	Fees nett after Diocese payments	£2,642.80	£2,642.80	£0.00	£5,131.00	£5,131.00	£0.00
500	Non-Charitable Trading	£2.00	£2.00	£0.00	£0.00	£0.00	£0.00
201b	One-off Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
202	Legacies	£2,107.22	£2,107.22	£0.00	£39,719.29	£9,719.29	£30,000.00
203b	Special Appeals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
601	Insurance Claims	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
602	Sale of Fixed Assets	£0.00	£0.00	£0.00	£5.00	£5.00	£0.00
	Total Income	£59,486.55	£51,454.45	£8,032.10	£102,749.93	£63,127.35	£39,622.58
CODE	Summary Expenditure	2020	Unrestricted	Restricted	2021	Unrestricted	Restricted
1001	Overseas Missionary Societies	£9,686.00	£0.00	£9,686.00	£2,946.00	£60.00	£2,886.00
1002	Christian Relief Agencies	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
1003	Home Missions	£2,215.00	£15.00	£2,200.00	£40.00	£40.00	£0.00
1004	Secular Charities	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2001	Parish Share	£40,222.00	£40,222.00	£0.00	£35,000.00	£35,000.00	£0.00
2002	Incumbent Working Expenses	£977.80	£977.80	£0.00	£154.84	£154.84	£0.00
2003	Parsonage	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2004	Assistant Staff	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2005	Electricity, Insurance, Cleaning	£4,769.43	£769.43	£4,000.00	£4,055.91	£55.91	£4,000.00
2006	Church Maintenance	£681.96	£681.96	£0.00	£2,044.79	£2,044.79	£0.00
2007	Upkeep of Services	£913.38	£913.38	£0.00	£1,323.40	£1,323.40	£0.00
2008	Upkeep of Churchyard	£502.00	£502.00	£0.00	£1,986.22	£1,886.22	£100.00
2009	Parish Magazines & Bookstall	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2010	Hall Costs	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2011	Other PCC Property	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2016	Salaries & Honaria	£10,201.78	£1,351.14	£8,850.64	£9,879.36	£4,521.36	£5,358.00
2017	Support Costs	£627.90	£627.90	£0.00	£1,206.83	£1,206.83	£0.00
3000	Fund Raising Costs	£39.50	£39.50	£0.00	£0.00	£0.00	£0.00
4000	Church Administrator & Administrative	£460.96	£460.96	£0.00	£530.94	£530.94	£0.00
2012	Major Repairs & Re-decoration	£6,000.00	£0.00	£6,000.00	£2,280.00	£2,280.00	£0.00
2015	New Building Work	£1,537.53	£0.00	£1,537.53	£0.00	£0.00	£0.00
	Total Expenditure	£78,835.24	£46,561.07	£32,274.17	£61,448.29	£49,104.29	£12,344.00
	Year carry over / Fund items	£19,399.53			£2,886.00		
	Nett expenditure exc. Fund items	£59,396.21			£58,562.29		
	Nett: income compared to expenditure	£50.84			£41,301.64		

Independent Examiners Certificate

Report to the trustees/ members of:	ST PETER'S CARLTON COLVILLE P.C.C.
On accounts for the year ended:	31 st December 2021
Charity no (if any):	

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement


The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 11th March 2022

Name: PETER HARRY SMALLS

Relevant professional qualification(s) or body (if any)

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

"WINDWARD" DRAPERS LANE DITCHINGHAM
BUNGAY SUFFOLK NR35 2JW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

Agenda for the Annual Parochial Church Meeting for 2021

Only those on the new church Electoral Roll are allowed to comment or vote.

1. Apologies for Absence

2. Questions arising from Formal Reports
 - a. Trustees Report.

 - b. Financial report:
If you have any questions on the enclosed accounts, which have been Independently Examined and accepted by the PCC, that you would like our Treasurer to answer then, where possible, please submit the question to the Treasurer 72 hours before the meeting so as he can give an informed reply to you at the meeting.

3. Elections and Appointments as below
 - a. Elect Members for the PCC
(Nomination Forms are available from Linda Filer, and need to be returned, signed by the nominee, proposer and seconder before the start of the APCM)

 - b. Assistant Wardens

 - c. Appoint an independent Auditor/Examiner

4. Approval of the Safeguarding Policy

5. Setting the Date for next year's APCM

6. Any other Business – to be notified to Linda Filer, the PCC Secretary before the start of the meeting