

**THE PAROCHIAL CHURCH COUNCIL OF  
THE ECCLESIASTICAL PARISH OF  
HECKFIELD WITH MATTINGLEY AND ROTHERWICK**

**(Registered Charity Number 1132735)**

**ANNUAL REPORT**

**AND**

**FINANCIAL STATEMENTS**

**For the year ended 31<sup>st</sup> December 2023**

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**REPORT from the RECTOR, the Rev'd Canon Dr Marion de Quidt**  
**to the Parish of Heckfield with Mattingley and Rotherwick**

***“We always thank God, the Father of our Lord Jesus Christ, when we pray for you, because we have heard of your faith in Christ Jesus and your love for all the saints.” Colossians 1.3***

This has been a good year, with continuing ministry in all our churches. We began the year with a farewell lunch party for Rev'd Shona and Martin Hoad, on the 1<sup>st</sup> January in Heckfield Village Hall. It was a happy time, celebrating everything that they have given to our parish in the last four years, although we are all sad that they have moved on. We have blessed them in their new life in Cornwall.

This year we have joyfully continued to offer the same pattern of worship across our villages, without fail, because our Whitewater Ministry Team, our Church Wardens and our organists have been so faithful. We have seen our regular congregations support every variety of worship service and large numbers join us for Easter, Remembrance and Christmas special services in 2023.

Our Church Wardens, James, Stephen and Ian, plus our retired wardens, Vivienne and Andrew, served the parish tirelessly. Much of their support for our churches is unseen, with the early morning setting up in the buildings, financial responsibilities, care of the buildings, the churchyards, and our parishioners. They keep attentive to the practical and pastoral needs of our buildings and people. In addition we are so grateful to the people in our church family and beyond who willingly offer their time for grass-cutting, flower-arranging, cleaning, bellringing, and pastoral visiting. It is delightful for us when we are able to host family events in our churches to honour the lives of those who have died, to celebrate weddings, blessings and christenings. We are enormously grateful to John Platt for his careful and reliable work with financial management, and helping me with PCC paperwork and planning. Also to Richard Joyce, Michael Steen, Martin Barnes and Stephen Davies our organists, who have supported our church worshipping life. Our bellringers have provided much pleasure as they have rung at Heckfield and Rotherwick and at weddings.

Our Benefice Ministry team has continued to meet monthly this year, to plan and serve across the Benefice, with Hook alongside Heckfield, Mattingley and Rotherwick. Thank you in particular to Jennifer Martin (Licensed Lay Minister, LLM) and Tim Maynes (LLM), who have faithfully led services in HMR. Jennifer has served mostly at Rotherwick and Heckfield, and Tim at Mattingley. Eliza Burridge has been a magnificent member of the team in our Benefice Office based in Hook.

The Bluebell Café has been a great success throughout 2023, with weekly afternoon sessions on a Friday, where people with dementia, carers and others at home, are invited for tea at The True Living Centre, Holdshott Farm, Heckfield. The afternoons include quizzes and games, ukulele concerts and singing to guitar accompaniment. A mini bus collects people from their homes and returns them home. Thank you to Rosie and Charles Mandry for the café, to Ron O'Keeffe and David Nodder, and the team for their hard work and support for everyone involved.

Thank you to James Trumpeter for convening a monthly social gathering in local hostelries with all leaders and parishioners wanting to help run our rotas, activities and ministries.

We have continued to prepare paperwork towards finding a full time priest for HMR. Thank you to Tony Heath for his hard work on the profile. Please do pray that 2024 might be the year that this becomes a reality.

*Marion de Quidt, Rector of the Whitewater Benefice.*

## **PCC MEMBERSHIP AND ADMINISTRATION**

### **BACKGROUND**

The Parochial Church Council (PCC) of Heckfield with Mattingley and Rotherwick (HMR) has responsibility for:

- promoting the whole mission of the Church within the ecclesiastical parish
- maintaining three churches (Heckfield, Mattingley & Rotherwick)
- maintaining four burial grounds and
- maintaining Mattingley Church Hall

The Parish of HMR is joined with the Parish of Hook to form The Benefice of Hook and Heckfield with Mattingley and Rotherwick (known as The Whitewater Benefice), within which there are:

- four churches (Heckfield, Mattingley, Rotherwick and Hook)
- two PCCs: HMR and Hook

The Benefice has been under the care of The Rev'd Canon Dr Marion de Quidt, since April 26<sup>th</sup>, 2015.

The correspondence address of the Benefice is:

The Whitewater Benefice Office, St John's Church, London Road, Hook RG27 9EG.

### **MEMBERSHIP**

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Councils (Powers) Measure 1956; Church Representation and Ministers Measure 2019. Since August 2009 it has been a charity registered with the Charities Commission: Registered Charity Number 1132735.

PCC members are appointed as per Church Representation Rules and all Church attendees are encouraged to put their names on the Church Electoral Roll and to consider standing for election to the PCC.

During 2023 the following served as members of the PCC :

<b>Rector, Chair</b>	The Rev'd Canon Dr Marion de Quidt
<b>Churchwardens</b>	Vivienne Alexander (retired 23 April) Stephen Burrige Ian Kenny James Trumpeter
<b>Representatives on the Deanery Synod</b>	James Trumpeter
<b>Secretary</b>	Vacancy
<b>Treasurer</b>	John Platt
<b>Elected Members</b>	Frances Chidley (appointed 23 April) Richard Joyce (retired 23 April) Jennifer Martin LLM, PTO (appointed 23 April) Sarah Robertson (appointed 23 April)
<b>Co-opted Members</b>	None

**Electoral roll officer** : Ron O'Keeffe (not a PCC member)

**Safeguarding officers (Benefice)** : Sophie Fulpesi and Caroline Frolander (not PCC members)

**Vergers (Benefice)** : Juliette Bromham and Patricia Hunter (not PCC members)

**Other members of the Benefice ministry team who are not members of the PCC are** : Jonathan Bushman (Licensed Lay Minister) and Timothy Maynes (Licensed Lay Minister).

### **COMMITTEE MEETINGS**

During 2023 the PCC met 9 times with an average attendance of 80%. In addition to Church maintenance and worship patterns, PCC discussions included financial stewardship, recruitment of

a part-time personal assistant for the Rector, and planning for a new post for a full-time stipendiary priest in 2024 with the financial backing of the Heckfield Church of England School Charity.

Between PCC Meetings, the Rector and Churchwardens met regularly to discuss administrative matters not requiring formal PCC approval.

## **ELECTORAL ROLL AND CHURCH ATTENDANCE**

At the end of 2023 the number was 136 on the roll, with the breakdown as follows:

Number of females 77 (57%) and number of males 59 (44%).

Residence in the parish, 63 (47%), and non-resident in the parish, 73 (54%).

*Ron O’Keeffe, Electoral Roll Officer*

*Canon Marion de Quidt*

## **MINISTRY REPORTS**

### **WHITEWATER BENEFICE MINISTRY TEAM**

Our team of licensed ministers has continued to meet monthly on the first Saturday each month through the year. We read the Bible, pray together, and reflect on the focus for our shared ministry, not only planning with rotas. We continue to work well as a leadership team, taking in advice and comments from Hook and HMR PCCs. We share out roles and responsibilities, and to care for parishioners across the four churches: Hook, Heckfield, Mattingley and Rotherwick, and ministry in schools, nursing homes and in the community.

In 2023 our clergy team has been just myself as the ordained clergyperson, as Incumbent. Our licenced ministry team (previously called ‘Readers’ now Licenced Lay Ministers (LLM)) has included Jonathan Bushman, Jennifer Martin and Tim Maynes. In our wider authorised ministry team we have those with Bishops’ Commission for Mission (BCM), Shirley Clancy (pastoral), Kim Foster (Creation Care), Rosie Mandry (worship), Brigitte Maynes (pastoral), Carol-Anne Morris (pastoral), and Nikki Wild (worship). Helen Holley joined the Benefice for two months on placement pre-ordination, and was enthusiastic about our ministry and Benefice life.

In HMR parish in 2023 we conducted 3 baptisms, 11 funerals of all varieties, 12 Weddings and 2 Wedding Blessing services. The ministry team and pastoral care team consider it our privilege to be involved in serving people at special times in their lives.

Thank you to our congregations who support us, advise us, and join Benefice teams to make things happen.

*Canon Marion de Quidt*

### **WORSHIP AND SERVICES**

In 2023 we have continued our pattern of worship with one change. The weekly morning 8.30am BCP communion continues to be well supported and some come to every church as it moves around the four villages (Hook on the first Sunday). Evensong is held once each month at Rotherwick, when the bell ringers are playing for us, and this is led by Tim Maynes and Jennifer Martin, both LLMs based in Hook. The later weekly morning service has moved to 11am, and been a regular pattern of Heckfield for Communion (1<sup>st</sup> Sunday), Rotherwick for Family Worship (2<sup>nd</sup>), Matins at Mattingley (3<sup>rd</sup>) and usually Morning worship (4<sup>th</sup> Sunday) throughout the year.

The Remembrance Day service with the Scouts and Cubs included the outdoor parade from the Rotherwick Village Hall and was a very successful way of marking Remembrance Sunday. The

regular Remembrance Day service at Mattingley Bus Shelter was also well attended. It has become a regular tradition that at the beginning of December the Whitewater School Parent Teacher Association hold an informal Carol service with refreshments outdoors in the Rotherwick church grounds, huge fun and well attended.

We decided not to offer 'Carols in the Barn' this year because of our reduced team, but our Carol Service at Rotherwick indoors was superb, including the moving interlude provided by our hand bell ringers.

Thank you to everyone who has enabled us to continue our lovely worship in beautiful churches. For our sides-people, readers, those who lead prayers, serve the chalice, and bring people to church.

### **The Churchwardens**

The Churchwardens have again been most diligent in carrying out their responsibilities regarding services and the fabric of the churches and our thanks go to them and their supporting Deputies and Sidesmen for all their work.

The Churchwardens continue to maintain the Health and Safety systems in each of their churches for compliance with Health and Safety legislation. There is a file of documentation in each church, and it was reviewed again by the PCC in 2023.

*Canon Marion de Quidt*

### **The Organists**

We started the year with a change in the pattern of Sunday services to accommodate the loss of Shona. To do this Michael Steen agreed to take on playing for the Mattingley 11am service when possible, Stephen Davies plays music for the Rotherwick 11am service and Martin Barnes accompanies Rotherwick evensong. I do appreciate all their help. This has left me with a reduced commitment for the two Heckfield services a month.

I have written about the difficulties of finding organists and am delighted to report that Jason Drury is now helping me at Heckfield when possible.

Our three organs have given us some minor problems this year but continue to give good support to our services.

*Richard Joyce, Organist*

### **The Bell-Ringers**

This year has seen a continuation of the progress made by our ringers, both novice and more experienced, meaning that we have a wider pool of ringers to call upon to ring for services, weddings and other special occasions. We continue to run our practice nights at Rotherwick every Tuesday evening, and our monthly practice at Heckfield on the first Thursday of the month. We have been able to ring for the 11am services held at Rotherwick and Heckfield in addition to the monthly Evensong service at Rotherwick, and the bells are chimed at Mattingley for the 11am services there as well.

The greatest excitement in 2023 was ringing to celebrate the King's Coronation. We had ringers at Rotherwick, Heckfield and Mattingley and the bells were rung at all three towers at 3 o'clock in the afternoon. After ringing for half an hour, we held an "Open Tower" at Rotherwick for the "Ring for The King" initiative and, despite the awful weather, we had an amazing response – with queues of

people out to the gate and beyond waiting to come and pull on a rope! Some even went further up the ladders to look at the actual bells!

We continue to ring for weddings at all the churches. We also rang the hand bells at the Nine Lessons and Carols at Rotherwick, and took the hand bells to the Coach and Horses for an evening of carols before Christmas.

We are always happy to welcome anyone who might be interested to come and find out more.

*Nici Collins, Tower Secretary, Rotherwick and Heckfield*

### **The Flower Arranging Teams**

Each of the churches has a Flower Team which decorates throughout the year. These teams are led by Dee Betts (Heckfield), Jill Soundy (Mattingley) and Elspeth Cavendish (Rotherwick) and the churchwardens are particularly grateful to them and their teams for their hard work making the churches so beautiful for every service, especially at Easter and Christmas.

*The Churchwardens*

### **BENEFICE SAFEGUARDING TEAM**

Both Hook and HMR's PCC have complied with their duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The role of Safeguarding Officer is now jointly held by two members of the Hook PCC who have benefited from a good handover from Martin Rudd who resigned from this position in 2023. Both Hook and HMR PCC's have considered and approved both (Hook and HMR) Parish Safeguarding Policies and received a report on current safeguarding concerns from a Safeguarding officer or the Rector at each PCC meeting.

PCC members and relevant leaders and members of groups have been asked to undertake relevant Safeguarding training as advised in the diocese safeguarding training matrix and uptake of this training continues to improve. DBS checks are being undertaken as current certificates expire or new volunteers take up roles.

The requirement to record relevant risk assessments for various church groups has been noted and remains work in progress.

A small number of safeguarding concerns have arisen which have been managed and/or escalated appropriately following the approved Diocesan Safeguarding procedures.

*Caroline Frolander and Sophie Fulpesi*

### **BENEFICE COMMUNICATIONS TEAM**

HMR parish has continued to be closely connected with St John's Hook in the management of communications, with the shared Website ([whitewaterchurches.co.uk](http://whitewaterchurches.co.uk)) and the weekly notice sheet. We are also starting to move towards a greater adoption of iKnow within HMR - this is used for Marion's emails, management of Life Events eg Weddings and to manage the rotas (which has simplified the work required to co-ordinate services). In addition, since Shona has left the comms team has taken on the HMR Facebook page and the Church of England A Church Near You (ACNY) website. An update to ACNY means it manages benefices better, and we publish one event or story, which is shared across all churches in that Benefice, so it now makes sense to have a central contact manage both parishes. By meeting Marion monthly as a team, we are able to ensure a

consistent approach across various streams of social media. We would love to have someone from HMR join our team or even provide photographs of events they attend for publicity on Facebook or the website. For more information please talk to Anna.

The HMR PCC would like to thank June for her help with producing the Christmas Services Card of which 780 copies were delivered to almost every house in the parish and to many outside but within HMR's worshipping community.

*Canon Marion de Quidt, Anna Shergold, Whitewater Website manager, Dave Wilson, IT manager.*

## **DIOCESAN SYNOD**

We met four times in 2023. On 16<sup>th</sup> March the Board of Education moved to a Charitable Incorporated Organisation. The Synod heard a report from the visit to Rwanda, approved a proposal to increase weekly clergy rest hours. Budget consultations began. Clergy stipends were increased in line with other dioceses. On 22<sup>nd</sup> June, Annual Report and Accounts for 2022 were considered, and Common Mission Fund requests were approved. A virtual meeting on 11<sup>th</sup> September approved the Diocesan 3 year financial plan. On 22<sup>nd</sup> November Synod adopted the net zero route map as approved by the Church of England, heard a report on the visit to Burundi, approved a change to the standing orders of Synod, received updates from Bishops Council and General Synod. We said thank you and farewell to Bishop Debbie Sellin as she moved on to Peterborough, and welcome to Bishop Philip Mounstephen to be installed in January 2024.

*Canon Marion de Quidt, Odiham Clergy Representative on Winchester Diocesan Synod*

## **DEANERY SYNOD**

We met three times in 2023. 27<sup>th</sup> Feb at St John's Hook, with a presentation from Cross Cultural Mission by Paul Thaxter, and prayers for our Companion Link in Myanmar. 13<sup>th</sup> July at St John's Hartley Wintney with a presentation from Archdeacon Richard Brand (Winchester) on Clergy Wellbeing, and the Clergy Covenant of 2020 to be considered by PCCs. In 2022 Odiham Deanery delivered 96.3% of CMF request. We elected the Deanery officers. 29<sup>th</sup> November at St Barnabas Darby Green, Marion presented from the Bishops' Learning day on Children and Youth Ministry, encouraging us to look at ways to double the number of children and young people in our churches by 2030; and update from General Synod on the Church of England Prayers of love and faith.

*Canon Marion de Quidt, Area Dean of Odiham Deanery*

## **OTHER MINISTRY REPORTS**

### **Whitewater Church of England School**

Whitewater School is now flourishing, following the decision to join the school collaboration in December 2021, with Mr Glen Golding as Executive Head and Mr Steve Moore as Head of School. We now have Michelle Elie as Head of Whitewater School, and retain our status as a Church of England Voluntary Controlled School.

Following the positive Ofsted Report published in January 2023, with a good rating in every area, we had a SIAMS (Statutory Inspection for Anglican and Methodist Schools) inspection in summer 2023. The outcome was again, Good. This means that the school's distinctive Christian vision, established and promoted by leadership at all levels, is enabling pupils and adults to flourish. The impact of collective worship was also rated Good. We believe this accurately reflects the values and vision of the school. A new mural in the school corridor, a painting of a Red Kite, with the words 'Don't just fly, soar high' illustrates the new energy in the school. The values of Love, Respect and Courage continue to underpin behaviours and attitudes throughout the school at all levels.



We support the school with two Foundation Governors: Marion, and Stephen Davies (Hook). Stephen has taken a lead in the new Collaboration leadership team across the five schools (Bramley, Bishopswood Juniors, Bishopswood Infants, Silchester and Whitewater). Our 'Open the Book' team are welcomed for their Bible story-telling. Marion has led alternate weekly worship on Thursdays, assists with additional Religious Education learning, and leads services of the whole school in Rotherwick Church for Festivals such as Harvest, Remembrance, Christmas and Easter. HMR churches gave the Year 6 Leavers children a Bible in the summer 2023, and all children were given an Easter Egg at the end of the Spring term.

*Canon Marion de Quidt, Foundation Governor*

### **Open the Book Whitewater School**

The Open the Book Team continues to visit the school every two weeks in term time. In September we started to use new materials written by Bob Hartman and endorsed by the Bible Society. The new book works well giving children the opportunity to take part. We involve the children in 'telling the stories' which they enjoy immensely, this enhances their learning of the Bible and we link this to the School Values.

The team is excellent, and we are always looking at different costumes and props to make the story more authentic. In March we were able to lead the children through 'Walk through Easter', held in Rotherwick Church, this was a full day event for the children from the year group selected by the School. The event was very popular with the children and staff, as they gained a greater understanding of Holy week and its meaning.

I would like to thank the team for all that they bring to Open the Book for their hard work and commitment.

*Jennifer Martin, LLM Whitewater Benefice, Coordinator for HMR OTB OPEN THE BOOK*

### **Pre-School Ministry in HMR - Pumpkin Patch**

We are glad that the Pumpkin Patch Pre-school continues to use our Mattingley Church hall on a full-time basis. The Pumpkin Pre-school was delighted that Jennifer Martin was able to join them for the Christmas Nativity held in Mattingley Church.

### **Ecumenical Ministry**

We continue to share a common purpose with churches in Hook with Life Church and Sacred Heart Roman Catholic Church. We share in bible studies, 'Open the Book' in Hook Infants, leaflet to advertise services, an Annual Unity service in the Hook Elizabeth Hall, and prayers. The Annual World Day of Prayer service is prepared by women from one country each year and is attended by all our churches.

### **World Day of Prayer 2023**

The (Women's) World Day of Prayer took place at Rotherwick on Friday 3<sup>rd</sup> March 2023. It was well attended with delicious refreshments, and included worshippers from all the local churches and Christian denominations.

### **The Bluebell Café at The True Living Centre, Heckfield**

The Bluebell Cafe continues to meet on Fridays from 2 - 4pm. Our guests are people with dementia and their carers, together with anyone who feels a bit lonely and would like some company. Sometimes people just chat but there are puzzles, games and painting available. From time to time we have community singing made possible by our recently purchased keyboard. We have had talks and very talented visiting musicians have entertained us.

Whatever we do is in tandem with the consumption of tea, coffee and delicious cakes. Most of our guests come from Hook and Hartley Wintney - currently there are a few spare seats on the community bus which departs from Hook.

We are grateful to all our helpers and to HMR for ongoing support.

*David Nodder, Honorary Secretary*

## **CHURCHWARDENS' REPORTS**

### **St MICHAEL'S CHURCH, HECKFIELD**

#### Damage to Graveyard wall

There has been an unfortunate delay with our partner agencies in progressing the repair of the damaged wall at St Michael's. Thankfully this has now been resolved. Repair specification reports and quotes have now been received and submitted to the insurance company, from whom we are now waiting for the go ahead. When the work is completed, the newly built gates for the repaired entrance are being kept safely, ready to be installed.

#### Social and Planning Meeting

Our monthly social meetings are going from strength to strength. We come together for a tippie or two to plan the specifics of the church services at all three HMR churches, but as important, to give us time to meet, chat and be together as a church family. Everyone is welcome to come along on the 2<sup>nd</sup> Monday evening of each month.

#### Quinquennial work

Work continues to be carried out on the fabric of the church following on from the 2020 Quinquennial Report. There has been a considerable amount of work carried out on the tower in recent months.

#### Fire Extinguishers

The fire extinguishers have recently been reviewed and there has been renewal of 2 extinguishers that were out of date. This brings the set of extinguishers up to date.

As always, a very huge Thank You to all of the team and church family who help week in and week out to run the services and maintain the church, cleaning, serving refreshments, arranging lovely flowers and the umpteen other jobs which are necessary and carried out; seen and unseen by the majority. It really is a team effort and huge thanks are due to one and all.

*James Trumpeter, Churchwarden*

### **MATTINGLEY CHURCH**

Vivienne Alexander retired as Churchwarden after many years of service, and we are so thankful to her for her diligence looking after all matters to do with the church. We are currently searching for her replacement which is essential for its continued good management and maintenance.

During the year we had two August weddings in Mattingley and one in December.

Sincere thanks go to all those who have continued to help with the cleaning and with the flower arranging throughout the years. They are all an amazing group of volunteers. Thank you especially to Gina and to Jill for their organisation.

*Canon Marion de Quidt, Rector*

## **ROTHERWICK CHURCH**

It has been a quiet year. The most significant change is the hand-crafted replacement fence that is now in place. It looked especially smart when it first went up but has since weathered in and memory of the twisted and broken one it replaced is fast fading. The mowing team mow and clear debris around the graveyard at the front of the Church from May until October. Thank you to Eliza for organising this and all the volunteers for giving up their time and for their hard work. The leaves that had accumulated in the roof valleys have been cleared. The Church interior is kept tidy and clean by a volunteer team led by Angi and Trish, and thanks go to the whole team for their efforts. The flower team add their own magic to make the interior of the church look so wonderful. Thank you to them. A particular thanks to their leader Elspeth who also single handedly sorted out the nativity scene at Christmas and put it away afterwards. Spinning the altar around is not an easy thing to do on your own.

The communion silver is all present and accounted for. We are looking to do a fuller audit of the inventory in the year ahead as well as progressing other outstanding jobs including the replacement tree in the churchyard that was mentioned in last year's report.

*Steve Burridge, Churchwarden*

## **FINANCE REPORT**

### **Income and Expenditure 2023**

The Financial Statements are set out at the end of the Annual Report on pages FS1-8, from which it can be seen that the PCC's largest and most important sources of income are regular giving, collections, donations, and the associated GiftAid recovery. These decreased by £6,530 (11%) this year to £53,086, contributing to an overall excess of expenditure over income of £2,746 (in 2022 income exceeded expenditure by £3,918). This is after grants received from the Heckfield School Charity of £21,818 without which the deficit would have been much more difficult to manage.

This excess of expenditure over income of £2,746 was more than offset by unrealised investment gains of £6,294 towards the end of the year, resulting in an overall in-flow of funds for the year of £3,548, which was a welcome addition to reserves. Unfortunately the increase in value of investments cannot be guaranteed each year (in 2022 there were investment losses of £8,926).

### **Stewardship**

The PCC's annual costs for ministry, services and administration are about £70,000, and to preserve the three listed-building churches for future generations a further £30,000 will likely be spent each year on maintaining these churches and their churchyards. It will be a considerable challenge to raise £100,000 in 2024 to cover these costs. As the costs increase each year, it was disappointing to see the largest source of income, Giving, decrease so much in 2023. Regular giving should provide a steady guaranteed income stream, and we continue to seek a Parish Stewardship Officer who can assist the PCC with increasing this essential financial support.

### **Common Mission Fund**

The Common Mission Fund (CMF) is our parish contribution to the Diocese budget and is by far our largest expenditure. It pays for our ministry cost, and also support of the national church's mission. The contribution is based on our worshipping community, which is the number of people who attend church regularly, and it comprises a standard amount per person to which an affluence band weighting is then applied (HMR is in the highest band).

Our worshipping community is 56 people, but, as numbers have reduced in recent years, and as the parish contribution is based on a 5-year rolling average, it was actually calculated for 2023 on

75 people with an assessment of £700 per person totalling £52,458. Our 2024 CMF contribution will decrease to £45,264 based on 68 people at £666 per person, which is a welcome reduction.

### **Reserves Policy**

It is the policy of the PCC to maintain reserves in the Unrestricted Fund equivalent to approximately one year's net regular expenditure (i.e. excluding capital projects, and excluding outgoings on the Mattingley Church Hall which are normally more than covered by its own income). The Restricted Funds are maintained for specific purposes, the details of which are given in the notes to the financial statements. The balance of reserves carried forward at the end of the year was Unrestricted Funds £76,021 (equivalent to 9 months net regular expenditure) and Restricted Funds £102,659.

### **Investment Policy**

Unrestricted and Restricted Funds totalled £178,680 at 31st December. Of this sum, £110,163 was held in the bank and on short term deposit within the CBF Church of England Deposit Fund. A further £73,196 was invested in units of the CBF Investment Fund, which is an equity-based fund designed for long-term capital.

### **The Heckfield School Charity**

During the year Grants were received from The Heckfield School Charity (HSC) of £21,818 (2022 - £19,071). The charity has its origins in the receipt of the Heckfield Church of England School land and buildings, and its objects are to further the religious and other charitable work of the Church of England in the parish of Heckfield with Mattingley and Rotherwick. It is a connected charity, and also an excepted charity for the purposes of the Charities Act 2011. The managing trustees are the incumbent and the churchwardens for the time being. The custodian trustee is the Winchester Diocesan Board of Finance.

*John Platt, Treasurer*

**This Annual Report was accepted and approved by the PCC at their APCM on 14<sup>th</sup> April 2024 and signed on their behalf by :**

**M.E. DE QUIDT**

**The Rev'd Canon Dr Marion de Quidt, PCC Chairman and Rector**

**The Parochial Church Council of  
the Ecclesiastical Parish of  
Heckfield with Mattingley and Rotherwick**

**(Registered Charity Number 1132735)**

**Financial Statements  
for the year ended 31<sup>st</sup> December 2023**

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<b>FS3</b>	<b>Statement of Financial Activities</b>
<b>FS4</b>	<b>Balance Sheet</b>
<b>FS5-8</b>	<b>Notes to the Financial Statements</b>

FS1

**Independent examiner's report to Heckfield, Mattingley and Rotherwick PCC**

This report on the financial statements of the PCC for the year ended 31<sup>st</sup> December 2023, which are set out on pages FS3 to FS8, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the "Regulations") and s145 of the Charities Act 2011 (the "2011 Act").

**Respective responsibilities of the PCC and examiner**

As members of the PCC you are responsible for the preparation of the financial statements; you consider that an audit is not required for this year (under section 144(2) of the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

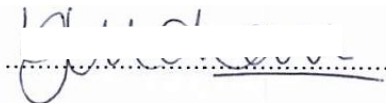
My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**


In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date



Name LISA FINCHAM (Mrs)  
Qualifications BA ACMA CTA  
Address BOYETT MAYES LIMITED, THE STABLES, MONEYS FARM  
BOTTLE LANE, MATTINGLEY, RG27 8LJ

Tel: 01256 636600 Email: info@bml-accountants.co.uk  
Website: www.bml-accountants.co.uk  
The Stables, Moneys Farm, Bottle Lane, Mattingley, Hampshire RG27 8LJ  
Company Registration Number: 4059388

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## Heckfield with Mattingley and Rotherwick Parochial Church Council

### STATEMENT OF FINANCIAL ACTIVITIES (SOFA) for the year ending 31st December 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	<b>Total Funds 2023 £</b>	Total Funds 2022 £
<b>Income</b>					
Voluntary income	2(a)	73,153	1,751	<b>74,904</b>	79,916
Church activities	2(b)	25,161	-	<b>25,161</b>	18,759
Investments	2(c)	2,433	3,232	<b>5,665</b>	3,131
<b>Total Income</b>		<b>100,747</b>	<b>4,983</b>	<b>105,730</b>	101,806
<b>Expenditure</b>					
Charitable giving	3(a)	2,231	-	<b>2,231</b>	1,859
Church activities	3(b)	88,445	4,813	<b>93,258</b>	83,694
Church management and administration	3(c)	12,987	-	<b>12,987</b>	12,335
<b>Total Expenditure</b>		<b>103,663</b>	<b>4,813</b>	<b>108,476</b>	97,888
<b>Net (Expenditure)/Income</b>		(2,916)	170	<b>(2,746)</b>	3,918
<b>Unrealised Gains/(Losses) on Investments</b>		2,572	3,722	<b>6,294</b>	(8,926)
<b>Net Movement in Funds</b>		(344)	3,892	<b>3,548</b>	(5,008)
<b>Funds Brought Forward</b>		76,365	98,767	<b>175,132</b>	180,140
<b>Funds Carried Forward</b>		<b>76,021</b>	<b>102,659</b>	<b>178,680</b>	175,132

The notes on pages FS5 to FS8 form part of these accounts

# Heckfield with Mattingley and Rotherwick Parochial Church Council

## BALANCE SHEET at 31st December 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<b>Fixed Assets</b>					
Tangible assets	1	-	-	-	-
Investments	5	29,929	43,267	<b>73,196</b>	66,902
		29,929	43,267	<b>73,196</b>	66,902
<b>Current Assets</b>					
Debtors	6	2,185	-	<b>2,185</b>	9,467
Short term deposits					
The CBF Church of England Deposit Fund		20,525	62,682	<b>83,207</b>	79,566
Cash at bank and in hand		26,956	-	<b>26,956</b>	26,960
		49,666	62,682	<b>112,348</b>	115,993
<b>Liabilities - Creditors</b>					
Amounts falling due within one year		(3,574)	(3,290)	<b>(6,864)</b>	(7,763)
		46,092	59,392	<b>105,484</b>	108,230
<b>Net Current Assets</b>					
		76,021	102,659	<b>178,680</b>	175,132
<b>Total Net Assets</b>					
		76,021	102,659	<b>178,680</b>	175,132
<b>Represented by Parish Funds</b>					
Unrestricted (General Fund)		76,021	-	<b>76,021</b>	76,365
Restricted	7	-	102,659	<b>102,659</b>	98,767
		76,021	102,659	<b>178,680</b>	175,132

The notes on pages FS5 to FS8 form part of these accounts

The Annual Report and Financial Statements for the year ended 31 December 2023 was accepted and approved by the HMR PCC at their APCM on 14<sup>th</sup> April 2024 and signed on their behalf by Revd Marion de Quidt, PCC Chairman.

**M.E. De Quidt**

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**The Rev'd Canon Dr Marion de Quidt**  
PCC Chairman and Rector

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## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31<sup>st</sup> December 2023

#### 1 Accounting Policies

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 and on the Accruals basis.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### Funds

Restricted Funds are those funds which may only be expended on the specific object for which they were given. Where there is no separate investment, interest is apportioned on each fund's closing balance. Details of the funds held are provided in Note 7.

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

#### Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is recognised. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Realised gains and losses are recognised when investments are sold.

#### Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. The Common Mission Fund payment to the Diocese is accounted for when due. All other expenditure is generally recognised on an accruals basis and is accounted for gross.

#### Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2) (a) and (c) of the Charities Act 2011. Mattingley Church Hall is carried at nil value.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are inalienable property listed in the churches' inventories, which can be inspected at any reasonable time. All such expenditure and any equipment used within the church premises has been written off when incurred.

Investments are valued at market value at 31<sup>st</sup> December.

## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31st December 2023

<b>2 Income</b>	Unrestric ted Funds 2023 £	Restricted Funds 2023 £	<b>Total Funds 2023 £</b>	Total Funds 2022 £
<b>2(a) Voluntary Income</b>				
Planned giving	26,034	100	<b>26,134</b>	28,494
Collections at services	9,330	-	<b>9,330</b>	12,037
Donations	6,788	1,651	<b>8,439</b>	8,536
GiftAid recovered	9,183	-	<b>9,183</b>	10,549
Grants	21,818	-	<b>21,818</b>	20,300
	<u>73,153</u>	<u>1,751</u>	<b><u>74,904</u></b>	<u>79,916</u>
<b>2(b) Church Activities</b>				
Church Hall lettings	7,760	-	<b>7,760</b>	6,828
Fees for weddings and funerals	17,401	-	<b>17,401</b>	11,931
	<u>25,161</u>	<u>-</u>	<b><u>25,161</u></b>	<u>18,759</u>
<b>2(c) Investments</b>				
Dividends and interest	2,433	3,232	<b>5,665</b>	3,131
	<u>100,747</u>	<u>4,983</u>	<b><u>105,730</u></b>	<u>101,806</u>
<b>Total Income</b>				

## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31st December 2023

3 Expenditure	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	2023	2023	2023	2022
	£	£	£	£
<b>3(a) Charitable Giving</b>	2,231	-	<b>2,231</b>	1,859
<b>3(b) Church Activities</b>				
Ministry Diocesan Common Mission Fund	52,458	-	<b>52,458</b>	56,266
Diocesan fees share	8,135	-	<b>8,135</b>	3,962
Other ministry expenses	2,082	-	<b>2,082</b>	1,896
Upkeep of services	1,334	223	<b>1,557</b>	2,052
Church and churchyard running and maintenance	5,954	3,810	<b>9,764</b>	9,663
Church repairs	12,804	780	<b>13,584</b>	6,807
Church Hall running costs	4,606	-	<b>4,606</b>	2,659
Sundry	1,072		<b>1,072</b>	389
	<b>88,445</b>	<b>4,813</b>	<b>93,258</b>	<b>83,694</b>
<b>3(c) Church Management and Administration</b>				
Administration	6,909	-	<b>6,909</b>	6,541
Insurance	6,078	-	<b>6,078</b>	5,794
	<b>12,987</b>	<b>-</b>	<b>12,987</b>	<b>12,335</b>
<b>Total Expenditure</b>	<b>103,663</b>	<b>4,813</b>	<b>108,476</b>	<b>97,888</b>

#### 4 Staff Costs

The PCC employs no staff directly. The church administrator is employed on behalf of the Whitewater Churches by Hook PCC to whom HMR PCC reimburses their share of the cost.

#### 5 Fixed Assets - Investment Assets

	£
Market value - 1st January 2023	<b>66,902</b>
Net profit on revaluation	<b>6,294</b>
Market value - 31st December 2023	<b>73,196</b>

#### 6 Debtors

	2023	2022
	£	£
Tax recoverable (GiftAid)	<b>1,250</b>	2,129
Other debtors	<b>935</b>	7,338
	<b>2,185</b>	<b>9,467</b>

## Heckfield with Mattingley and Rotherwick Parochial Church Council

### NOTES to the Financial Statements for the year ending 31st December 2023

#### 7 Restricted Funds Analysis

	Balances at 1 Jan £	Income £	Expenses £	Investment Profits £	Balances at 31 Dec £
<b>Bell Maintenance Funds</b>					
Heckfield Bell Fund	2,224	185	-	-	<b>2,409</b>
Rotherwick Bell Fund	10,578	500	-	-	<b>11,078</b>
<b>Church and Churchyard Funds</b>					
Major Stuart Black Churchyard Trust	65,118	2,003	(3,811)	3,722	<b>67,032</b>
Mattingley Church Fund (Peter Peddie & other legacies)	2,220	55	(689)	-	<b>1,586</b>
Rotherwick Church Fund (Ninian Swan & other legacies)	6,777	239	(90)	-	<b>6,926</b>
<b>Flower Funds</b>					
Heckfield - Lucinda Bullen Flower Fund	1,177	248	(31)	-	<b>1,394</b>
Mattingley - Peter Gale Flower Fund	1,663	58	(49)	-	<b>1,672</b>
Rotherwick - Hutchings Flower Fund	1,511	49	(143)	-	<b>1,417</b>
<b>Friends of Whitewater Churches Fund</b>					
	7,499	1,646	-	-	<b>9,145</b>
	<b>98,767</b>	<b>4,983</b>	<b>(4,813)</b>	<b>3,722</b>	<b>102,659</b>

The Restricted Funds Investment Assets are held entirely by the Major Stuart Black Churchyard Trust. The capital and income of this Trust may be used to maintain the Churches and Churchyards within the Parish

The Bell Funds were provided for the purpose of maintaining and repairing the bells at the designated church

The Church Funds may be used to maintain the Church and Churchyard of the designated church

The Flower Funds may be used for payments for flowers at the designated church

The Friends of Whitewater Churches Fund may be used for repairs and maintenance of the churches

#### 8 Other Matters

During the year the following amounts were paid to members of the PCC :

- £1,550 was paid in clergy expenses to the Reverend Marion de Quidt (2022 - £813)
- £430 was paid in clergy expenses to Jennifer Martin (2022 - nil)

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