



**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL  
PARISH OF ST JOHN THE EVANGELIST, HOOK**

**Annual Report**

**and**

**Financial Statements**

**For the year ended 31<sup>st</sup> December 2020**

**[Registered Charity number: 1183688]**

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<b><u>Page</u></b>	<b><u>Contents</u></b>
<b>3</b>	<b>Rector's Annual Report</b>
<b>4</b>	<b>Church Wardens' Annual Report</b>
<b>10</b>	<b>Committees and Teams</b>
<b>13</b>	<b>Other Groups and Activities</b>
<b>15</b>	<b>Fellowship Groups across The Whitewater Benefice</b>
<b>F1 – F11</b>	<b>Financial Statements</b>

*The steadfast love of the Lord never ceases; his mercies never come to an end; they are new every morning; great is his faithfulness. Lam 3.22-23*

We have come through such a difficult year. This would not have been possible without the exceptional teamwork and kindness within our parishes. We began 2020 anticipating the visit of Archbishop Stephen from Myanmar in February, and 'Alive 2020', outreach for Odiham Deanery in May. The first had significant impact on our community. The second did not happen.

Every single institution in this country will have changed through the experience of coronavirus. Every single human life has been affected by some aspect of the global pandemic. We write at the end of the year, near the start of another challenging year, with solemn thanksgiving. What have we gained? I hear a new appreciation for strong and trustworthy relationships. Our work-life balance has been called into question, with less or even zero travel, we have so much time at home. For many of us that reliance on our local community has opened our eyes to new supports and enabled us to enjoy the beauty of our local countryside through the seasons. However, any reduction in work, in income, in social contact, an absence of hugs, and increased anxiety about health or loss of loved ones has caused much pain. We have been particularly sad to lose Stan, Ruth and Linda this year, and miss them greatly.

With God's help, and with collective wisdom and incredible hard work we have navigated each twist and turn of the local and national situation to close or open our churches, and made every effort in a variety of ways to maintain our pastoral care of one another through the year. For our worship, we have learned to be flexible, to accept a wider breadth of styles, and included the whole Benefice weekly. We have embraced new technologies, and with expertise of zoom meetings in our congregations, have been able to worship together live every Sunday since Palm Sunday 2020. We have gradually added weekly midweek worship, weekly Junior Church, Messy Church, Fingerprints, small groups, cups of tea and morning prayer. Through WhatsApp our prayer life has become sensitive to daily, even hourly, updates bringing hope and comfort to all of us in need at different times. St John's Choir has brought carefully crafted pieces recorded in the homes of individual members. We have used Church of England resources and taken care over copyright. Our website team have worked tirelessly to enable our worship.

Our Church Wardens have taken responsibility for the buildings and for our Risk Assessments for activity in church. They have prepared carefully to permit social distancing, to support prayer and services of Holy Communion indoors and outdoors. Our PCCs have continued to meet regularly for long discussions to maintain our lively church community. The Finances of both parishes have taken a hit. Thanks to the hard work of our Treasurers, team and church family donations, we have balanced the books this year. Our expenditure has reduced alongside income. However the situation is urgent in seeking the Lord's help for future resourcing for our ministry.

Our Benefice Ministry Team has continued to meet monthly on zoom and remained stable, with the joyful addition of Tim Maynes as Licenced Lay Minister in November. The shared commitment to our worshipping life has been exemplary. Thank you especially to Rev'd Shona Hoad who has taken the lead in caring for HMR. Home groups have kept on listening to God and his Word. Our children's and families team have offered fun and age-appropriate teaching for our young people and their families, from toddlers to teenagers. Puppet ministry on the first Sunday each month has become a regular delight. We have continued to serve our local schools and uniformed organisations. The Pastoral Care team imagination and creativity has given 'love your neighbour' a new meaning. We were sad to say goodbye to Mel Lovegrove in the Benefice office in March as she took a Hospice counselling job, and thankful to welcome Rebecca Ratnasamy in September. The Lord has been faithful. Our church families have worked hard together. We give humble and grateful thanks to God. We seek his will for 2021 as we serve him together.

Marion de Quidt, Rector of the Whitewater Benefice.

## Church Wardens' Annual Report

### Statement of Aims

The Parochial Church Council [PCC] is to co-operate with the Ministry in promoting within Hook parish the whole mission of the Church – pastoral, evangelical, social and ecumenical.

The PCC meets periodically through the year.

### Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with Church Representation Rules.

The APCM for 2020 was delayed by the pandemic till October 2020 which extended the tenures for some of the PCC members:

Incumbent (Rector from Feb 2019)	Revd Canon Dr Marion de Quidt [Chair]
Assistant Priest	Revd Shona Hoad
Church Wardens	Richard Morley [Vice Chair until Oct 2020] Liz Wilson [up to October 2020] Richard Paganuzzi [from Oct 2020 and Vice Chair from Nov 2020]
Secretary	Charlotte Margetson, <i>non elected</i>
Deanery Synod Representatives	Kim Foster Jennifer Martin [until October 2020] Martin Rudd
Elected Members	Angelo Arulchelvam Caroline Bushman [Treasurer] Nicky Clague Shirley Clancy Kim Foster Caroline Frolander Sophie Fulpesi [from October 2020] Brigitte Maynes [until October 2020] Richard Paganuzzi [until October 2020] Sue Steele

### PCC Training & Induction

There is a short induction programme for new PCC members.

## **Committees and Teams**

The PCC operates through committees which meet between full meetings of the PCC, their deliberations are received by the full PCC and discussed accordingly.

### **Standing Committee**

This is the only committee required by law. It has the power to transact business of the PCC between meetings, subject to any directions given by the PCC.

### **Finance Committee**

This oversees the general financial work of St John's by monitoring income and expenditure, budgeting, maintaining appropriate financial controls and co-ordinating a review of Christian stewardship of money, including planned giving.

## **Administrative Information**

St John the Evangelist Church is situated on London Road, Hook and is part of the Whitewater Benefice of Hook and HMR (Heckfield and Mattingley with Rotherwick). It is in the Deanery of Odiham under the Diocese of Winchester within the Church of England. The correspondence address is:

The Church Office  
St John the Evangelist Church  
London Road  
Hook  
RG27 9EG.

The PCC is a charity registered with the Charity Commission with registration number 1183688. The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure

## **Electoral Roll report**

The Electoral Roll records the names and addresses of all those who consider their spiritual home to be St John the Evangelist, Hook. It is used for a variety of purposes including parish and diocesan communications, and it also determines the number of representatives the church has on the Deanery Synod. Having your name on the Electoral Roll allows you to vote at the Annual Parochial Church meeting.

As of 31<sup>st</sup> December 2020, the number of people enrolled for St John's was 122. This represents a net decrease of 2 since 31<sup>st</sup> December 2019. Of the 122 persons currently enrolled, 103 are resident in the parish and 19 outside the parish. The composition of St John's Electoral Roll is 65% women and 35% men.

The PCC appreciates the help and support that roll members give to St John's through their prayers, offerings and participation in church life.

Kim Foster, Electoral Roll Officer

## **PCC Meetings**

Eight PCC meetings were held during 2020. Two were held at St Johns Church at the start of 2020 and six via Zoom. Following on from last year, each meeting continued to focus on a nominated theme viz: Parish Mission Action Planning, Church maintenance including Quinquennial Report, iKnowChurch roll out, Worship and Church life during lockdown, and Communication. The main topic in the November meeting was finance. The St John's

Standing Committee met on the intervening months. The APCM was held on 11<sup>th</sup> October 2020. Full copies of PCC documents are available on request from the Church Office or Secretary.

*Charlotte Margetson, Secretary*

### **Building & Fabric Report**

This report was made to the Parochial Church Council [PCC] under section 5 of the Care of Churches and Ecclesiastical Jurisdiction Measure 1991 by Richard Morley and Liz Wilson as churchwardens in March 2020; and is also made by them to the annual parochial church meeting on behalf of the PCC.

We started to implement some of the recommendations following the Quinquennial Inspection. The majority of work was suspended due to the pandemic. The area by the vestry door has been cleared with the vegetation finally washed out of the downpipe and dry access through to the vestry has been achieved.

Drainage continues to be a problem with floods greeting the Archbishop of Myanmar in February. But with some new gadgets we are slowly clearing years of debris from the drains and downpipes.

In July we obtained a temporary faculty to remove the chairs, kneelers, hymn books and bibles from church. We brought in plastic chairs when we reopened and utilised the extra space to conform to the social distancing regulations.

An access path was created from the area in front of the hall to allow disabled access to the play area; this required a few of the conifers to be removed. During the pandemic the small grassed area has been enclosed by a temporary wooden fence to give extra secure playing area for the children.

The fabric team worked on the area between the church and the garage to clear brambles and dead branches. A couple of small conifers that were overcrowding and dying back were removed, one of which we managed to utilise as our Christmas tree in front of the church. It was this action that led the team to light up the exterior of the church and the large willow tree for the Christmas season.

*Richard Morley and Richard Paganuzzi, Church Wardens*

### **Diocesan Synod Report**

Three Diocesan Synods were held in 2020. The 12 March Synod was in person in Hedge End, Southampton. Canon Dr John Spence, Chair of the Archbishops' Council Finance Committee spoke fluently about encouragements to mission and ministry even in current difficult times. We had a report on deployment conversations. James Pitkin updated us from General Synod, including the Church of England's response to the climate emergency, for the whole Church to reach 'Net Zero' carbon emissions by 2030.

On the 25 June 2020 an informal Diocesan Synod gathering was held online. The Bishop of Winchester updated Synod members on the current challenges and priorities facing the diocese, highlighting the need for us to rethink our approach to investing in sustainable mission and ministry. The Diocese faces a £2million shortfall in income. Winchester Diocese took part in the Generous June initiative.

The 26 November Synod was held on zoom. The Bishop of Southampton and the Bishop of Basingstoke presented the progress in Mission Action Planning for the Archdeaconries. Synod approved the 2019 Annual Report and Accounts. The Bishop of Southampton updated Synod on the report from the Diocesan Resilience Taskforce. The Archdeacon for Winchester presented the national Clergy Covenant for wellbeing. This is intended to be used by the Diocese and by PCCs to support priests and their families.

*Canon Marion de Quidt, Odiham Deanery, House of Clergy Representative*

### **Odiham Deanery Synod Report**

Two Synods were held in 2020. January 9th 2020, Synod was at St John's Church, Hook. We learned about Youth Ministry in Rural Churches from Helen Chatfield, Youth Pastor from 'More to Life Churches' (previously North

Hampshire Downs); we discussed the mission link with Myanmar, with a presentation from Kim Foster (Hook) and Angela Bushell (Hartley Wintney); and planned the visit of Archbishop Stephen. We planned the forthcoming Odiham Deanery Mission, 'Alive 2020' for 20-25th May, anticipating a visiting team with Canon Frog Orr-Ewing.

The visit in February 2020 of Archbishop Stephen of Myanmar and Rev'd Dr Paul Myint Htet Htin Ya Principal of Holy Cross Theological College was hosted by Simon and Marion de Quidt (Hook). Deanery members joined a tea party in Hook, hosted visits to Foodbank, village churches, prayer groups, youth ministry, Messy Church and Sunday worship. The long-standing overseas link between Odiham Deanery and the Province of Myanmar has been strengthened.

Our second Synod was at St Barnabas Darby Green on March 4th 2020. We prepared for our 'Alive 2020' mission; learned about the culture and background of Myanmar and more from our visitors in February. Richard Elphick (Sherfield) thanked the long-standing members of Synod who retire in 2020. On March 7th 2020, at a training day at St John's Hartley Wintney, Frog Orr-Ewing led a deanery-wide planning for the May mission, which did not then happen. It was very well attended, generated creative ideas for local mission, and good relationships.

Following the spread of coronavirus, the Synod did not meet again in 2020. Deanery Chapter continued on zoom and WhatsApp. Thank you to our Deanery representatives from Hook, Kim Foster, Jennifer Martin, Martin Rudd; and from Heckfield, Mattingley and Rotherwick: Tony Heath. Jennifer and Tony have decided to retire after many years of serving. We are so grateful for their input and hard work on everyone's behalf.

*Canon Marion de Quidt, Area Dean, Odiham Deanery*

### **Whitewater Benefice Ministry Team**

Our licenced ministers, and a church warden representing each parish, meet once each month to pray, listen to each other and plan our worship and ministry focus. In January 2020 we took a 'leadership retreat awayday' in Rotherwick: prayers and communion in church, pub supper and celebrating Peter's 80th Birthday; reflection day in the home of John and Barbara Platt, led by Chris Blakeley (a Benedictine Oblate, Sherfield on Loddon). We had no idea how this year would unfold! I am so glad we spent that time at the beginning with our focus on the Lord.

We have continued to meet monthly on first Saturday morning by zoom. An additional bonus until lockdown, our craft team offered a community cake sale late morning in the Narthex which was such fun! We have considered many topics, including navigating our way through the covid crisis, risk assessments; leading worship from church and social media; children and families; Benefice joined-up thinking; midweek Weds worship by zoom; website Holy Week reflections; Generous June, the Diocesan initiative, looking at our giving and our lifestyles; 'Plastic-free July' initiated by Kim Foster; a focussed season on Creationtide and Harvest; Advent and Christmas unlike any other; future worship patterns; technology. Tim Maynes joined us officially as he became a Licenced Lay Minister. Sadly we could not have our Confirmation service in 2020 because of covid restrictions. We celebrated two Baptisms in Hook and four Weddings in HMR. A huge thank you to our support teams which have enabled us to run Zoom services throughout the year.

*Canon Marion de Quidt*

### **Ecumenical Ministry**

In February 2020 we shared in joyful litter-picking, tea party, film night and annual worship service with our brothers and sisters from the Roman Catholic Sacred Heart, and New Frontiers Life Church. Then we said thank you and farewell to Dave Grant, Life Church, as he retired from leadership and enjoyed the ecumenical world day of prayer in Rotherwick. Since March no big meetings, but the Hook Ecumenical study group has continued in person or on zoom.

*Canon Marion de Quidt*

## **Junior Church**

The aim of Junior Church is to encourage the young people in our care to learn together about Christ, through fun and fellowship.

In 2020 we continued to deliver teaching and activities on a Sunday morning, before lockdown this was done each Sunday during the service finishing in time for Eucharist with the church family. Since April in lockdown we have moved to weekly Zoom meetings after the morning service. We also switched from the Scripture Union resources to using Roots resources, this is because Roots resources work better in a virtual environment and it has enabled in general the Junior Church to follow the main church service theme. There are two groups; the younger group with children up to and including year 4 which focus on learning through craft and the older group with children in year 5 and above which focuses more on discussion and answering questions. The number of children attending each week were about 5 to 10 pre-lockdown to typically 10 to 15 young people during lockdown, the latter figure includes 2 children who live outside the parish. In addition to the weekly meetings, the Junior Church has produced music videos at Pentecost (Glow), in August (Tidal Wave), in November (My Lighthouse) and at Christmas (Born is the King). In August members of the Junior Church led the morning Zoom worship which was incredibly inspiring and at Christmas many of our young people took part in the online Crib Service. In addition many members of the Junior Church have contributed to the monthly All Age worship throughout the year. The Junior Church has also supported, with other church youth and family groups, other one-off activities such as: the Pancake Party, the Virtual Holiday Club in August (Wonder Zone) and the Light Party on October 31st.

My thanks to the dedicated team of adult helpers and leaders who have made this possible and have at times had to step out of their comfort zone to ensure that the move to the online environment was a success. Thank you to the people who have delivered 'kits' for Messy Church and Junior Church.

In 2021 the objective is to move Junior Church from online back to face to face ministry once again in line with the main Sunday morning service post lockdown and encourage a new generation of children in the pre-school and infant age range to come and join Junior Church so we have the next wave of young disciples coming through.

*Jonathan Bushman, Licensed Lay Minister*

## **Vocations and Ministry**

The Lord continues to be at work raising up people in their unique calling to serve him in different ways, however much we may feel restricted by our circumstances! Our prayer group led by Carol-Anne Morris (Bishop's Commission for Mission [BCM], Pastoral care) has grown massively during the year as we have come onto WhatsApp. Our pastoral care and craft teams have initiated new and creative ways to serve and give love away during the lockdowns.

The 'True Living Centre' on Holdshott Farm, Heckfield, led by Rosie Mandry (BCM Worship) was beginning to roll out regular pastoral care for those with Alzheimer's and their families, and will pick up again in due course. A new BCM 'Creation Care' programme, began in 2020, with Kim Foster sponsored by St John's PCC to study and lead in practical service. We look forward to seeing our care for the environment develop. Jonathan Bushman has taught about inter-generational ministry in the Winchester School of Mission. Tim Maynes became our newest Licenced Lay Minister on 2nd November at Bishop's Lodge in Alresford, in between lockdowns. I became an Honorary Canon of Winchester Cathedral, and joined the parishioners in our Benefice who are blessed by our 'mother church'. Rev'd Shona Hoad and I support ordinands and curates training for ordained ministry. I tutor on the Winchester Diocese 'Bishops Permission to Preach' course.

I would like to thank our whole Benefice Ministry team, who have adapted to many new ways of doing ministry, including embracing technology. Who would have imagined the way that the Lord would call us all?

*Canon Marion de Quidt*

### **Ministry to Old Raven House, Geffery's House and Berry Court**

Under covid restrictions we have been unable to continue our usual in person ministry of communion services, singing, and pastoral care. However we have kept in touch and delivered gifts and cards throughout the year and look forward to returning to safe ministry in 2021.

*Jennifer Martin, Licensed Lay Minister*

### **Benefice Safeguarding Team**

Hook PCC has complied with the duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

In practice this means that PCC members have discussed and approved the Parish Safeguarding Policies once each year and received a report on current safeguarding concerns from the Parish Safeguarding Officer at each PCC meeting. PCC members have had DBS checks and regular training. Hook PCC and the Incumbent are confident that any safeguarding concerns raised have been dealt with in an appropriate way.

*Martin Rudd, Benefice Safeguarding Officer 2020*

### **Pastoral Care Team**

The pastoral care team has had a significant impact on our community life and helped our church to 'stay together' through a very difficult year indeed. At the beginning of lockdown we planned our care from the electoral roll and worshipping community, aiming to ensure that everyone had appropriate support. Some folks do not join zoom calls, and some have been indoors for nearly the whole year. Anxiety and loneliness have affected us all, and a regular loving word or card makes a huge difference.

A few initiatives from the team have brought comfort and joy to a wide group: WhatsApp Benefice prayer group; summertime 'Love Your Neighbour' letters; knitted angels with Bible verses of encouragement in November a big project of love; and delicious 'Operation biscuit' in December.

Within the pastoral care team, members lead and pastor study groups, craft group, flower arrangers, 'holy dusters', St John's choir, Hook Foodbank, Hook Junction 5 (debt relief), Hook community volunteering and at Basingstoke hospital, Basingstoke Job Club, Men's Breakfast, Lunch Club, Friendship café, Hook and Whitewater 'Open the Book' teams, Health and safety, and disability awareness. We keep up to date with DBS and safeguarding training. We keep a careful lookout for each other, families and friends. Thank you to everyone for all the kind and many unseen sacrificial offerings of love this year.

*Canon Marion de Quidt*

### **Plastic Free July**

During the year of lockdown we all became more aware of our impact on and enjoyment of our environment. In July we watched a film, used a WhatsApp group to share daily hints on lifestyle choices, did a local Litter Pick, and had a quiz for adults and young people. In December, for the fourth year running, we reduced our church Carbon footprint with a Communal Christmas Card and at the same time raised money for charity. We shall be developing local community connections and Eco-Church in 2021.

*Kim Foster*

## **Committees and Teams**

### **Communications Team**

Good communication has been essential throughout 2020 since we have needed to change direction each time the national and church guidance has been updated in response to the crisis. We say a huge thank you to Anna Shergold and Dave Wilson who have worked tirelessly on our Whitewater Website to enable our worship and all event information to be up to date and accessible.

We have continued to appreciate Church Wardens notices' throughout lockdown in live and zoom services; new pre-service scrolling notices pre-zoom; (Pew) Notices sheet sent by email; a new focus on social media: St John's Hook, and Heckfield Mattingley Rotherwick Facebook pages; the Church of England "A Church Near You" page; plus Hook WhatsApp prayer group keeping us up to date pastorally. The creation and delivery of our Whitewater Magazine ceased with last issue in April 2020 because of covid. I continue to prepare a page for Hook Focus each month and write a weekly email to the Hook Worshipping Community. Rev'd Shona Hoad emails the Heckfield Mattingley and Rotherwick Worshipping Community.

Person to person communication has been essential in keeping the community in contact through the year. We thank everyone who has taken an initiative or maintained a responsibility for that. We thank Mel Lovegrove in the Office for her help across the Benefice until March 2020. With the arrival of our new Benefice Administrator Rebecca Ratnasamy in September, we are beginning to appreciate iKnowChurch and will see more in 2021.

*Canon Marion de Quidt*

### **Finance**

The principal function of the Finance Committee is to oversee the financial affairs of the church, including the preparation of accounts, budgets and forecasts. The Treasurer presents financial reports to the Committee for discussion and the Committee makes recommendations to the PCC.

The terms of reference are as follows:

- To manage the day to day financial affairs of the church, including the preparation of accounts and budgets.
- To ensure proper stewardship of finance.
- To review ways of promoting regular giving and Gift Aid.
- To consider longer term financial commitments, as directed by the PCC, and how to arrange financing of these projects if required.
- To ensure compliance with all applicable law and regulations relating to finance matters.

The committee works in conjunction with all other Committees and Teams at St John's and reports to PCC who review and approve recommendations as appropriate.

The Finance Committee met five times during 2020. Meetings were held to review the financial position, set budget recommendations and discuss the financial matters relating to St John's church activities.

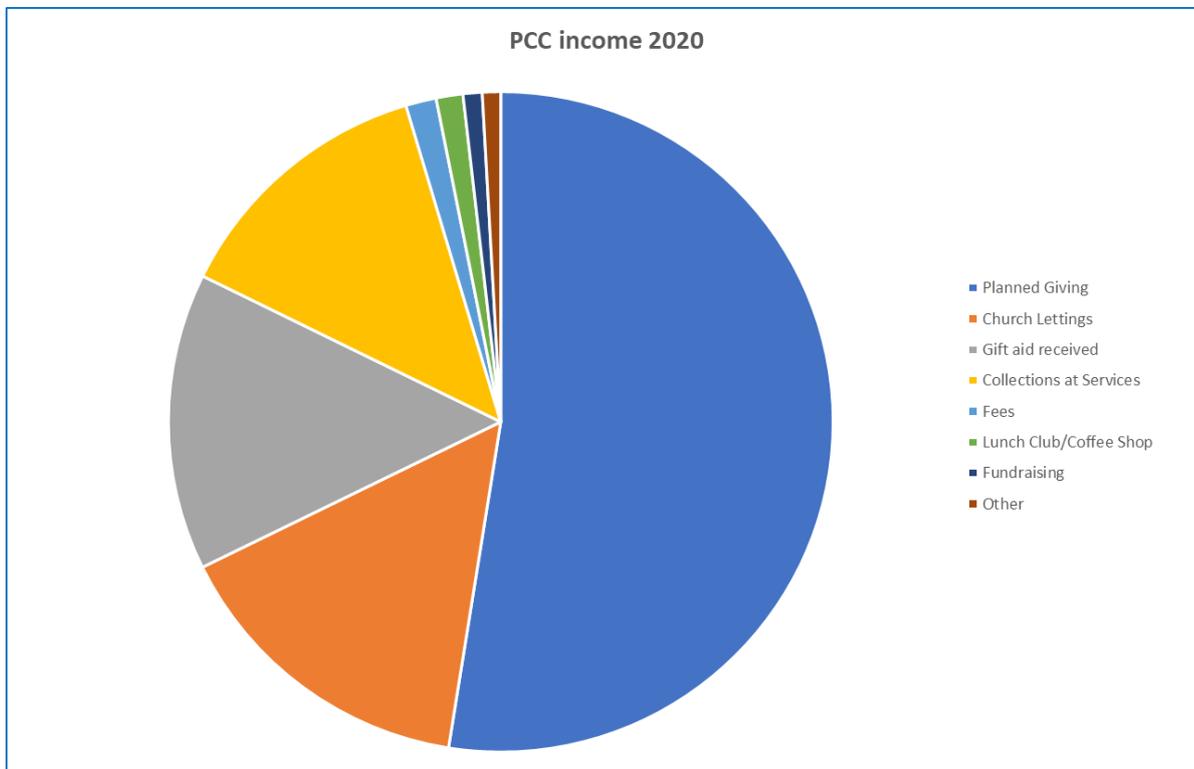
The meetings in the second half of 2020 included careful review of the ongoing impact on the financial position of St John's Parish of the covid restrictions of church activities, details of which are covered in the Treasurer's report.

*Nikki Wild, Finance Committee Chair*

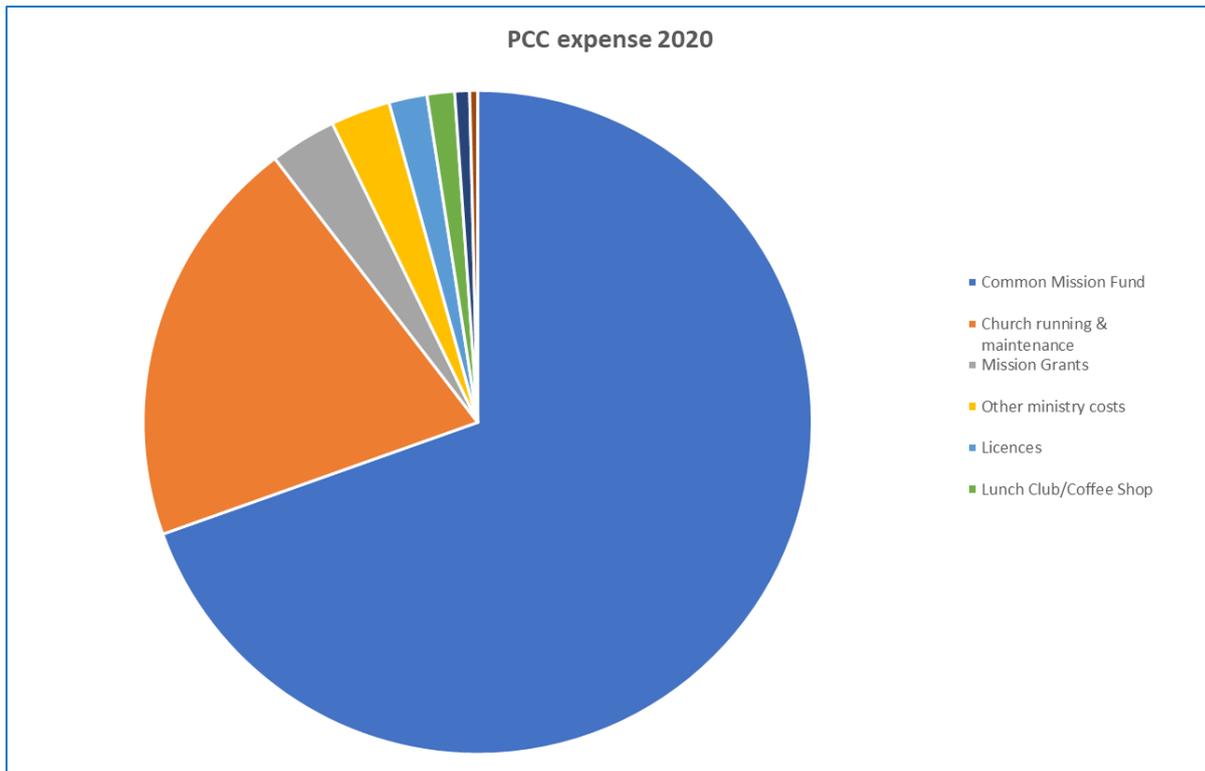
### **Treasurer's Report**

2020 had particular challenges from a finance perspective. The majority of the PCC's income comes from the faithful giving of the congregation – by cash and cheque, transfers to the church bank account and more recently via card using our card reader and website. In periods when we were unable to gather together in churches, income from the collections in services simply stopped, as did the also significant amount of rental income from the various lettings. Fundraising events were severely reduced, but a successful online Afternoon Tea took place.

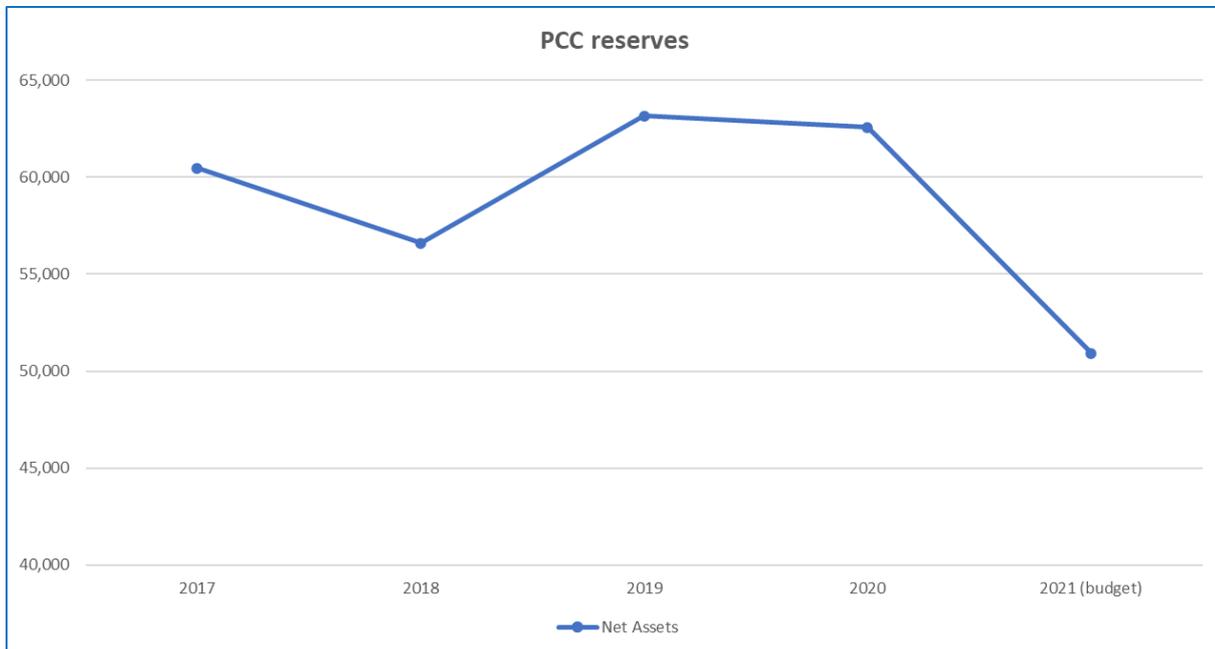
However, much of the PCC's income comes from regular, electronic donations – via the Parish Giving Scheme and Standing Orders - which continued, and the PCC are grateful to all who have supported the PCC in this way throughout 2020 and continue to do so. Others have discovered how simple it is to donate to the PCC via the website, and this has been gratefully received. The total income of the PCC in the year was £77,486.



In terms of what we spend money on, the largest item, as always, is the parish's contribution to the ministry of the Church of England throughout the Winchester Diocese. In 2020 this was £54,288. The cost of running the building and employing our Administrator and Cleaner was another £21,765, with total expenses for the year being £78,075.



Looking forward into 2021, the PCC has reluctantly agreed a deficit budget – where the PCC plans to spend more money than it receives – covering the normal day to day operation of the charity. The PCC holds money in reserves to cover this exceptional situation. As 2021 progresses, the PCC will need to move towards the situation where income once again broadly matches expenses for the normal work, keeping reserves for larger projects.



The expenses of the PCC are understood and well controlled, and it is difficult to reduce them further without making significant change to what the PCC does. It will therefore be important to work to increase income from fundraising as well as from regular donations to ensure that there are funds available to support ministry in Hook as we continue to be Jesus’ hands and feet in this place.

*Caroline Bushman, Treasurer*

## **Special Charitable Collections**

Several special collections were made during the year for the following charities: Junction 5, World Day of Prayer, Christian Aid (via a Zoom Big Brekkie), Hart Foodbank, The Royal British Legion, Children's Society and Tearfund. The PCC continues its practice of choosing to give away £900 each year as a PCC donation shared between a local and an international Charity. These choices are made in our November meeting. The choices for 2020 were Junction 5 (local) and Tearfund (International).

*Caroline Bushman, Treasurer*

## **Parish Mission Action Plan (pMAP)**

2020 was a positive but also difficult year for St. John's and our Parish Mission Action Plan (pMAP). No sooner had the year started, when we would have been reviewing our plan, than the world changed with covid. The impact of this to our church life although harsh, was also an opportunity to look at how we did things differently and as ever our Ministry Team and Church Family did this well by developing new worship patterns and services that could be held 'safely' within the Government Guidelines in place at any one time.

We appointed a new Benefice Administrator, developed a new pastoral care initiative – Love Your Neighbour & other smaller initiatives, started a new Bible group and a new monthly communion group. Plus developed regular Zoom communications across the Parish. We look forward to early 2021 and our review of pMAP in the light of the wider national situation at that time.

*Martin Rudd, pMAP Lead*

## **Other Groups and Activities**

### **School Assemblies**

We began the year continuing with monthly Assemblies in the Junior School but everything ceased at Easter 2020. I continued to support the Infant school with Christmas materials, which were shown on video. I have maintained a weekly assembly with Whitewater Church of England School in Rotherwick, in person or on video as required, in Spring and Autumn term. Plans for 2021 include pre-recorded Religious Education video lessons for Hook Junior, Collective worship for Hook Infants and Whitewater School, plus Easter reflections and materials for 2021.

*Canon Marion de Quidt*

### **Messy Church**

Objective: to bring Church to families which is Christ centred based on hospitality, celebration.

We use resources from the Messy Church magazine which is produced quarterly.

Messy Church has continued to meet using monthly Zoom since May 2020. We have had a core group of families from the parish and beyond. Activities included Bible based thematic treasure hunts, word games, crafting and celebrating within in our own homes. We held a Christingle service in November preparing for the coming of the light in the world and Messy Christmas crafts. These proved very popular.

For 2021 the hope is eventually to meet face to face again, and to have a group for parents to explore their own faith. To encourage and welcome new families to our established monthly Messy Church.

*Jennifer Martin, Messy Church Leader*

### **Fingerprints**

As a Toddler and carer group, we continued to meet weekly in the Narthex until coronavirus lockdown, then we had weekly zoom gatherings with Bible stories and friendship until the end of the summer holidays. We have

continued our Whatsapp group throughout the year. During 2020 our children have grown up: some now at school, some starting nursery school. We said a huge 'thank you' to Carol-Anne for four years of serving, and wished our older children well as they began Reception classes at school. Sophie Fulpesi and Gill Lohead will be helping in the future.

*Canon Marion de Quidt*

### **Open the Book – Hook**

Open the Book is a project which offers primary school children an opportunity to hear the major stories of the Bible on a weekly basis as part of their Collective Worship.

In Hook we have an ecumenical group which goes into Hook Infant School every Tuesday afternoon in term time. The stories are narrated and acted out using simple props and costumes and there is a short time for reflection and a prayer at the end.

We are an enthusiastic group and the school is very welcoming. There is often an opportunity for the children to join in and they are always very keen to do so.

In the next year we would like to recruit some new members to join our friendly team.

*Brigitte Maynes, Pastoral Assistant*

### **Prayer Mondays**

The Monday Prayer Group which initially met in the Lady Chapel in various forms, moved to Whatapp during lockdown. The original group varied from 2 to 8 people when we met in person, but online we are now 27. This format seems to suit a wider group as even those at work can join in. After lockdown we will review how to continue, perhaps continuing on WhatsApp alongside meeting in person.

*Carol-Anne Morris, Pastoral Assistant*

### **Music and Choir**

As with all groups the choir has met new challenges in diverse ways, the last time we sung together in church was over a year ago. There has also been great sadness as Ruth one of our members died, we will miss her in many ways, not just as a voice but also an encourager to us all with a real real zest for singing and music. On happier thoughts, we've all become recording artists (Agents appointed, so book up now for you chance to enjoy a celebrity appearance.) Thanks to Caroline and Nikki's IT talents we have managed to contribute to our church Zoom worship with the odd anthem and some hymns. Most special was a shortened 9 Lessons and Carols, which included a first performance of the carol "Hodie, Christus Natus Est" by Caroline Bushman.

Thank you to Nikki and Caroline for their extra efforts this year to enable a wide variety of music and recordings for our services.

*Stephen Davies, Choir Director*

### **Worship Band**

The All Age worship band continued to lead once each month on the first Sunday until lockdown.

Since April 2020 the Band recorded music for one family funeral and have kept in touch as friends.

During the lockdown during zoom services the ministry team have used mostly pre-recorded licensed music from the Church of England and commercial enterprises.

*Rebecca Ratnasamy, All Age Band coordinator*

## **Fellowship Groups across The Whitewater Benefice**

### **St John's Ecumenical Bible Study Group**

To continue as an ecumenical study group, to think about how we apply God's word in our lives and be witnesses to this.

Our study in 2020 has been through Zoom meetings and telephone. Numbers have increased. We have Studied Matthews Gospel, The book of James, Joel, and Ruth. We used The Advent course 'The Nature of Hope by John Birch.

Plans and Objectives for 2021, to meet again face to face (when permitted) to continue meeting using zoom. Our Lent course will be a series of reflections and meditations journeying with Jesus to the cross. Continue to study Marks's Gospel, Paul's letters. To look at key people in the Old Testament and how they can influence us.

Everyone is welcome.

*Jennifer Martin, Bible Group Leader and Licensed Lay Minister*

### **Living Flame – Wednesday evening group**

House groups give us the opportunity to explore God's word, and how we apply it in our daily lives, in greater depth. Our meetings are relaxed, friendly and sociable, beginning with time to catch up with news and life events. That fellowship has been particularly valuable during the covid restrictions of 2020. We have continued to build friendship using Zoom for our regular pattern of meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month. During the first lockdown, we met weekly for additional mutual support and care for one another. We have also kept in regular contact with those in our group who have not been able to join us on Zoom.

In addition to the group's fellowship, we study God's word and share prayer requests within the group. Meetings are a safe space to ask questions and learn. Through discussions and sharing ideas we gain fresh insights – whether it's a familiar passage or something less well known.

Discussion topics have included "Holy Roar", the book of Acts and Grace as well as studies to tie into the Lent, summer and autumn sermon series in St John's.

In 2021, we will continue with the I Am sayings of Jesus, and will go on to look at studies that dig deeper into some of the books of the Bible whilst still maintaining our sociable side and giving a warm welcome to anyone who wants to come along to the group. For the first part of the year, it is envisaged that we will continue on Zoom and we look forward to the days when we can resume meeting in person.

*Nikki Wild, Leader*

### **Thursday Fellowship Group**

Thursday Fellowship aims to encourage one another in discipleship through open and caring Christian Fellowship.

In the first half of 2020 Thursday Fellowship completed the Building Blocks for Faith Course, which aimed to give the basics of Christian Faith and was based on a combination of the Alpha Course and the Emmaus course. Initially we met fortnightly at St. John's. Once lockdown began and the need for regular contact and fellowship became greater we opted to meet weekly on a Thursday evening on Zoom. This helped us all to support one another and allowed a former member who had moved away to rejoin us! As well as Building Blocks for Faith, we studied; What's so Amazing about Grace by Philip Yancy in conjunction with the sermon series in church, followed by John Ortberg's 'God is Closer than you think', we also joined in the series on Creation that linked in with the service theme in September and October followed by Jeff Lucas's study on Samson in November, in advent we studied the book Heralding the Coming King together.

Each week normally 9 to 14 people attend on Zoom, there is a time of prayer and small breakout rooms are regularly set up to allow deeper discussion and more personal exploration of the topics raised. There have in addition been about 3 or 4 virtual social evenings where we have had online quizzes, and entertainment from each other, which were great fun!

In 2021 we hope to continue the sharing and fellowship, we are currently looking at the Church of England Lent Course 'Living His Story'. We aim to have some in person social events post lockdown. We are actively discussing how we should meet on a regular basis post lockdown, whether to remain a virtual group on Zoom or meet face to face again.

*Jonathan Bushman, Licensed Lay Minister*

### **KYB ('Know Your Bible') Wednesday Bible group**

KYB ('Know Your Bible') Wednesday Bible group have been meeting fortnightly via Zoom since lockdown in April. We have been continuing with our time of study and sharing reflections on Matthew's Gospel. It has been a good time of virtual fellowship during these difficult times. Having just finished our study of Matthew we will be starting on the book of Ephesians next. Some of the groups' members, having discovered the joy of pilgrimage, were preparing for the Santiago de Compostela pilgrimage in 2020 which unfortunately had to be postponed due to covid.

A second KYB study group started meeting in October 2020 via Zoom on a Wednesday evening to study Ephesians. This enabled those at work to join in. We all hope to continue meeting virtually until we can meet in person.

*Rebecca Ratsanamy and Angelo Arulchelvam - KYB co-ordinators*

### **Men's Breakfast**

We met at the Falcon in Rotherwick for our first breakfast of 2020. The talk was on the Island of Sark and travel and no mention of a virus! Bookings were made for April and June but sadly we were forced into the virtual world via Zoom.

Lockdown did mean we could meet up most months. We had a variety of talks on Technology in lockdown plus tips on scams, Wintney Priory, Scarborough, a walk through Winchester Cathedral, Australia and Christmas origins.

We are all looking forward to the day when we have breakfast in a pub together again.

*Richard Morley*

### **Friendship Café**

The Friendship Cafe moved outside when lockdown prevented us being In Church, the beautiful weather meant this was possible into the Autumn although changes in rules meant some adjustments along the way. When it got cooler we moved to Conkers Garden Centre (when rules permitted) but this wasn't easy as we couldn't mix the tables.

Although attendance has been consistent, we haven't had new attendees this year, this is understandable but hopefully we can begin to get back to some normality in 2021

*Carol – Anne Morris, Pastoral Assistant*

### **Coffee Shop**

The St John's Coffee shop continued to care for folks in the community until the lockdown. We have kept in touch with everyone throughout the year by phone, socially-distanced visits to gardens and during the

short respite in the summer, in local cafes. We look forward to being able to meet up again before too long.

*Shirley Clancy, Pastoral Assistant*

### **St John's Lunch Club**

Lunch club continued to be a great success until lockdown in March 2020.

Since then we have kept in touch via phone and email. I send out an email message most weeks to bring encouragement to the team. The new WhatsApp group has worked well in keeping us in touch. Quite often photographs of a new recipe have been shared. 'Operation Biscuit' brought the team together to serve the community in December.

*Catriona Terrell, Co-ordinator*

### **Holy Dusters**

The Holy Dusters team of six volunteers continued to keep our lovely Church, Chapel and Vestry clean with a weekly working party until lockdown in March 2020. Since then we have kept in touch socially, but not attempted to meet in church. We look forward to 2021 and being together again.

*Ann Taylor, Team Leader*

### **St John's Church Flower Arranging Team**

We are fortunate to continue to have a very dedicated team of 7 volunteers who are ready and willing to decorate the church with flowers. We were busy until Lockdown, and have then contributed floral decorations when the church has been allowed to open. The Harvest and Advent decorations were outstanding. We all look forward to the time when the churches are open again, and we can share this very rewarding ministry.

*Felicity Rudd, Team Leader*

### **St John's Craft Group**

The Craft Group started 2020 to raise funds for St John's. It was decided to open the coffee shop on the first Saturday of the month from 10am to noon and sell homemade cakes. The hopes were to sell seedlings and produce from April onwards. February and March were successful and over £200 was raised and then covid set in.

Having previously made Bobby Bears for the police we were then asked to make bears with face masks. We really enjoyed this new challenge and we could use different coloured wool (especially as a selection of coloured wool was donated) for the bears but kept the white masks.

Between lockdowns we managed to meet up (socially distanced of course) in each other's gardens. We used this opportunity to check out our gardens and to get cuttings and ideas on water saving and eat homemade cakes.

Knitting continued with red hats for premature babies. We then produced a fiddle cushion for people with dementia. These cushions have lots of different textures, zips, buttons and items that can be fiddled with! Others made different textured squares to make a lap blanket.

Our final project of the year was knitting angels to give to various members of the church during the November lockdown. We were fortunate to have a few honorary members who helped with the knitting and thanks to Susan Purchase and Kim Foster for delivering them.

*Gill Morley, Team Leader*

### **Christmas Cracker**

Due to covid we were not able to run this in 2020 at all. The team lit up the Church, and provided a decorated Christmas tree that brought joy to many in the dark times. We plan to return in 2021.

*Richard Paganuzzi, Co-ordinator*

### **Rollout of iKnowChurch**

The rollout of iKnowChurch started in March 2020 with Phase 1, which invited an initial group of 29 church members to create logins on the system. Unfortunately, very soon afterwards, progress was significantly impacted by the outbreak of Coronavirus. The rollout continued in November 2020 with Phase 2, which invited a further group of 47 church members to create logins on the system.

iKnowChurch is now being used to manage internal team meetings and to manage Wedding and Funeral arrangements. It is expected that iKnowChurch will be used increasingly for managing administration activities and communicating with church members during the course of 2021.

*Dave Wilson, IT Support*

### **Benefice Website**

Since March 2020, the Whitewater Benefice website has been used to publish weekly Online Services that are accessible to our church members and visitors. During 2021, it is expected that the website will be updated to improve both the appearance and navigation

*Dave Wilson, IT Support*

### **PCC Approval of Annual Report**

Approved by the Parochial Church Council on 10<sup>th</sup> March 2021 and signed on its behalf by

..... M E DE QUIDT .....

**Canon Marion de Quidt,  
PCC Chair**

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St John the Evangelist, Hook**

**Charity registration number 1183688**

**Financial Statements**

**For the year ended 31 December 2020**

**St John the Evangelist Church**

**London Road**

**Hook**

**Hants**

**RG27 9EG**

**Tel: 01256 760169**

**Email: [office@whitewaterchurches.co.uk](mailto:office@whitewaterchurches.co.uk)**

**Website: [www.whitewaterchurches.co.uk](http://www.whitewaterchurches.co.uk)**

## **Independent Examiner's Report to the members of the Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Hook**

I report to the members of the Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Hook (hereafter PCC) for the year ended 31 December 2020.

### **Responsibilities and basis of report**

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an internal examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DEBORAH GIBBS

Deborah Gibbs FMAAT  
DLM Accountancy Services Ltd  
6 Hyacinth Close  
Basingstoke  
RG22 5RE

Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Hook

Statement of Financial Activities

For the Year Ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	2019 £
<b>INCOMING RESOURCES</b>					
Voluntary Income	2(a)	59,954	2,163	62,117	75,236
Activities for generating Funds	2(b)	2,106		2,106	10,506
Investment Income	2(c)	315		315	309
Church activities	2(d)	12,948		12,948	17,969
<b>TOTAL INCOMING RESOURCES</b>		<b>75,323</b>	<b>2,163</b>	<b>77,486</b>	<b>104,020</b>
<b>RESOURCES EXPENDED</b>					
Church activities	3(a)	75,474	600	76,053	95,047
Cost of generation of voluntary income	3(b)	263		263	1,049
Governance costs	3(c)	1,737		1,737	1,374
<b>TOTAL RESOURCES EXPENDED</b>		<b>77,453</b>	<b>600</b>	<b>78,075</b>	<b>97,470</b>
<b>NET INCOMING / (OUTGOING)</b>		<b>(2,130)</b>	<b>1,563</b>	<b>(589)</b>	<b>6,550</b>
<b>RESOURCES BEFORE OTHER RECOGNIZED GAINS &amp; LOSSES</b>					
<b>TRANSFERS</b>		-	-	-	-
Gains on investments		-	-	-	-
<b>NET MOVEMENT IN FUNDS</b>			<b>1,563</b>	<b>(589)</b>	<b>6,550</b>
BAL B/F 1 JANUARY 2020				63,157	56,607
<b>BAL C/F 31 DECEMBER 2020</b>				<b>62,568</b>	<b>63,157</b>

The notes on pages F5 to F11 form part of these financial statements.

**Parochial Church Council of the Ecclesiastical Parish of St John the Evangelist, Hook**

**Balance Sheet**

**For the Year Ended 31 December 2020**

	Notes	As at 31/12/2020	As at 31/12/2019
<b>CURRENT ASSETS</b>			
Bank & Cash		16,456	17,088
CBF Deposit Account		47,525	47,525
Debtors and prepayments	5	1,062	2,953
<b>Total Current Assets</b>		<b>65,043</b>	<b>61,026</b>

**LIABILITIES**

Creditors and accruals	6	2,475	4,409
<b>Total Liabilities</b>		<b>2,475</b>	<b>4,409</b>

<b>Net Asset Surplus</b>	<b>62,568</b>	<b>56,607</b>
--------------------------	---------------	---------------

<b>Represented by Funds</b>			
	Note		
Unrestricted	7	61,005	63,157
Restricted	7	1,563	-
<b>Total</b>		<b>62,568</b>	<b>63,157</b>

**The notes on pages F5 to F11 form part of these financial statements.**

Approved by the Parochial Church Council on 10 March 2021 and signed on its behalf by Rev'd Canon Marion de Quidt

..... M E DE QUIDT (PCC Chair)

## Notes to the Financial Statements

For the year ended 31 December 2020

### ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with accounting standards applicable in the UK and Republic of Ireland (FRS 102) on the accruals basis and the Charities Statement of Recommended Practice (FRS 102) 2<sup>nd</sup> edition October 2019. The PCC is registered with the Charity Commission with registration number 1183688. The Church is a public benefit entity.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

#### Funds

**Unrestricted funds** represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. **Funds designated** for a particular purpose by the PCC are also unrestricted.

**Restricted funds** are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 7.

#### Incoming Resources

##### **Voluntary income and capital sources**

Collections are recognized when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognized only when received. Tax recoverable on Gift Aid donations is recognized when the donation is recognized.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fête, garden party and similar events are accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

##### **Other income**

Rental income from the letting of church premises is recognized when the rental is due.

##### **Income from investments**

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognized in the same accounting year.

##### **Gains and losses on investments**

Realized gains or losses are recognized when investments are sold.

Unrealized gains or losses are accounted for on revaluation of investments at 31 December.

## **Grants & Donations**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC. Amounts received specifically for Mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and accounted for gross.

## **Activities directly relating to the work of the Church**

The contribution to the Diocesan Common Mission Fund is accounted for when due. Any contribution unpaid at 31 December would be provided for in these financial statements as an operational (though not a legal) liability and would be shown as a creditor in the balance sheet [2020 – Nil]

## **Fixed assets**

### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the financial statements by Section 10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2000 have been capitalized and depreciated in the financial statements over their currently anticipated useful economic life on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £3,000 or on the repair of movable church furnishings acquired before 1 January 2000 is written off.

### **Other fixtures, fittings and office equipment**

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £3,000 or less are written off when the asset is acquired.

## **Investments**

Investments are valued at market value at 31 December.

## **Current assets**

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

## **Basis of preparation**

There are no material uncertainties about the PCC's ability to continue operating, consequently these accounts are presented on the basis that the PCC continues as a going concern.

## 1. INCOMING RESOURCES

	Unrestricted	Restricted	Total Funds	
			2020	2019
	£	£	£	£
2(a) <b>Voluntary Income</b>				
Planned Giving	39,129	1,563	40,692	44,030
Collections at Services	8,289		8,289	14,424
Tax Recoverable	10,841		10,841	11,819
Tax - GASDS	425		425	2,346
Donations, appeals	1,270	600	1,870	2,617
<b>Sub Totals</b>	<b>59,954</b>	<b>2,163</b>	<b>62,117</b>	<b>75,236</b>
2(b)				
Fundraising	719		719	5,151
Lunch Club	451		451	1,762
Coffee Shop	561		561	3,101
Bookstall and printing	375		375	91
Other events				401
<b>Sub Totals</b>	<b>2,106</b>	<b>-</b>	<b>2,106</b>	<b>10,506</b>
2(c) <b>Income from Investments</b>				
Dividends and interest including tax recoverable	315		315	309
<b>Sub Totals</b>	<b>315</b>	<b>-</b>	<b>315</b>	<b>309</b>
2(d)				
Church Lettings	11,799		11,799	16,594
Fees	1,149		1,149	1,375
<b>Sub Totals</b>	<b>12,948</b>	<b>-</b>	<b>12,948</b>	<b>17,969</b>
<b>Total Income</b>	<b>75,323</b>	<b>2,163</b>	<b>77,486</b>	<b>104,020</b>

The total amount of donations received without attached conditions from Trustees during 2020 was £29,428 (2019: £27,786).

## 2. RESOURCES EXPENDED

	Unrestricted	Restricted	Total Funds	
			2020	2019
	£	£	£	£
<b>3(a) Church Activities</b>				
Common Mission Fund	54,288		54,288	51,735
Other ministry costs	1,929		1,929	5,584
Music costs	113		113	355
Church running & maintenance	12,347		12,347	26,442
Youth Children & Families	208		208	917
Administration	3,340		3,340	3,876
Lunch Club & Coffee Shop	439	600	1,039	2,065
Others	297		297	530
Mission Grants				
Overseas	600		600	450
Home	643		643	475
Collections	1,270		1,270	2,618
Depreciation	-	-	-	-
<b>Sub Totals</b>	<b>75,474</b>	<b>600</b>	<b>76,053</b>	<b>95,047</b>
<b>3(b) Fund Raising costs</b>	263		263	1,049
<b>Sub Totals</b>	<b>263</b>	<b>-</b>	<b>263</b>	<b>1,049</b>
<b>3(c) Governance Costs</b>				
Ind. Examination	300		300	300
Licences	1,437		1,437	1,074
<b>Sub Totals</b>	<b>1,737</b>	<b>-</b>	<b>1,737</b>	<b>1,374</b>
<b>Total Expenditure</b>	<b>77,474</b>	<b>600</b>	<b>78,053</b>	<b>97,470</b>

#### 4. EMPLOYEES

	Unrestricted	Restricted	Total Funds	
			2020	2019
	£	£	£	£
Wages and Salaries	4,736	-	4,736	4,712
Social Security costs	20	-	20	5
Employer's contribution to pensions	50	-	50	51
<b>Totals</b>	<b>4,806</b>	<b>-</b>	<b>4,806</b>	<b>4,768</b>

The average number of employees during the year was two. No employee received employee benefits greater than £60,000. The Benefice Administrator is employed by the PCC of Hook Parish but 50% of the cost is recharged to Heckfield, Mattingley and Rotherwick PCC. The amounts shown above include the PCC of Hook Parish's share of the costs.

None of the PCC Members were remunerated as employees during 2020 or 2019.

Since September 2020, the Benefice Administrator has been Rebecca Ratnasamy who is a Related Party of a PCC member, Angelo Arulchelvam. She has a standard contract of employment with the PCC and her remuneration in 2020 was £3,831 [2019: £nil] plus pension contributions of £100 [2019: £nil]. 50% of these amounts were recharged to Heckfield, Mattingley and Rotherwick PCC.

Three PCC members had travel expenses reimbursed totalling £530 [2019: three members - £2,072].

#### PENSIONS

The PCC of Hook Parish participates in the Pension Builder Scheme section of Church Workers Pension Fund (CWPF) for lay staff. The Scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The CWPF has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014, in which the PCC of Hook Parish participates.

#### Pension Builder Scheme

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared, depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience

and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2020: £50, 2019: £51)

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020. For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, The PCC of Hook Parish could become responsible for paying a share of that employer's pension liabilities.

**5. DEBTORS AND PREPAYMENTS (UNRESTRICTED FUNDS)**

	2020	2019
	£	£
Debtors	1,062	2,953
Prepayments	-	-
<b>Total</b>	<b>1,062</b>	<b>2,953</b>

Debtors are the reimbursement by HMR Parish in respect of a share of the cost of ministry and administration plus an amount of Gift Aid claimed from HMRC not yet received.

**6. CREDITORS AND ACCRUALS**

	2020	2019
	£	£
<i>Amounts falling due within one year</i>		
Creditors	2,225	4,009
Accruals	250	400
<b>Total</b>	<b>2,475</b>	<b>4,409</b>

Creditors are payments for expenditure incurred in 2020 but not paid until 2021. These represent amounts due but unpaid for gas, water and electricity charges, clergy expenses, plus amounts of fees collected on behalf of Winchester Diocese for occasional offices during October – December 2020, the independent examiner's fee and sundry other small invoices.

## 7. FUNDS

	2020			
	Unrestricted		Restricted	
	Designated	Non Designated	Total	Total
	£	£	£	£
1 January 2020	201	62,956	63,157	-
Income	5,500	69,823	75,323	2,163
Expenditure	-	77,453	77,475	600
31 December 2020	<b>5,701</b>	<b>55,304</b>	<b>61,005</b>	<b>1,563</b>

Details	£	
Fabric	4,201	
Audio Visual	1,000	
Organ	500	
Music		313
Common Mission Fund		1,250
	<b>5,701</b>	<b>1,563</b>

Represented by	Unrestricted	Restricted
	£	£
Current assets	63,480	1,563
Current liabilities	2,475	-
	<b>61,005</b>	<b>1,563</b>

## 8. RESERVES

The PCC considers that it is appropriate to hold reserves equal to three months expenditure, including the PCC's contribution to the Diocese's Common Mission Fund, to cover the running costs – this equates to £24,367 based on the 2019 expenditure levels.

In addition, a designated reserve was created in 2013 which was originally established to cover the expected costs of redecoration over a 5 year period. In 2020 the reserve was increased by £4,000. A new designated reserve was created to cover future refurbishment of the organ, and a further reserve of £1,000 for work on the church audio visual system which may be required. These reserves are all part of the Unrestricted Funds.

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