



CONDITIONS OF HIRE

Agreement between St James Church (Us) and the Hirer (You)

1. **“The Premises”** means St James’ Church, Mount Pleasant Road, Exeter EX4 7AH.
2. **Use of Premises** - You shall not Use the Premises for any unlawful or illegal purpose. You may not change the nature of the function for which the hall is to be used (as stated on your Application) without prior consent.
3. **Force Majeure** - We shall not be liable for any loss or damage caused by any interruption in or failure to provide any part of the Premises or additional facilities where such failure is due to causes beyond the control of Us.
4. **Insurance Risks and Indemnity** - You shall in all respects comply with all conditions in the attached Information Sheet CA. You shall indemnify Us against all claims, demands, actions or proceedings, which are beyond the control of Us, arising during the Hiring Period or pursuant to the Hiring.
You must have Third Party Public Liability Insurance and, if required by Us, provide evidence of this.
You must have appropriate Safeguarding Policy and, complete and return the “Safeguarding Hirers of St James’ Church Premises” which is attached.
5. **Payment of Hire Fees and additional charges** - You shall pay the Hiring Fee and for any additional charges in full before the Hiring. Bookings and hire of the Premises shall be terminated if Hire Fees are not paid when due.
6. **Keys** - Any keys of the Premises must be returned at end of the Hire period.
7. **Termination** - In normal circumstances, 4 weeks notice is to be provided for termination either by You or by Us.
8. **Hiring Agreement** - This Hiring Agreement constitutes permission only to use the Premises or part of the Premises. You acknowledge that no tenancy is intended to be created between Us and You. You may not sub-hire or assign the Premises to any third party.

Acceptance of Conditions above:

Hirer’s Name:

Signature of Responsible Person:

Date: