



## Minutes of a Meeting of the Parochial Church Council

Monday 4<sup>th</sup> February 2019 at 7.30 pm

In the Chair: Nigel Williams

**Present:** Anita Atherton (AA), Tim Bayton (TB), Susan Coombs (SC), Mark Davie (MD), Anne Killingback, (AK), Rachel Martindill (RM), Jill Mather (JM), Marilyn Pegg (MP), Nigel Ridgway (NR), Jim Weeks (JW), Nigel Williams (NW)

### 1. MD opened the meeting with prayer.

2. **Apologies** were received from Caroline Adams (CA), Mic Lane (ML), Charlotte Payne (CP), Mike Payne (MGP), Fr Henry Pryse (Fr H), Fr Martin Poolton (Fr M), Lesley Noakes (LN), Pat Read (PR), Cherie Snell (CS)

3. **Fairtrade Presentation** was postponed owing to CP's absence.  
The PCC approved, however, the request to hold a Fairtrade stall on 03.03.19 in Fairtrade Fortnight.

### 4. Correspondence (circulated before the meeting)

- i. JM reported that there had been several letters of thanks and read out the personal letter from Exeter MU.
- ii. RM read out the announcement from the Bishop's office that Christopher Futcher is to be the Archdeacon of Cyprus and the Gulf and Chaplain of St Helena's, Larnaca. Ann Futcher will be licensed as an Assistant Priest in St Helena's and will serve as Cyprus Archdeaconry social concern coordinator. The farewell service will be in Exeter Cathedral on 03.07.19.

5. **Approval of Minutes** of the last meeting (26.11.18) and receiving the Notes from the Standing Committee (14.01.19)

**The Minutes of the meeting held on 26.11.18 were approved as a correct record** (proposed RM, seconded MD.) The Standing Committee Notes were received.

### 6. Matters Arising from the Minutes of the PCC and the Notes of the Standing Committee

#### From the Minutes of the PCC

None not already dealt with by the Standing Committee.

#### From the Standing Committee

Note 1.4.i

The Welcome card is being produced and will be put into the chairs soon; the Standing Committee offered to help folding the cards. RM will continue to work with Sue Pinn to complete the task.

Note 2i

RM reported that the steeplejacks had completed the work on the lightning conductors.

Note 4

Consultation on the proposed housing development of the Exmouth Junction site: AK asked when the consultation was going to happen. NR informed the PCC that it would be held on 27.02.18 from 11.30.

The dance group would go ahead in the hall as normal. TB said that, as a local resident, he had been surprised he had not heard of the project. NR explained that the onus is on the company to publicise the meeting – not the PCC – whose only contribution is to let the hall.

## 7. Rector's Report (Fr H)

The PCC received with thanks the report previously circulated by Fr H (see file).

Corrections:

Ash Wednesday is on 6<sup>th</sup> March (not February)

APCM is on 24<sup>th</sup> March (not February)

NW added that it had been a busy time over Christmas with a number of new people attending services.

## 8. Wardens' Report (RM & NW)

The PCC received with thanks the report previously circulated by RM and NW (see file).

RM reminded the PCC that as she had served six years as Warden she should not serve another year.

TB asked if anyone was interested in standing; RM reported that she was not aware of anyone at the moment.

## 9. Treasurer's Report and approval of accounts (NR)

- i. The PCC received with thanks the reports and statements previously circulated by NR (see file) who added that in summary it had been quite a sound year. Although Restricted Funds (those for a specific purpose) had decreased substantially with the completion of the Hall re-roofing project and the replacement of the photocopier, Unrestricted Funds (those we can spend as we choose) had increased by £6,489. This is attributable to better than expected Stewardship and Collections; strong investment income; and firm control over outgoings. It has also been achieved despite an increase in the Common Fund payment of £2,400. Our Unrestricted Receipts show 'Sundry donations for specific purposes' of £3,623, which included funds raised for the defibrillator, Fr Andrew Down's leaving gift and a number of donations to charities.
- ii. TB asked what 'designated funds' meant. NR explained that bequests left to the church, for example, are ear-marked for spending which would have been appreciated by the donor.
- iii. **The PCC accepted the accounts with thanks to NR. MD and MP proposed a vote of thanks to NR and AA.**
- iv. NR proposed a new **Stewardship Campaign** be launched. He asked the PCC to approve the Stewardship Leaflet and to agree a date for the campaign.  
AK questioned the appropriateness of the use of Luke 6.38; NR said he would review it.  
JW asked when the last campaign had been held; AA said Sept 2017.  
TB wondered if, in the light of the sound accounts, it was the best time to launch another one.  
MD suggested that we could explain it was due to the giving *already* happening that we could encourage people to consider increasing their giving, but not to feel pressured to do so.  
AA reminded the PCC that the Common Fund has increased by 3% from £77907 to £80298.  
MP wondered if the APCM might be a good time to launch the campaign.  
TB suggested the beginning of Lent.
- v. **It was agreed NR would redraft the leaflet in the light of the discussion; that the Communications Group would proof-read it; that the campaign be launched in Lent.**

## **10. Charities to be supported 2018 – 2019**

NR reminded the PCC that the accepted tradition has been to give two thirds of giving to overseas' charities. He also reported that he had asked, through the Bulletin, for new suggestions from the congregation; one had been forthcoming: RM proposing the St Peter's Malawi Education Trust. Several young people in the congregation have been to Malawi or will go in the future with this school-based charity.

**It was agreed that St Peter's Malawi Education Trust be added and that Devon Historic Churches be given £20 as an annual subscription rather than as part of the charitable giving.**

## **11. Committee Reports**

### **i. Fabric (NR)**

The PCC received with thanks the report previously circulated by NR (see file).  
TB asked when the Hall Committee group was due to meet.

**NR will convene the group before the end of February.**

### **ii. Safeguarding (CA)**

The PCC received with thanks the report previously circulated by CA (see file).  
CA will be responsible for the safeguarding of vulnerable adults until a replacement representative is found.

### **iii. Health & Safety (CA)**

The PCC received with thanks the report previously circulated by CA (see file).  
TB was pleased to see the kitchen would have a regular deep clean.

### **iv. Archive report**

The PCC received with thanks the report previously circulated by Stuart McWilliam (see file).

## **12. Any Other Business**

**Application for a new shed** (previously circulated with PCC papers)

The PCC agreed that more storage was needed for the garden equipment and appreciated the volunteer work done by the garden team.

It was also recognized, though, that more storage space was needed in the hall and TB and JW felt there should be a coordinated approach, which could be discussed further by the Hall Committee.

### **Actions:**

- i. Wardens to assure Barry Holland and the garden team that the matter will be considered by the Hall Committee Group.**
- ii. NR to convene the Hall Committee to meet before the end of February and report to Standing Committee.**

**13. Date of next meeting:** APCM 24.03.19 at 12.00 pm; new PCC meets 13.05.19 at 7.00 pm.

**14. Closing Prayer** at 9.05 pm.

Jill Mather  
Secretary to the PCC  
04.02.19