



**BISHOPS
HATFIELD**

The Parish of Bishops Hatfield, St Etheldreda with St Luke

Director of Music

The Rector of St Etheldreda with St Luke, Bishops Hatfield invites applications for the post of Director of Music to begin in September 2022.

The role of the Director of Music is to provide musical leadership that enhances our mission as a church and enriches our worship.

Background

St Etheldreda's is an inclusive church in the Modern Catholic tradition of the Church of England with a lively and welcoming congregation.

It has a strong musical tradition of long-standing.

The Adult Choir, which is mixed, has some 12 members at full strength and sings at the principal service of the week, the Parish Eucharist, each Sunday morning.

Once a month (usually the first Sunday), there is an all-age Eucharist with more informal repertoire.

The Adult Choir normally rehearses on Wednesday evenings.

The choristers normally rehearse on Wednesdays during term time.

In 2017, after a generous response from the congregation and local community, a Choral Scholarship Fund was established which supports up to four young choristers each year. The fund supports individually selected choristers with an award of £200 per annum, to be put towards a musical enterprise of his or her choosing. It also provides for further training and workshops for all the choristers so that we can raise standards and support choral development and teamwork.

In addition to regular Sunday services, the choir plays a key role in supporting the liturgy during the seasons of Advent, Christmas, Lent and Easter and major Church festivals. Occasionally, Choral Evensong is sung by our choir, such as at the Burghley Sermon.

There is currently one full choir rehearsal per week, one rehearsal for the choristers per week, and a rehearsal before each service. The choir also sings at other occasional services as required, usually between 2 and 4 times a year.

Vision

The Rector and PCC envisage that the Director of Music will further develop our musical life. The successful applicant will contribute to the mission of the parish by maintaining high standards of liturgical worship through excellent musicianship. He/she will play the church organ, direct and build up our choir and seek ways of using music to extend the mission and growth of the church.

Integral to the role is outreach to the local community. This is a key element of the appointment. As a guide, ideas may include strengthening ties with local schools and seeking out people new to music-making, creating opportunities for community music-making, and taking the parish choir out into the

wider community. The shape of the programme will be at the discretion of the successful applicant, in consultation with the Rector.

The Organ

The current organ is a 3-manual digital instrument installed in 1989 by Makin Organs, and is now nearing the end of its life. A replacement is under investigation.

Remuneration

The Director of Music will receive £10,000 per annum paid monthly in arrears. Though the Director of Music's workload will naturally fluctuate throughout the year, we estimate this post represents 8-10 hours per week.

There are approximately 10-20 weddings and 10-15 funerals in a typical year which attract additional fees. Fees for 2022 are £150 for weddings and £100 for funerals.

Key duties and responsibilities

- To direct the music at services and play the organ as required.
- To lead the recruitment, training, (including RSCM preparation) and direction of the choir.
- To lead weekly choir rehearsals.
- In consultation with the Rector, to plan and prepare suitable hymns and anthems for Sunday and other services.
- To work with the Rector in the planning of worship.
- To advise the PCC on the condition of the organ and piano. To arrange the regular maintenance of the organ and piano and to advise the PCC when works to the organ or piano are necessary.
- To be responsible for the music library and to take responsibility for the purchase of new music, within any financial constraints set by the PCC.
- To take part in safeguarding children and vulnerable adults, in accordance with Diocesan guidelines, to comply with all safeguarding procedures and to undertake safeguarding training as per Diocesan recommendations.
- To oversee and contribute to organising any concerts, liaising with external musicians/music groups where appropriate.

The successful applicant:

- will be well organised
- will be an organist of ARCO or equivalent standard
- will be an enthusiastic choir trainer keen to inspire a mixed-ability choir
- will be liturgically aware
- will be in sympathy with the teachings of The Church of England
- will be used to working with children, and be keen to help in recruitment
- will be able to work collaboratively
- will ensure that all choir events comply with the PCC's safeguarding policies.

The employment contract will be in accordance with current UK legislation and canons of the Church of England.

The appointment is subject to enhanced DBS disclosure.

More information about St Etheldreda's and St Luke's can be found on our website:

<https://www.stetheldreda.org>

Application and selection procedure

Closing date for applications is 15th July, 2022.

Applications by letter or email, including a full C.V.

Please include your full contact details and a description of why you are interested in the post of Director of Music.

Please give details of musical training, qualifications, and experience, **together with the names and contact details of two referees**, who will be asked to comment on your musical ability, your work with a choir, and your experience as a collaborative colleague. Preferably, one of the referees should be a member of the clergy.

Shortlisted candidates will be invited to interview and audition in August at:

St. Etheldreda's Church,
Fore Street,
Hatfield,
HERTS.
AL9 5AN

Applications should be sent by post or email to:

Director of Music Application
9, Fore Street
Hatfield
HERTS
AL9 5AN

or

stethscomms@icloud.com

If you would like to arrange an informal phone conversation about the post, please use the email address above.

Useful links:

St Etheldreda with St Luke website Music Page <https://www.stetheldreda.org/news/music/>

St Etheldreda with St Luke Facebook Page <https://www.facebook.com/StEthsHat/>

Advent Carol Service 2020 <https://www.facebook.com/StEthsHat/videos/490067428638538>