

Activity: Description (including assumptions made for risk assessment):	Sunday Evening Gathering at Laundry Lane
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Assessment date:	22/07/2021
New review due:	27/08/2021

Assessor(s):	Jim Day
Reviewer(s):	James Siler, Steve Tyrer, John Ellershaw, Keith Brennand, Ben Fawcett

Hazard category	Ref.	Hazard description	Who might be harmed	Existing controls	Acceptable (Y/N)	Further actions			
						Description	Owner	Target date	Done
Infected person attending event	1	Person infected with Covid-19 attends event, risking infection of others	Attendees	Attendees reminded to follow government guidance to self-isolate if displaying symptoms (high temperature, continuous cough, lost/altered sense of taste/smell) Anyone taken ill with Covid-19 symptoms during event to be sent home and advised to follow government advice and seek a test.	Y				
Physical contact between persons	2	Transmission of Covid-19 through direct physical contact with an infected person	Attendees	Seating arranged to ensure people are not seated in close proximity (this is possible as there is ample room to spread out in the hall).	Y				
Airborne transmission	3	Transmission of Covid-19 through airborne particles	Attendees	Mask wearing advised for entering/exiting the building as the entrance is small. Mask wearing optional once people are in the building. Seating arranged to ensure people are not seated in close proximity. Singing to be allowed for the whole congregation, mask wearing optional, but distance of 1 metre plus maintained. Doors and windows to be open to aid ventilation of the room. Attendees encouraged to have conversations outside once the meeting ends.	Y				
Surface transmission	4	Transmission of Covid-19 through shared objects	Attendees	Attendees to be advised of the hand sanitiser provided on entering the building. Cleaning after the meeting of all areas used during the meeting.	Y				
Transmission to the clinically vulnerable	5	Transmission of Covid-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Those in clinically vulnerable groups will be reminded of current government guidance. They will not be enlisted on welcoming, stewarding or cleaning teams. Online meetings will continue to be provided for those not attending in person.	Y				
Wider outbreak in community	6	Covid-19 case at event leads to potential outbreak in the community	Attendees and wider community	List of attendees with contact details to enable track and trace. Record to be kept for 21 days and then destroyed.	Y				
Food and drink	7	Transmission of Covid-19 through food and drink served after service of during communion	Attendees	Refreshments will not be served, and there will be no communion until it is deemed appropriate with elders and in line with guidance.	Y				