

The Wharfedale & Aireborough Circuit is looking to appoint a Circuit Manager

Salary will be £26,936 per annum/£14 per hour.

**Normal working pattern: 37 hours per week
worked flexibly Monday to Friday**

Job sharing will be considered

**This is a three-year fixed term appointment (with the possibility of extension subject to
finance being secured)**

Based at home and one of the churches in the Circuit (still to be agreed)

Closing Date: 12 noon on Friday, 10th June 2022

Date of Interviews: Monday, 27th June 2022

The Wharfedale and Aireborough Circuit covers a group of twelve churches serving diverse communities across the area.

We oversee and enable both the day-to-day business of the circuit and the churches within it, as well as seeking to facilitate and support the exciting new initiatives taking place.

Like many circuits, the Covid 19 pandemic has presented many challenges and has required us to witness to the Good News of Christ in new ways. This new role comes from a recognition that these new ways of working require a fresh look at the ways we meet these challenges.

We are looking for someone able to do a wide variety of tasks across various aspects of the circuit including, property, finance, and administration. The successful applicant will need to be able to work under their own initiative and as part of a team.

Excellent organisational and communication skills are essential.

For a full job description and an application pack, please contact Circuit Administrator - Mike Fawcett via: admin@wandamethodists.org.uk

The post is subject to obtaining a satisfactory enhanced DBS (Disclosure and Barring Service) disclosure.

The successful applicant will need to be sympathetic to the mission of the Methodist Church and of the Wharfedale and Aireborough Methodist Circuit.