



St Luke's Church Young Church Risk Assessment

Context: This risk assessment has been undertaken in preparation for the return of Young Church after closure due to Covid-19.

Some notes to consider:

- Only one toilet is available for use by users of the hall
- Risk Assessment completed by Kayley and Claire Farrow – 2 October 2020
- Visual assessment to be completed at each meeting

Area/Activity/ people at risk	Risk identified	Action to take	Notes
Young Church Staff	<ol style="list-style-type: none"> 1. Not maintaining appropriate level of SD 2. Arriving with symptoms/ contamination 3. Attendee diagnosed with Covid-19 after attending sessions 	<ol style="list-style-type: none"> 1. Children talked to about trying to stay 1 metre away from adults and vice versa. <i>If contact is needed, then gloves and masks can be worn</i> 2. Hand sanitizer at entrance and all to use 3. Develop protocol for entering and leaving building 4. List of attendees to each session to be kept 	Register to be kept – parents will be asked for mobile for track and trace purposes
Children attending Young Church	<ol style="list-style-type: none"> 1. Not maintaining appropriate level of SD 2. Arriving with symptoms/ contamination 3. Attendee diagnosed with Covid-19 after attending sessions 	<ol style="list-style-type: none"> 1. Children talked to about trying to stay 1 metre away from adults and vice versa. <i>If contact is needed, then gloves and masks can be worn</i> 2. Hand sanitizer at entrance and all to use 3. Develop protocol for entering and leaving building 4. List of attendees to each session to be kept 	First Aid kit has gloves and mask in to be used when any treatment is applied
Entrance / Exit	<ol style="list-style-type: none"> 1. Gathering at entrance/ exit of the church/ hall 	<ol style="list-style-type: none"> 1. Leaders to ensure children are moved quickly from the church to the hall and back again 2. Try to minimize contact with walls and doors on way through 	Suggest children walk with hands on head
Other rooms in building	<ol style="list-style-type: none"> 1. Meeting room 2. Stage area 3. Kitchen 	<ol style="list-style-type: none"> 1. All areas will be cleaned if used 2. Only staff to go in meeting room / kitchen to collect items. Children to stay in church/hall 	Any areas touched must be disinfected at the end of each session

	<ul style="list-style-type: none"> 4. Toilets 5. Church 6. Hallways 	<ul style="list-style-type: none"> 3. 1 toilet to be used (disabled) and toilet to be cleaned after session 	<p>Toilets must be disinfected</p> <p>All touch surfaces must be cleaned at the end of each session including door handles, windows, light switches, tables, chairs and other equipment used</p>
Worship	Central 'altar' for candles and cross as area of focus	Chairs to be spread in 1m distance circle to ensure proper distancing is maintained. Only leader touch and read from bible	
Singing	Risk of airborne droplets during singing	No singing allowed	
Vigorous Exercise	Children running and possibly sweating	Where we have an active game, there will be a one way system, to avoid collision and this will be for a short duration so as not to get hot and cause water droplets	
Crafts	Potential for cross-contamination on equipment	<ul style="list-style-type: none"> 1. Each family to bring own pens / pencils in from home. 2. Where communal equipment (scissors / glue etc) is used, this will be santised at the end of each session 3. All tables / chairs will be wiped down at the end of each session 	
Toys	Potential for virus to live on toys/ stationery etc	<ul style="list-style-type: none"> 4. No toys to be used 	
Additional comments at date of session:			