

Annual Parochial Church Council
Meeting of Holy Trinity Church of Seer Green & Jordans
held on Wednesday 28th July 2021

This is a Zoom meeting due to the Covid 19 Pandemic.

Present: See attached list of attendees

Chairman: Lawrence Tebboth

Minute taker: Kathy Campbell

1. Welcome

Olwyn opened the meeting, thanking everyone for their support and introduced Lawrence Tebboth who will chair the meeting.

2. Prayer

Lawrence started the meeting with a prayer.

3. Apologies

Apologies were received from Janna Holder, Jan Payne, Muriel Ward and Linda West.

4. Election of Churchwardens

Lawrence opened the meeting to members of the Parish to elect and re-elect churchwardens.

Jane Spoerry – Proposed by Janna Holder and seconded by Peter Vinall.

Janine Dunnell – Proposed by Robert Britton and seconded by Jan Payne.

There is statutory limitation of two terms of three years as a churchwarden and Jane has served 6 years, but this term of service can be extended and Jane has indicated she is happy to serve for another year.

The meeting unanimously agreed to accept Jane as churchwarden.

Jane and Janine are re-elected churchwardens with a big thank you to both for all the work they put into the running of Holy Trinity.

5. APCM

Lawrence thanked the meeting for all the reports which have been circulated and are online for all to see.

6. Approval of minutes from APCM 27th August 2020 (zoom)

As there were no amendments or changes to be made, the minutes were signed as an accurate and true copy.

7) Statutory Reports

a) Electoral Roll Report (Heather Rowe). This was displayed on the screen and showed 118 for year 2020/21

b) Annual report of the activities of the church

- Church report (Cassa Messervy and Church Wardens)
- The report from Jane and Janine had been circulated which was self-explanatory – there were no questions.
- Charity Commission report (Jane Spoerry).
- Children's and families Ministry Report (Janna Holder) Janna in her absence had sent a report – again there were no questions. Fantastic work from Janna and a big thank you - sorry you cannot be with us tonight.

c) Financial report – Paul Bosson gave a short resume of the financial report that had been circulated.

Last year was a very unusual year. The first three months were fairly normal and then very unusual! Good news is that the financial situation held up fairly well considering the difficulties we encountered.

Planned giving compared well to last year. Collections were obviously down as there were no services. We received one legacy and unfortunately the charity giving was very low.

The appeal for donations to upgrade the IT in the church for online services was very generously responded to and completely covered the amount of the equipment, with the surplus going into the general fund.

The tenant who rents the church hall had to close his business temporarily and the PCC waived the rent which resulted in an obvious loss.

Church Ministry fund continued as planned and this will be closed.

Overall income is higher than the previous year which was surprising considering we had to cope with Covid.

We still paid the full parish share. With Cassa leaving us in April the Parish share costs have been reduced to house of duty costs from July.

Church path cost has been split between general fund and buildings fund. Overall we have a small deficit.

Geoffrey commented that charity giving this year slowed down as we encouraged people to give directly to our charities, which would not be recorded in the church accounts.

Buildings fund –the church fete didn't take place and this fund suffered as a result but we do have a fairly healthy balance. We had to pay for roof repairs, gutters, general repairs, balance of church path and we are still in credit in this account.

Ministry fund will be closed this year. This was specifically to support Cassa and now she has left, we have no need for it. This would be looked at again in the future depending on our future circumstances.

Paul gave thanks to God for state of church finances after very difficult year and as we are still only part way through Covid impact. Thanks to generosity of church members too for supporting the church through a difficult period. We should pray for the right minister to be taken on in the future.

Lawrence thanked Audrey also for guiding us through a difficult year with the finances. .

- d) Church Fabric report – Janine explained that the wifi and cameras was the biggest project. A big thank you to Dennis for looking after the churchyard and working so hard.

Lawrence reiterated a thank you to all who keep the church tidy and so well maintained behind the scenes.

- e) Report on the Proceedings of Deanery Synod – Janine said this wasn't quite so useful online as it had been and is looking forward to it returning to face-to-face. There were no questions.
- f) Safeguarding Report – Olwyn said that it has been a quiet year and they have been focussing on getting the paperwork and procedures up to date. Olwyn has attended area meetings which have been helpful. Olwyn thanked Lois Henley-King for her help in organising the training for our church members. Thank you Olwyn for all the help and time you have given on this.

8) Non statutory report

- a) Eco Report – This interesting report had been circulated by Nora. Nora explained her report was self-explanatory but it should be noted that we gained our bronze Eco Church Award and we look forward to gaining our silver award.

9) Elections

- a) One nomination for re-election to the PCC – Tim Worsfold.
- b) Independent Examiner
The Meeting would like to thank Karen Key for all her accounting work over 14 years. We would like to officially say thank you for all her help, which has been very much appreciated. We will write and thank her, making a donation to our charity on her behalf.

A new member was formally elected as the independent examiner- this will be David Jordan (Chartered Accountant).
Proposed by Paul Bosson, seconded by Audrey Hardy.
The PCC unanimously agreed.

10) Any Other Comments

Olwyn took the opportunity to thank members of the meeting.

Thank you to stepping down from roles-

Richard Campbell, PCC member

Andrew Westlake, parish magazine editor

Jenny Scott and Jen Lomas, parish magazine distribution coordination

Kathy Campbell, coordinating church cleaners

Various lovely members for the church cleaning team

Kathy Campbell and Eli Merchant, charity committee

Matthew Locke, pew sheet editor team

Jen Lomas as intercession rota coordinator

John Hayes and Eli Merchant from choir

Karen Key as Independent Examiner

Thank you to those who have picked up new roles and challenges

Rev. Jenny Tebboth & Rev. Paul Henderson for leading our services

Janna Holder, our technical wizard

Lawrence Tebboth, thank you for chairing this meeting.

Olwyn Davison-Oakley, Lay Chair of PCC

Phil Moody and Carol Wright, new parish magazine editors

Carol Campbell and Alison Davies, new parish magazine distributor coordinators

Nora Bennett, pew sheet editor team

Maggie Good for coordinating the choir last year.

Jan Payne, Lois Henley-King & Jackie Vroobel opening and closing the church

Lois Henley-King for her help with Safeguarding training

Thank you to those who have continued to serve in their roles. There are many people carrying out all sorts of tasks, some obvious and many behind the scenes, but all equally important. Thank you for your consistent, diligent, generous support during this difficult year. Thank you to those who offer encouragement to others!

11. Close of meeting

Lawrence closed with the Grace at 20.10 hours.

List of Attendees at Annual Parochial Church Council

Wednesday 27th August 2021

Lawrence Tebboth (Chair)
Olwyn Davison-Oakley (Lay Chair of PCC)
Nora Bennett
Paul Bosson
Alison Bosson
Geoffrey Brand
Pam Britton
Richard Campbell
Janine Dunnell
Audrey Hardy
Lois Henley-King
Susan Puttergill
Heather Rowe
Rene Schurtenberger
Jane Spoerry
Jenny Tebboth
Philippa Vinall
Peter Vinall
Anne Wall
Tim Worsfold
Ann Wyllie