Georgetown Methodist Church

BOOKING FORM

Name of person booking Hall:……

Tel:..... Mobile:……

Address:……
……

Reason for hire:……..

Date of hire:……..

Time:……..

Approx. number of adults & children:……

Cost of hire:	**£60**	Per half day (payable in cash or cheque the week before the party)
Returnable Deposit:	**£100**	(payable in cash or cheque at the time of booking - non-returnable in the event of damage or litter)

(Cheques made payable to 'Georgetown Methodist Church')

***I agree to the 'Terms of Hall Booking' (attached) including**:* *(please tick)*

I will supply my own bin bags and remove all bags from the premises/car park after party ☐
No alcohol is allowed on the premises / car park ☐

Signature of person booking:……

Signature of person authorising booking:……

Date:……

For office use only:

Deposit received:……	Deposit returned:……
Hire payment received:……	Hire payment to Treasurer:……
Keys out:……	Keys returned:……
Key Number:……	Safeguarding Book Signed:……

Georgetown Methodist Church, Georgetown Road, St Saviour, JE2 7PH
Tel: 730914 email: georgetown.jsy@gmail.com Office hours: Wednesday, 9.30am – 12.00pm