

Dawlish with Holcombe

Safeguarding Action Plan

Level 2

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the PCC.

The PCC is invited to discuss, amend and approve this Action Plan.

Safeguarding Dashboards has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

This Level 2 Action Plan only covers Safer Foundations and Safer Activities.

Safeguarding Dashboards can also produce a Level 3 Action Plan once sufficient progress has been made at Level 2.

Date approved by the PCC: 23/01/2023 M-L H

Policies and Action Plan

	Status	Notes
Safeguarding Policy Approval The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	Completed	The policy has been updated and is being submitted for review and approval in the July 21st, 2021 PCC meeting.
Safeguarding Policy Promotion 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Completed	Upload Promoting a Safer Church to the website.
Safeguarding Action Plan The PCC must approve an action plan and review it regularly.	Urgent The PCC needs to review their Safeguarding Action Plan.	Safeguarding action plan is this dashboard. To be approved at the January 2023 PCC meeting.
Recruitment of Ex-Offenders The PCC must have a policy regarding the recruitment of ex-offenders.	Completed	Put on the agenda of the July PCC meeting

Safeguarding Procedures

	Status	Notes
Responding to Concerns or Allegations The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including any suspicion of abuse). This procedure is to be reviewed annually.	Urgent The PCC must review this procedure.	To be submitted for review at next PCC (January 2023)

Safeguarding Roles

	Status	Notes
Parish Safeguarding Representative The PCC must safely recruit a suitable person (not the incumbent or his/her partner) to the role of Parish Safeguarding Representative. The appointment is to be made in accordance with national 'safer recruitment' guidance.	Completed	

	Status	Notes
Churchwardens The churchwardens must be made aware of their safeguarding responsibilities.	Completed	
DBS Evidence Checker The PCC must appoint at least one DBS Evidence Checker who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Representative.	Completed	

Training for Key Roles

	Status	Notes
Parish Safeguarding Representative The PCC must ensure that the Parish Safeguarding Representative undertakes the required safeguarding training.	Completed	
Churchwardens The PCC must ensure that all Churchwardens undertake the required safeguarding training.	Churchwardens need to complete some safeguarding training.	Reminder sent.
DBS Evidence Checker The PCC must ensure that DBS Evidence Checkers undertake the required safeguarding training.	Urgent DBS Evidence Checkers need to complete some safeguarding training.	Reminder re outstanding training to be sent. Training to be completed by end of February by both DBS Administrator and DBS Checker
PCC Members The PCC must ensure that all their members undertake the required safeguarding training.	Urgent PCC members need to complete some safeguarding training.	Contacting four PCC members who have yet to complete all three courses

Learning and Development

	Status	Notes
Basic Awareness Pathway This learning pathway must be completed by all church officers, and anyone going on to complete any other safeguarding learning pathway.	Completed	

	Status	Notes
Foundation Pathway This learning pathway must be completed by churchwardens, PCC members, vergers and anyone in a role which involves work with children, young people or vulnerable adults.	One person needs to complete the Foundation Pathway.	One person sent reminder on 17/01/2023
Leadership Pathway This learning pathway must be completed by Parish Safeguarding Representatives and anyone who significantly influences the culture of the church.	One person needs to complete the Leadership Pathway.	
Safer Recruitment and People Management Pathway This learning pathway must be completed by Parish Safeguarding Representatives, DBS Evidence Checkers, line managers and anyone involved in the recruitment of church officers.	Some people need to complete the Safer Recruitment and People Management Pathway.	Reminder sent
Domestic Abuse Pathway This learning pathway must be completed by those who are required to do so.	Some people need to complete the Domestic Abuse Pathway.	Reminders sent to those who have not completed the training.
Parish Safeguarding Officer Induction Pathway This learning pathway must be completed by anyone taking on the role of Parish Safeguarding Representative.	One person needs to complete the Parish Safeguarding Officer Induction Pathway.	

Displayed Information

	Status	Notes
Safeguarding Policy Notice Each church building must display a notice about its safeguarding policy.	Completed	
Safeguarding Who's Who Each church building must display contact details for people who have safeguarding roles.	Completed	All publicly posted documents will be replaced with updated documents after the July 21st, 2021 PCC meeting
Safeguarding Poster Each church building must display a 'Promoting a Safer Church' poster.	Completed	
Parish Website Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).	Completed	Key safeguarding documents to be uploaded to the website safeguarding page.

Reviews and Reports

PCC Agendas

Safeguarding must be a standing agenda item at every PCC meeting.

Reports to the PCC

The Parish Safeguarding Representative must give regular reports to the PCC regarding safeguarding in the parish.

Reports to the APCM

At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.

Review List of Church Activities

The PCC must confirm that the list of Church Activities on this dashboard is complete.

Status

Completed

Completed

Completed

Completed

Notes

Report to the next PCC, January 2023

Review at July 2023 PCC meeting

Church Activities

Safer Recruitment and People Management

Status

Notes

Safer Recruitment Survey

This survey relates to the new Safer Recruitment and People Management Guidance.

Completed

Survey has been left blank because it is not applicable to our current parish ministry. There are currently no roles within St. Gregory's or St. George's that involve substantial contact with children, young people or vulnerable adults.

Safer Recruitment and People Management

The PCC must comply with the new Safer Recruitment and People Management Guidance.

The PCC needs to comply with the requirements of the House of Bishops.

Boxes have been ticked by default. Not applicable to any current roles within the church .