

# Risk Assessment Form

<b>Assessment Number</b>	<b>Date of Assessment</b>
201701	30/11/2017
<b>Person undertaking Assessment</b>	<b>Review Date</b>
S Pocock	
<b>Details of Area or Activity Assessed</b>	
Services carried out in church or other public building where members of the congregation handle lighted candles	
<b>Details of Hazards, Persons Affected</b>	
<ol style="list-style-type: none"> <li>1. Burns to individuals from hot wax or contact with flame</li> <li>2. Fire resulting from contact with combustible materials.</li> </ol>	
<b>Existing Control Measures</b>	
Fire Extinguishers in public buildings should be suitable for minor fires and maintained by competent organisation.	
<b>Additional Control Measures Identified</b>	
<ol style="list-style-type: none"> <li>1. Check that fire extinguishers are easily accessible (move if necessary) and have been maintained.</li> <li>2. Provide wet towels (in buckets) at suitable locations to apply to any burns.</li> <li>3. Ensure that children are supervised by a parent who takes responsibility for any candle.</li> <li>4. Brief congregation on any handling precautions required - ie if lighting one candle from another.</li> </ol>	

<b>Issue</b>	<b>Person Responsible</b>	<b>Timescale for Improvement</b>