



## **The Collation**

by The Right Reverend Dr Jonathan Gibbs  
Bishop of Rochester

and

## **The Induction**

by The Venerable Allie Kerr  
Archdeacon of Bromley and Bexley

of

## **The Reverend Kevin Smith**

to be

## **Vicar of St Augustine's, Belvedere**

Votive Mass for the Ministry of the Church  
Celebrant: The Bishop of Fulham  
The Right Reverend Jonathan Baker

Wednesday 17<sup>th</sup> July 2024  
at 7.30pm

The Parish Church of  
Saint Augustine of Canterbury, Belvedere

## INTRODUCTION

Welcome to this service in which Fr Kevin Smith is to be made Incumbent of St. Augustine's, Belvedere. This order of service puts the formal and legal 'Institution and Induction' within the celebration of a Votive Mass for the Ministry of the Church.

The following notes may help to guide you through the service.

- At various points the service refers to the '**Incumbent**' or the 'Incumbent-designate'; this simply means the minister who is the vicar or rector – the leading parson.
- A '**benefice**' is the legal entity to which an Incumbent is appointed; very often a benefice will be one parish, but sometimes a benefice will include more than one parish.
- A person is '**Collated**' to a new ministry in a benefice where the Bishop is the 'Patron' – i.e. the Bishop on his own has the right to make the appointment; where there is a different Patron, the service is an '**Institution**'.
- **The Declaration of Assent** is made and the Oaths are taken whenever a minister in the Church of England is commissioned for a new ministry.
- The **readings** at this service are usually chosen by the new Incumbent; they may, therefore, give some suggestion of the new Incumbent's understanding of calling and ministry.
- The **renewal of ordination declarations** reminds the incumbent-designate of his original promises made at ordination, but also (the giving of items symbolic of various elements of ministry) that ministry in any place is shared.
- The formal **Collation** by the Bishop and **Induction and Installation** by the Archdeacon follow. These elements constitute the legal and traditional form by which a person is commissioned for a new ministry as Incumbent within the Church of England.
- The new Incumbent's first act of public ministry in his new benefice is to lead the people in prayer – this is intended to set a pattern as minister and people share together in prayer.

Please take this order of service with you and use it to remind you to continue to pray for Fr Kevin in the ministry to which he is now called.

## **Introducing The Reverend Kevin Smith**

Fr Kevin was born in North Yorkshire on Holy Saturday in 1966. One of four boys, he spent his childhood on a farm near the village of Crayke before moving with his family to the market town of Easingwold near York. At the age of 18 he left home and for two years lived on the Holy Island of Lindisfarne in Northumberland, where he worked and studied at Marygate House. He then journeyed south to Oxford to read Theology at Westminster College.

Following graduation, Fr Kevin returned to his home Diocese of York and gained further experience as a pastoral assistant at S. Mary's, Cottingham, near Hull. Recommended for training for the Sacred Ministry, he spent the next two years at Chichester Theological College. He was selected to spend three months on placement in the United States of America at the Anglican Institute in St Louis, Missouri.

Ordained to the diaconate in 1992 and to the priesthood in 1993, Fr Kevin served his title at Worksop Priory in the Diocese of Southwell. In 1996 he was appointed to his first living, S. Hugh's, New Cantley, Doncaster in the Diocese of Sheffield.

In 2003 he moved further north to become Vicar of S. Mary's, Horden in the Diocese of Durham. Fr Kevin was elected as a Guardian of the Holy House of the Shrine of Our Lady of Walsingham, Norfolk in 2002 and in 2016 he was appointed to serve the Shrine as Priest Administrator.

Fr Kevin enjoys classical music, long walks, travel and cookery. He is looking forward to living in Belvedere and to exploring the delights of Kent and the cultural riches of our capital city.



## GATHERING

*Music is played as the people gather.*

*The Area Dean welcomes the congregation and invites all to stand for the opening hymn:*

### Hymn

Angel voices ever singing  
round thy throne of light,  
angel-harps for ever ringing,  
rest not day nor night;  
thousands only live to bless thee  
and confess thee Lord of might.

Thou who art beyond the farthest  
mortal eye can scan,  
can it be that thou regardest  
songs of sinful man?  
can we know that thou art near us,  
and wilt hear us? Yes, we can.

For we know that thou rejoicest  
o'er each work of thine;  
thou didst ears and hands and voices  
for thy praise design;  
craftsman's art and music's measure  
for thy pleasure all combine.

In thy house, great God, we offer  
of thine own to thee;  
and for thine acceptance proffer  
all unworthily  
hearts and minds and hands and voices  
in our choicest psalmody.

Honour, glory, might, and merit  
thine shall ever be,  
Father, Son, and Holy Spirit,  
blessed Trinity.  
Of the best that thou hast given  
earth and heaven render thee.

*Francis Pott (1832-1909)*

*The Bishop of Rochester greets the people.*

**All** In the name of the Father and of the Son + and of the Holy Spirit.  
**Amen.**

**All** Peace be with you:  
**and also with you.**

*The Bishop of Rochester introduces the service, and the Bishop of Fulham adds words of welcome*

*All remain standing in silent prayer, after which the Bishop of Rochester says the Collect.*

Let us first pray for the whole Body of Christ, of which this congregation is a part and for Fr Kevin to be licenced to a new ministry here.

God our Father, Lord of all the world,  
through your Son you have called us  
into the fellowship of your universal Church:  
hear our prayer for your faithful people  
that in their vocation and ministry  
each may be an instrument of your love,  
and give to your servant Kevin  
the needful gifts of grace;  
through our Lord and Saviour Jesus Christ,  
who is alive and reigns with you,  
in the unity of the Holy Spirit,  
one God, now and for ever.

**Amen.**

*Please be seated*

## **THE LITURGY OF THE WORD**

### **New Testament Reading: Ephesians 4:1-7.11-13**

I therefore, the prisoner in the Lord, beg you to lead a life worthy of the calling to which you have been called, with all humility and gentleness, with patience, bearing with one another in love, making every effort to maintain the unity of the Spirit in the bond of peace. There is one body and one Spirit, just as you were called to the one hope of your calling, one Lord, one faith, one baptism, one God and Father of all, who is above all and through all and in all.

But each of us was given grace according to the measure of Christ's gift...The gifts he gave were that some would be apostles, some prophets, some evangelists, some pastors and teachers, to equip the saints for the work of ministry, for building up the body of Christ, until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ.

*After the reading*

This is the word of the Lord.

**All Thanks be to God.**

### **Responsorial Psalm: Ps 95:1-3.7-8.10**

**Response: Proclaim the wonders of the Lord among all the peoples.**

*Please stand*

**The Gospel: Luke 10:1-9**

*Read by Fr James Butler*

Gospel Acclamation

**Alleluia, alleluia!**

Go, make disciples of all the nations:

I am with you always; yes, to the end of time. **Alleluia!**

The Lord be with you

**And also with you.**

Hear the Gospel of our Lord Jesus Christ, according to Luke

**All** **Glory to you, O Lord.**

After this the Lord appointed seventy others and sent them on ahead of him in pairs to every town and place where he himself intended to go. He said to them, 'The harvest is plentiful, but the labourers are few; therefore ask the Lord of the harvest to send out labourers into his harvest. Go on your way. See, I am sending you out like lambs into the midst of wolves. Carry no purse, no bag, no sandals; and greet no one on the road. <sup>5</sup> Whatever house you enter, first say, "Peace to this house!" And if anyone is there who shares in peace, your peace will rest on that person; but if not, it will return to you. Remain in the same house, eating and drinking whatever they provide, for the labourer deserves to be paid. Do not move about from house to house. Whenever you enter a town and its people welcome you, eat what is set before you; cure the sick who are there, and say to them, "The kingdom of God has come near to you."

*After the Gospel*

This is the Gospel of the Lord

**All** **Praise to you, O Christ**

**Sermon** The Bishop of Rochester

## **PRESENTATION**

*The Parish Representatives, the Incumbent-designate and a representative of their previous place of ministry, move to stand before the Bishop of Rochester. The Parish Representatives say:*

Bishop, we present to you the Reverend Kevin Smith and ask you to institute him as Vicar of this benefice of Belvedere, St Augustine.

*Representative of previous place*

Bishop, on behalf of all who have shared Fr Kevin's ministry at the Shrine of Our Lady of Walsingham, I commend him to you and to the people of this benefice.

*The Bishop of Rochester responds:* Thank you for your presentation and commendation.

*The Area Dean and Representatives return to their seats.*

## **DECLARATION and OATHS**

*The Incumbent-designate stands before the Bishop of Rochester, who puts these questions to him*

Kevin, you have been chosen to be the new incumbent of this benefice. Do you believe that God is calling you to this ministry?

**I do so believe.**

*The Incumbent-designate turns and faces the congregation. The Bishop of Rochester says,*

*Bishop* Churchwardens and people of this parish, is it your will that Fr Kevin should be commissioned for this ministry?

**All** **It is.**

*Bishop* Will you uphold and support Fr Kevin constantly in his ministry?

**All** **We will.**

*The Archdeacon says*

Kevin, before you are commissioned as Incumbent of this benefice, you must by law make the Declaration of Assent, and take the Oath of Allegiance to His Majesty the King and the Oath of Canonical Obedience to the Bishop. I now call upon you to make this Declaration and to take these Oaths.

The Church of England is part of the one, holy, Catholic and apostolic Church, worshipping the one true God, Father, Son and Holy Spirit. It professes the faith uniquely revealed in the Holy Scriptures and set forth in the Catholic creeds, which faith the Church is called upon to proclaim afresh in each generation. Led by the Holy Spirit, it has borne witness to Christian truth in its historic formularies, the Thirty-Nine Articles of Religion, the Book of Common Prayer, and the Ordering of Bishops, Priests and Deacons. In the declaration you are about to make, will you affirm your loyalty to this inheritance of faith as your inspiration and guidance under God in bringing the grace and truth of Christ to this generation and making him known to those in your care?

*Incumbent-designate*

I, Kevin Smith, do so affirm, and accordingly declare my belief in the faith which is revealed in the Holy Scriptures and set forth in the Catholic creeds and to which the historic formularies of the Church of England bear witness; and in public prayer and administration of the sacraments, I will use only the forms of service which are authorised or allowed by Canon.

*Taking a Bible in his hand, the Incumbent-designate faces the people and takes the Oath of Allegiance*

I, Kevin Smith, swear that I will be faithful and bear true allegiance to His Majesty King Charles the Third, his heirs and successors according to law; so help me God.

*Turning to the Bishop of Rochester, the Incumbent-designate takes the Oath of Canonical Obedience*

I, Kevin Smith, swear by Almighty God that I will pay true and canonical obedience to the Lord Bishop of Rochester, and his successors, in all things lawful and honest; so help me God.

## **Institution and Blessing**

*The congregation remains standing in prayer. The Bishop of Rochester reads the Deed of Institution and then says*

Kevin, receive this cure of souls, the care of God's people, which is both mine and yours, in the name of the Father, and of the Son, and of the Holy Spirit. **Amen.**

*The new priest takes the Deed of Institution in his hands. The Bishop of Rochester continues,*

Receive it confidently.  
Serve Christ joyfully.  
Put your trust in God.  
He is faithful.  
And I am your fellow servant in the Gospel.

*The Bishop of Rochester invites the congregation to pray in silence and then blesses the new Incumbent.*

Kevin, may the Lord look on you in mercy,  
Stir into flame the gift that is in you,  
Guide you and go with you,  
Inspire you to know His will,  
And strengthen you to do it.  
And the blessing of God Almighty, the Father, the Son and the Holy Spirit be upon you and remain with you always. Amen.

## **Induction and Installation**

*The Bishop of Rochester turns to the Archdeacon and says*

Archdeacon, I have now instituted Fr Kevin to be Incumbent of this benefice. I ask you now to induct him and to defend him, in all things lawful and honest.

*The Churchwardens and the Archdeacon lead the new Incumbent to the main door of church, and the congregation turns in that direction; placing the Incumbent's hand upon the handle of the door, the Archdeacon says*

Fr Kevin, by authority of the Bishop of Rochester, I induct you into the real actual and corporal possession of this church and benefice to hold the same in shared stewardship with the people of this place.

*The Churchwardens present the keys, saying*

Fr Kevin, receive these keys as a sign of that stewardship in the care of our buildings and the spiritual life of this benefice. The Lord preserve your going out and your coming in from this time forth and for evermore. **Amen.**

*The Churchwardens and the Archdeacon lead the new Incumbent to the place where the bell is tolled; the Incumbent rings the bell to indicate the taking up of the role.*

Fr Kevin, I install you as the Incumbent of this benefice. Pray for your people; lead them in their worship and witness and be to them in all things a faithful minister of Christ. God keep you in his care; Christ empower you with his love; the Holy Spirit lead you in the ways of truth and peace. **Amen.**

## **THE PRAYERS OF INTERCESSION**

*The Archdeacon invites the new priest to begin his ministry by leading the prayers of the people.*

## **GREETINGS**

*The congregation sits.*

Area Dean Fr Kevin, you are not alone in this new ministry.

Church Wardens (*bringing flowers*)

Here is a token of our love for you, and the promise of our prayers to sustain you.

*The Area Dean then invites representatives of the congregation, wider community and wider church to greet the new priest.*

Area Dean (*deanery chapter and lay chair stand*)

Here are your deanery colleagues, committed to working together with you.

*The Archdeacon invites the members of the receiving congregation to stand.*

Archdeacon And most importantly, here are your people.

People of this parish, will you welcome, support, encourage, and pray for Fr Kevin as your new Vicar and Parish Priest?

**We will.**

*The Archdeacon invites the whole congregation to welcome the new Incumbent with applause.*

*The new Incumbent thanks them for their welcome.*

*The Archdeacon invites the congregation to stand.*



## **THE LITURGY OF THE SACRAMENT**

### **The Peace**

*The Bishop of Fulham introduces the Peace.*

Christ is our peace. He has reconciled us to God in one body by the cross.  
We meet in his name and share his peace.

**All** The peace of the Lord be always with you  
**and also with you.**

**Parish Priest:** Let us offer one another a sign of peace.

*All greet one another in the peace of Christ.*

### **Offertory Hymn**

*During which the collection is taken.*

Crown him with many crowns,  
the Lamb upon his throne;  
Hark! how the heavenly anthem drowns  
all music but its own:  
Awake, my soul, and sing  
of him who died for thee,  
and hail him as thy matchless King  
through all eternity.

Crown him the Virgin's Son,  
the God incarnate born,  
whose arm those crimson trophies won  
which now his brow adorn:  
fruit of the mystic Rose,  
as of that Rose the Stem;  
the Root whence mercy ever flows,  
the Babe of Bethlehem.

Crown him the Lord of Love!  
Behold his hands and side,  
rich wounds yet visible above  
in beauty glorified:  
no angel in the sky  
can fully bear that sight,  
but downward bends his burning eye  
at mysteries so bright.

Crown him the Lord of peace,  
whose power a sceptre sways  
from pole to pole, that wars may cease,  
absorbed in prayer and praise:  
his reign shall know no end,  
and round his pierced feet  
fair flowers of Paradise extend  
their fragrance ever sweet.

Crown him the Lord of years,  
the Potentate of time,  
Creator of the rolling spheres,  
ineffably sublime.  
Glassed in a sea of light,  
where everlasting waves  
reflect his throne-the Infinite!  
who lives-and loves-and saves.

*Matthew Bridges (1800-94)*

*The altar is prepared and bread and wine are placed upon it.*

**THE EUCHARISTIC PRAYER**

*The Bishop of Fulham prays the Eucharistic Prayer*

The Lord be with you

**And also with you.**

Lift up your hearts.

**We lift them to the Lord.**

Let us give thanks to the Lord our God.

**It is right to give thanks and praise.**

Father, we give you thanks and praise  
through your beloved Son Jesus Christ, your living Word,  
through whom you have created all things;  
who was sent by you in your great goodness to be our Saviour.

By the power of the Holy Spirit he took flesh;  
as your Son, born of the blessed Virgin,  
he lived on earth and went about among us;  
he opened wide his arms for us on the cross;  
he put an end to death by dying for us;  
and revealed the resurrection by rising to new life;  
so he fulfilled your will and won for you a holy people.

Therefore, with angels and archangels,  
and with all the company of heaven,  
we proclaim your great and glorious name,  
for ever praising you and saying:

**All: Holy, holy, holy Lord,  
God of power and might,  
heaven and earth are full of your glory.  
Hosanna in the highest.**

**Blessed is he who comes in the name of the Lord.  
Hosanna in the highest.**

*The Bishop of Fulham continues with the Eucharistic Prayer*

*Bishop: Great is the mystery of faith:*

**All: When we eat this bread and drink this cup, we proclaim your death, Lord Jesus, until  
you come in glory.**

*The Prayer continues and leads into the doxology, to which all respond boldly: **Amen.***

*Silence is kept.*

Bishop of Fulham: Let us pray with confidence as our Saviour has taught us:

**All: Our Father who art in heaven  
hallowed be thy name.  
Thy kingdom come,  
thy will be done  
on earth as it is in heaven.  
Give us this day our daily bread  
and forgive us our trespasses  
as we forgive those who trespass against us.  
And lead us not into temptation  
but deliver us from evil.  
For thine is the kingdom,  
the power and the glory,  
for ever and ever. Amen.**

### **Agnus Dei**

**Lamb of God, you take away the sins of the world, have mercy on us  
Lamb of God, you take away the sins of the world, have mercy on us  
Lamb of God, you take away the sins of the world, grant us peace.**

### **GIVING OF COMMUNION**

Bishop of Fulham:

This is the Lamb of God takes away the sins of the world.  
Blessed are those who are called to his supper

**All: Lord, I am not worthy to receive you,  
but only say the word, and I shall be healed.**

*The Bishops and people receive communion. You are welcome to receive communion. However, if you prefer to receive a blessing, please bring this order of service with you to indicate your intention.*

### **Hymn**

O bread of heaven, beneath this veil  
Thou dost my very God conceal:  
My Jesus, dearest treasure, hail;  
I love thee and adoring kneel;  
Each loving soul by thee is fed  
With thine own self in form of bread.

O food of life, thou who dost give  
The pledge of immortality;  
I live; no, 'tis not I that live;  
God gives me life, God lives in me:  
He feeds my soul, he guides my ways,  
And every grief with joy repays.

O bond of love, that dost unite  
The servant to his living Lord;  
Could I dare live and not require

Such love, then death were meet reward:  
I cannot live unless to prove  
Some love for such unmeasured love.

Beloved Lord in heaven above,  
There, Jesus, thou awaitest me;  
To gaze on thee with changeless love;  
Yes, thus, I hope, thus shall it be:  
For how can he deny me heaven  
Who here on earth himself hath given.

### **PRAYER AFTER COMMUNION**

Bishop: O God, who by this wonderful Sacrament give courage and comfort to the Church, grant that through these holy gifts your people may hold fast to Christ, so that, by the tasks they carry out in the present age, they may in freedom build up your eternal kingdom. Through Christ our Lord.

**All: Amen**

### **THE SENDING OUT**

*The Bishop of Rochester invites the Churchwardens and others who will share with the new Incumbent in ministry and leadership to join them at the front of the church. The congregation stands.*

Bishop of Rochester *(to the new priest)*

Fr Kevin, here are your sisters and brothers in Christ,  
your fellow workers in the service of God.

*(To the gathered team)*

Will you support Fr Kevin, and one another, in your service and in your worship?  
Will you pray with and for one another, carrying one another's burdens in Christ?  
Will you, honouring the Sabbath, keep times of rest as well as of labour in your service in this place?

**We will.**

*The new Incumbent makes any necessary announcements and offers some closing remarks.*

### **THE BLESSING**

Bishop of Rochester: The Lord be with you.

**All And also with you.**

*Bishop of Rochester* The God of all grace, who called you to his eternal glory in Christ Jesus, establish, strengthen and settle you in the faith; and the blessing of God almighty, the Father, the Son, and the Holy Spirit, be among you and remain with you always.

**All: Amen.**

*Priest* Go in the peace of Christ.

**All Thanks be to God.**

## **Hymn:**

Tell out, my soul, the greatness of the Lord!  
Unnumbered blessings give my spirit voice;  
Tender to me the promise of his word;  
In God my Saviour shall my heart rejoice.

Tell out, my soul, the greatness of his name!  
Make known his might, the deeds his arm has done;  
His mercy sure, from age to age the same;  
His holy name, the Lord, the mighty One.

Tell out, my soul, the greatness of his might!  
Powers and dominions lay their glory by;  
Proud hearts and stubborn wills are put to flight,  
The hungry fed, the humble lifted high.

Tell out, my soul, the glories of his word!  
Firm is his promise, and his mercy sure.  
Tell out, my soul, the greatness of the Lord  
To children's children and forever more!

*(Timothy Dudley-Smith b 1926)*

*The ministers leave in procession*

*If you have been moved by this service to consider how God might be calling you, please contact your parish priest or go to the vocations page at [www.rochester.anglican.org/ministry/vocations/](http://www.rochester.anglican.org/ministry/vocations/)*

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## “We are one Family”

### Sharing in God’s mission with our Companion Dioceses

The Diocese of Rochester values the lively, long-established links with the Dioceses of **Harare** (Zimbabwe), **Kondoa** and **Mpwapwa** (Tanzania) and with the **Estonian Evangelical Lutheran Church**, through which we learn of one another’s history, culture and needs, and share our resources.

The Collection at this service will go to support the work of this ministry. Over the years, funds from these services have been used to help our brothers and sisters improve access to education, develop agriculture, provide clean water, clergy training and emergency relief. More about these links – and the opportunities for you, your parish or school to get involved - can be found at:

<https://www.rochester.anglican.org/about-us/overseas-links/>

Please give generously if you can. Donations can be made either by cash or cheque placed in one of the envelopes provided; by texting LINKS followed by your donation amount to 70085; using the QR Code below; or online at <https://www.stewardship.org.uk/pages/cdsg>. Donations received are dispersed in a transparent and accountable way.

Thank you.

Rt Revd Simon Burton-Jones and the Companion Diocese Steering Group

