

COVID19 RISK ASSESSMENT

Location
Ground floor entrance lobby

Risk
Covid19 transmission from Books, pamphlets and other loose materials. Proximity to others Access and egress to building Personal hygiene

Who is at risk
Persons using facilities

Risk of Covid19 transmission from	Control measures in place
Books, pamphlets and other loose materials.	All Books, pamphlets and other loose materials removed
Proximity to others	Social distancing of 2mts is to be observed, queuing system to be introduced if necessary.
Access and egress to building	A one-way system is to be maintained
Personal hygiene	hand sanitiser made available at entry and exit points Notices put in place informing people of the importance of hygiene and social distancing.

Date	Carried out by	Signature