

WESLEY CHURCH CENTRE LETTINGS RATES JANUARY – DECEMBER 2024

Hourly rates	Discount %	Hall	Coffee Lounge	Atrium	If booked together, 2nd space half price		Worship Area alone	Worship Area & downstairs
					Upper Room	Creche		
<i>Seating capacity</i>		100	25	35	25	35	250	
One-off bookings <i>(up to 10 bookings in year)</i>	0	£21.50	£16.20	£21.50	£11.90	£11.90	£43.00	£67.00
Ongoing regular bookings <i>(after first 10 bookings in year)</i>	10.00	£19.35	£14.58	£19.35	£10.71	£10.71	£38.70	£60.30
Ongoing regular bookings <i>(after first 20 bookings in year)</i>	17.50	£17.74	£13.37	£17.74	£9.82	£9.82	£35.48	£55.28
Ongoing regular bookings <i>(after first 30 bookings in year)</i>	25.00	£16.13	£12.15	£16.13	£8.93	£8.93	£32.25	£50.25

Minimum hours per space is 1.5hrs. Shared space bookings of the Hall or Atrium during Coffee Bar opening hours are by negotiation. Second space *on same heating circuit* attracts 50% discount.

One-off bookings out of coffee bar opening times will incur additional warden costs at **£11.44** per hour. The only exception is when the hirer can identify a suitable Wesley keyholder willing to steward the event as a volunteer.

Rehearsal time: lettings rates for rehearsal time *related to a performance* are by negotiation. For concert bookings, if the Wesley church piano needs to be tuned the cost is **£85.00**.

A projector and screen is available for groups to use. Projector costs an additional **£3.40 an hour** will be levied on top of the lettings rate to cover replacement cost of the bulb.

EVENING REFRESHMENTS The Wesley warden manages the operation for public events and helps serve. Wesley supplies hot and/or cold drinks (*to be agreed in advance*), necessary disposables and equipment. Takings go to Wesley Coffee Bar.

ROOMS MUST BE LEFT AS THEY WERE FOUND – ANY FURNITURE THAT HAS TO BE MOVED MUST BE PUT BACK IN THE ORIGINAL LAYOUT – PLEASE TAKE A PHOTO OF THE SPACE ON YOUR MOBILE PHONE BEFORE YOU MOVE ANY FURNITURE

PLEASE BE AWARE THAT THE CHARGES QUOTED MAY BE SUBJECT TO AN ANNUAL INCREASE EACH JANUARY