

# THE MISSION COMMUNITY OF ST PETER AND THE HOLY APOSTLES

St Peter - Wyndham Square  
St Thomas - 90 Royal Navy Avenue, Keyham  
St James the Less - Ham Drive

## MINUTES OF THE JOINT PAROCHIAL CHURCH COUNCIL

<b>Meeting Date</b>	8 <sup>th</sup> January 2025
<b>Meeting Venue</b>	St. Peter's Church
<b>Attendees</b>	As recorded in the attendance book
<b>Prayers</b>	Father David opened the meeting with a prayer.
<b>Apologies</b>	Mrs. Nikki Hirst, Mr. Ben Otley, Ms. Susan MacKenzie, Mr. Ken Collins, Mrs. Debbie Roscoe
<b>Minutes of last meeting</b>	These were accepted as a true record

<b>Matters arising, not covered by items on the agenda</b>	<p>We are awaiting information from the steeplejacks regarding the pinnacle.</p> <p>REAL church, at St. Thomas, is ongoing and is proving to be a wonderful experience for those attending.</p>
<b>Headmaster's Report</b>	<p>Marc Wheeler, headmaster of St. Peter's Primary School gave a report to the P.C.C. outlining the progress being made and aims for the future. A copy of this report is attached.</p>
<b>Buildings</b>	<p>Both churches came through the recent storms relatively unscathed, with the tree and lights at St. Thomas staying in place.</p> <p>We are awaiting the outcome of the review of churches in Plymouth, which took place recently.</p> <p>St. Peter's: The new sound system has been installed and is working well. The speakers in Cloisters and St. Dunstan's mean that anybody in those rooms can still hear the service. The new camera system has also been installed, although there some initial teething problems with it. When it is working properly, there will be an option of a QR code to be displayed on screen to allow viewers to donate to the church. There will also be a recording facility available and hopefully, funerals and weddings will also be able to be live streamed.</p> <p>St. Thomas: There is an urgent need to replace 21 windows in the building at a cost in the region of £20,000. Although there is a possibility of funding towards this, it will only meet a maximum of 50% of the cost. The Diocese are renewing the lease for 3 months, before making a final decision of what will be happening. Father David has written to the Diocese</p>

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<b>Finance</b>	Due to the time constraints at this meeting, the Treasurer gave a written copy of his report to those members present.
<b>Electoral Review</b>	The Electoral Roll is reviewed annually; however, it needs to be renewed completely every 6 years. It is due to be renewed this year and Sue Way will be distributing the necessary form in the coming weeks.
<b>Safeguarding / GDPR</b>	Sue Way explained the dashboard has been updated, however, the more information you supply, the more that is asked for. Sue confirmed that she has the knowledge necessary and complies with what is required. There is a need to update our safeguarding policy, which will be done at a future P.C.C. meeting. As the church uses Social Media, there is a need to have a social media policy in place, which Sue will compile, and it is a requirement that anybody using it is aware that they must comply with this policy.
<b>Mission Opportunities &amp; Upcoming Events</b>	Cribfest: The uptake for Cribfest was not as large as had been hoped, but a number of cribs were displayed around the church. These were by both church members and organisations associated with the church. This years support shows that this could be a promising event for future years. Christmas Day Meal: This turned out to be highly successful with 19 people joining together to eat. Christmas Services: This year, more people attended the Midnight Mass than the Christmas Day Mass. This is a reverse of recent years. Baby Basics: There had been 113 referrals during 2024
<b>Food Larder / Coop</b>	A leaflet was distributed explaining details of the Food Coop and a video was shown explaining how they work.
<b>Dates of PCC Meetings for the coming year</b>	<b>Wednesday 26<sup>th</sup> March at St. Peter's</b> All P.C.C. meetings to start at 7.00 pm
<b>Blessing</b>	There being no further business, Fr. David closed the meeting with a blessing.

Signed as a true record:

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## **TREASURER'S REPORT**

This report is for the last 2 months of 2024.

Our total income for the period was £56,512.

£1,768 came directly from giving in the 2 churches. In addition to this, the Parish Giving Scheme was £983 plus a further £240 gift aid was reclaimed by the Diocese on our behalf. We remain at 10 givers in the scheme. We received a further £212 in the period from the card reader at the back of St. Peter's.

To give you some idea of the giving in our 2 churches, we have 10 people who give using the Parish Giving Scheme, 5 people who give by Direct Debit into our bank account and 5 people who give regularly using the C.M.F. envelope scheme, and there is 1 additional person who places a cheque in the Alms box each month. There are 2 people included in these figures that only attend our churches on a rare occasion. That is 18 people from our churches who can be relied upon to give regularly. Sadly, there are many people who give nothing at all, even though they have envelopes issued to them, some of whom are on the P.C.C.

In these months, we received £43,698 from St. Peter's Hostel. This was to pay the outstanding amount of £6,642 for the 2024 Common Fund, plus the £2,000 towards the January payment and £1,929 to pay the January instalment of the loan. £9,162 to pay the outstanding balance of the electricity bill for St. Peter's, and £25,894 to pay for the updating of the audio and security system in St. Peter's. £19,500 of this money was the legacy left to the Hostel by Ted Luscombe.

We received £3,400 from Plymouth City Council towards the heating costs as St. Peter's is a registered place of welcome.

Last year's fundraising raised a total of £2,300. £425 came from the Big Raffle and the remaining £1,875 came from the weekly raffles. A huge thank you to everybody that supports these events.

Total expenditure for the same period was £49,660.

As usual, our major expenses were the utility bills which accounted for £12,982, with an additional £2,134 for insurance. I've given you a copy of the monthly costs for gas and electricity in our churches. The Parish totals do not include those for St. James as we get re-imbursed quarterly for those costs. You will see that there is no charge for gas in St. Peter's for the 3 summer months. This is due to

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the tariff we are on not having a standing charge. You can see from the figures why I keep asking people to think twice before using the electricity.

When talking about our income, I highlighted the loan and Common Fund payments we have made during these 2 months. Our Common Fund commitment for 2025 is £18,912 which is a 7.2% increase on this year's payment.