

# St Paul's Heaton Moor

A member of the Heaton Team Ministry



## Annual Report for year 2020

Please bring this book with you to the Meeting of the  
APCM in

**St Pauls Church on Sunday 9<sup>th</sup> May 2021**

**Or** if restrictions are in place, we will be on Zoom.

Please contact us for the details.

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Minutes to Last year’s meeting of the APCM are included on the back pages.

**Team Vicar's Report 2020 by Revd. Helen Scanlan**

*Therefore, do not worry about tomorrow, for tomorrow will worry about itself. Each day has enough trouble of its own.*

*Matthew 6:34*

I think it fair to say, that we have never seen a year like 2020, the year that even churches were forced to close, and we have worried about our lives every day since.

We worried on an individual basis and for each other, the levels of stress and anxiety doubled and we all had to come to terms with the strange new world we were now to live in, which happened almost (but not quite) overnight. We said goodbye to one of our curate's Revd Cate Allison, whom we were all sorry to see go, but we wished her well as she became curate to St James and Emmanuel Didsbury.

We missed out on Lent, Holy Week and Easter last year, a small price to pay to keep everyone safe, but ministry did not stop. We quickly adapted, sending service books by post to every member on our electoral roll, to telephone calls around the parish and Zoom services being introduced, we have not stood still.

Yet the engagement with our parish and the closure of the church hall forced us to take a backward step for the health and wellbeing of our parish, that and to open would have been illegal!

We did re introduce face to face church services when we were allowed, putting Covid Secure risk assessments in place, and taping off the pews, introducing face masks and hand gel and the obligatory track and trace forms.

But it was not all bad news, we saw people coming back to our services, saying that they felt safe in church by the measures put in place. We welcomed people in the church who came from other churches to worship (albeit temporarily) with us, and we had people joining us on Zoom whilst shielding.

We had our usual services of Harvest and Remembrance Day, and Revd Liz Rowles organised our yearly All Souls service, which had to be pre booked seats, but people came and was grateful for the time and energy that it took to produce such a wonderful service.

The Christmas Services were well attended, again through a booking service, and the Crib service saw us with a full house as we enjoyed a fun re telling of the nativity, with actions rather than singing.

So, all in all 2020 has been a strange year, but the constant is God, he has been with us throughout journeying through our anxieties and sorrows, through our joys and laughter. The reading from Matthew's gospel;

*Therefore, do not worry about tomorrow, for tomorrow will worry about itself. Each day has enough trouble of its own.*

Is one that we must hold close too like a boat in a storm, as we journey from the place we are at now, into the future of 2021.

The future of 2021 will see me leave the Heaton's team and I do hope that I go with your prayers and blessings.

No one knows what is in store for us, but we all know the love of God in Christ our saviour, is with us.

Yours in Christ

Revd. Helen Scanlan.

### **Curate Report 2020**

When I arrived in the Heaton's in Nov 2019 no one could have anticipated what the next few months was going to bring! Instead of being able to settle into Parish life and meet everyone at Church, celebrating the usual milestones of the Churches year together, we quickly found ourselves in lock down due to the COVID-19 pandemic.

My first contact with many of you was over the phone and then by zoom! Thank God for our wonderful technology that we have been able to keep in touch with people in this way. It was hardly the introduction to St. Paul's that I expected but it has also brought its many blessings. It has been lovely to meet people on zoom who have not been able to get to church for a while and to see them at Sunday morning and mid-week services has been a joy.

We were able to re-open church towards the end of the year, and it was great to be part of the crib service – even if we had to mime and dance rather than sing! It was also lovely to celebrate Christmas in face-to-face services.

I have very much enjoyed getting to know the parish and parishioners and spending time in little fishes. Sadly, this year has also meant an increase in the number of funerals we take but it has

been a privilege to conduct many these funerals in church and we were able to invite families back to our remembering service in November.

I am very much looking forward to the easing of restrictions and to getting back to 'normal' ministry – in whatever form that takes! I am sure we will continue with our virtual services but look forward to welcoming more people back to church and into our church hall. We know that as ever the landscape of the church is changing with the departure of Revd. Helen in the next few months and the formation of mission communities but am looking forward to this time of opportunity to work with others and increase our mission opportunities. Thank you to everyone who has made me so welcome, supported me and prayed with and for me over the past year. God Bless. Rev. Liz

### **Wardens Report.**

Goods: The silver candlestick has been repaired and is now reinstated; all other items are in good condition. The work on the choir vestry has been completed.

Unfortunately, the arrival of the covid pandemic had many repercussions on St Pauls, from 17<sup>th</sup> March all services and activities were stopped in church until 2<sup>nd</sup> August, however we had a zoom services on Sunday and Wednesday mornings and evening compline services on Tuesdays and Fridays, these have been much appreciated by many of our congregants, many thanks to Helen and Liz for organising the technology and also to our lay preachers for all their input.

We had a few weeks of private prayer in church after the first and second lockdowns. August saw us return to Holy Communion in church on Sunday mornings, which was a very welcome addition to the zoom services.

Many precautions were put in place, a track and trace system, hand sanitizing, a one-way system to the pews which had alternatively been taped off, with face masks to be worn at all times and social distancing observed.

We had a Harvest service in September the tinned goods being sent to The Wellspring. In October Geoff Kay started a zoom bible study on 'The Life of Moses' which was enjoyed by church members.

We had a ground force day when many helpers turned out and worked hard, some of whom continued on Saturday mornings achieving great results, many thanks to all concerned.

The Mission Action Team have been busy making plans for 2021- thank you all.

Most Christmas services went ahead, ticket reservations were mandatory, a small choir and organ joined the service of 9 Lessons and Carols, The Crib service and Midnight Mass and Christmas morning services were very much appreciated and well attended.

As my second year as church warden comes to an end, thank you to everyone who continues to support and help me and also thanks to Ann Worthington and Ann Marshall for their flower arranging. I look forward to 2021 hopefully returning to some normality and preparing us for the changes and challenges ahead.

June Rolph Church Warden.

### **Church Hall Report**

In accordance with Government Coronavirus Guidelines the church hall closed for business in March. A risk assessment was completed and the building made Covid secure. Only Charnwood Nursery on Wednesdays, and the new Pre-school group in the basement, continued to occupy the building. The pre school, called the "Heatons at St.Pauls" offers wraparound care, so rent more hours.

Over the summer school break, the Pre school carried out a major refurbishment of the basement premises. The regular hall users vacated the storage space in the cellar and new toilets were installed. We cleaned out the boiler room to provide some alternative storage for church hall users.

From Sept to Christmas the hall was also used by "Supportability" a charity on Parsonage Road for 2 or 3 days per week. This gave their group the space to be socially distanced. At this point we changed our cleaning arrangements, because the Ladybird company could not supply the required hours. We now we employ Mandy Rigby from St Mary's as our cleaner.

Between Christmas and New Year a small group of A level drama students used to the hall as a rehearsal space.

After Christmas, Charnwood did not return to the hall, because of staffing difficulties. They are now returning after the Easter break.

In January, the Pre school boiler started to leak, and was fortunately fixed without disruption to the heating. However we are now considering changing the boiler company we use as a result of this experience and the expense involved.

At the end of January, the basement flooded and the Pre school evacuated to the main hall for a short time. We now intend to have the drains cleaned every year, but unfortunately this may be a continuing problem, because of the low lying position of the basement entrance.

We have recently accommodated 2 new parent/baby support groups, on a short term basis in line with Diocesan guidance.

I retired as church hall manager in Sept, and Helen and Liz kindly stepped in to hold the fort. I would like to thank them and all the many people who have supported me over the years in managing the hall. I hope we shall soon be back in business.

Margaret Hardstone

### **Electoral Roll Report**

Sadly, this year two members of our congregation have died, Helen Langrish and Alan Gilman. We have two new members, Christine Grainger and Pamela Rowe. This means we still have 56 members on the Electoral Roll, so two people can attend the Deanery Synod.

Kathryn Chesworth

### **Flower Report**

Ann Marshall and I would like to take this opportunity to thank you for giving us the opportunity to have fun and enjoy “playing with flowers”. We took this role on with some trepidation as Ann Sawyer has certainly been a hard act to follow and big boots to fill. Ann is always there though if we need advice or an extra pair of hands for which Ann and I are very grateful.

It has been a steep learning curve – getting to grips with large flower arrangements on the altar pedestals, thinking about the correct colours for the time of year, festival etc but we got there.

Perhaps Covid in a strange way has helped as the special days like harvest and Easter have been scaled down but we feel ready for most challenges now and we managed Christmas. Thank you to everyone who joined us (Covid safe) to ensure the Church was dressed as it should be and we achieved that together with the addition of red velvet bows!

We have been getting most of our foliage from the grounds of St Pauls and both Ann and I love this. We are always grateful though for any spare foliage that anyone would like to donate. You can never have enough foliage our dear teacher Val Seed would say. She also used to say less is more but I find I often disagree with this and think for flowers more is

more!!! My dear friend Ann makes me see sense though and stops me from flower overload! It is true flowers do need space to look effective.

It is still difficult in these strange times to plan but one of our plans (hopefully soon) will be to set up regular flower friends meetings to chat all things flowers at St Pauls and even hopefully get to play with flowers and foliage together.

Another area Ann and I would like to encourage and develop is requests for flowers at anniversaries, either on pedestals at the altar or in the church porches or by the memorial book. We have done a couple recently and both Ann and I loved being involved with supplying beautiful flower arrangements for a special time or memory.

We have also made sure that the tall wooden candle always has fresh greenery on it just in case there is a christening, funeral or occasion where the candle is used but also we are very grateful for notification of any special events so that we can “nip in” and make sure our flower arrangements are looking fresh.

Yours in flowers

Ann Worthington and Ann Marshall

### **Pastoral Care**

I am pleased to say that as a church have all took the responsibility upon ourselves to make sure that we had contact with everyone. Revd Cate Allison Revd Liz Rowles, Jane Fleming and myself coordinated a telephone rota and service books were posted out to all on the electoral roll list. This has continued as the church calendar changed.

Revd Helen Scanlan

### **Playgroup Report**

Due to the Covid-19 Pandemic the playgroup only opened for a few weeks from January to March and was closed down before the national lockdown came into force, since then it has not re opened.

Revd Helen Scanlan

**Deanery Synod**

We only had one meeting on the 16<sup>th</sup> December 2020 due to the pandemic this was a face to face and zoom meeting, where the mission communities and Transforming Manchester were discussed.

**Heaton's Team Council**

No Meetings took place in 2020 due to the pandemic and not everyone having access to zoom and Technology.

**The Parish Magazine**

The last full magazine was the Winter 2019 edition. When the time came for the Spring 2020 edition we were already plunged into the pandemic and lockdown so nothing happened over the subsequent few months.

In September/October, when we were able to be in church again, I trialled producing a single page news sheet and have continued to do this each month. It gives an opportunity to highlight any special services that may be happening and news to pass on (although of course not much has been going on!). A letter from one of our clergy is included and also, I like to have an article, relevant to the month, making use of the Parish Pump website sometimes for that and also for the 'Cover' picture.

I would like to know what the congregation think of this change. I think it has certain advantages over a full magazine but there are disadvantages too.

The principal disadvantage is that the news sheet cannot replace the communication from the church to non-churchgoers who had the magazine delivered three times a year. Wendy Corbridge's work in organising the distribution has been invaluable. Also, the magazine would sometimes be placed in local shops or other venues. It carried some advertising which brought revenue to the church but there was very little. Perhaps also it could be a substantial read, containing a variety of articles, and regular items such as the children's page.

The news sheet is cheaper to produce and therefore can use colour and it can give more up to date info about services and church matters. It is a simple, quick to read sheet. It gives the clergy an opportunity to communicate on a regular basis through the letter but does this place more onus on those who write the letter (as opposed to only three times a year)? It can quickly and easily be put on the website – a job that was quite complicated with the

larger magazine – and perhaps those on the ‘mailing list’ could be encouraged to visit the website instead.

At present only about 25 copies of the news sheet are printed but that is a result of the Covid restrictions and the limited numbers in church. It has to be laid out in the pews 48 hours before the service and people are encouraged to take one home. It will be better once copies can be at the doors and can be picked up there. More can easily be printed if necessary.

From a personal point of view – I prefer the news sheet. Although it means producing something every month it has turned out to be much less time consuming than the magazine and I like the format. It allows still for contributions from members of the congregation – such as John Prag’s family story in the December edition – and I would encourage people to contribute. I sometimes felt, with the magazine, I was just filling it up with articles from Parish Pump for the sake of it and was that worth the printing cost? I find the more concise format more rewarding and enjoyable to do – and I don’t miss all the printing, collating and stapling!

However, the decision lies with the APCM and I look forward to the discussion. Parish Pump subscription is currently £45.99 per annum.

Virginia Lloyd. Editor.

## **Safeguarding Officer's Report**

**April 2021**

### **St Paul's Church, Heaton Moor**

The Parochial Church Council has complied with the duty to have "due regard" to the House of Bishops' guidance in relation to Safeguarding.

The Diocese headquarters, Church House remains closed due to the Covid-19 pandemic, and the Safeguarding Team are working remotely, offering support to parishes and dealing with ongoing safeguarding matters. Volunteers, working with children and/or vulnerable adults In the past year there have been no new volunteers recruited, and all our current Pastoral Assistants and Playgroup staff still have valid DBS (Disclosure and Barring Service) certificates, although several individuals will need this renewing in 2021.

In addition, some volunteers will need to do the online safeguarding training again this year; I will contact these individuals in due course. PCC Members In addition to volunteers working with children or vulnerable adults, the diocese now requires members of the PCC to have DBS checks; this is deemed to be necessary by the House of Bishops as these individuals have responsibility for appointing the volunteers. DBS checks for the majority of current members of the PCC were completed in 2019; there are 2 members who will require a new DBS completing this year.

If any new members are appointed to the PCC at the Annual General Meeting, please contact me as these individuals will need DBS certificates.

Wendy Walker Safeguarding Officer Report dated: April, 2021

## The Parish of St Paul's Church

### Policy on the Safeguarding of Children and Adults in the Church

This statement was adopted by St Paul's, Heaton Moor at a Parochial Church Council meeting held on **22<sup>nd</sup> March 2021**

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.

- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

This church appoints **Wendy Walker** as the Parish Safeguarding Officer.

Incumbent Revd Helen Scanlan

Churchwarden June Rolf

Date: 22<sup>nd</sup> March 2021

### **St Paul's Church, Heaton Moor**

#### **Recommended Good Practice**

##### **Adult/child ratios**

Guidance recommends the following ratio of leaders to children according to their age:

- 0 to 2 years - 1 leader to every 3 children (1:3)
- 2 to 3 years - 1 leader to every 4 children (1:4)
- 3 to 8 years - 1 leader to every 8 children (1:8)
- over 8s - 1 leader for the first 8 children followed by 1:12  
(i.e. 32 children would require 3 leaders)

##### **New Leaders/Volunteers**

Please inform the Safeguarding Officer, Wendy Walker, by email:

[wendywalkermcsp@gmail.com](mailto:wendywalkermcsp@gmail.com) or telephone: **078 1551 7532**

##### **Group Leaders**

There should always be more than one adult (over 18) leader for any group. If possible have at least one male and one female leader if the group is mixed.

##### **Premises**

Group areas should be warm, adequately lit and ventilated. High standards of cleanliness should be maintained.

##### **Entrances and exits**

Should be well lit and easily accessible.

##### **Toilet facilities**

The ideal is 1 toilet and 1 hand basin per 10 children

**Special needs**

Be able and willing to accommodate children with special needs. Be aware of access to your building and toilet facilities.

**Registration**

Where activities take place for more than 2 hours in any one day, or if a holiday club runs for more than 6 days a year, registration of the provision with Ofsted is required (see [www.ofsted.gov.uk](http://www.ofsted.gov.uk)).

**Time alone**

Minimise time alone with any child or young person. If it is vital to be isolated with an individual, ensure that another leader is informed of where you will be and why. If possible, remain in the view of another leader. Try never to be behind a closed door but if necessary, tell someone that you are there.

**Administration**

Keep an up-to-date register and record of children, their parents and contact numbers, addresses and medical consent form, attendance and other specific information (such as asthma, epilepsy, diabetes, allergies, medication, etc.).

**Touch**

Touch is an important part of human relationships: for example, it can be necessary to stop a young child from hurting herself or himself; it can also be a natural way of responding to someone in distress.

However, everyone working with children should be sensitive to what is appropriate and inappropriate physical contact, both in general terms, and in relation to a specific individual.

Leaders need to be conscious of situations in which their actions, however well intentioned, could be misconstrued by others or be harmful.

**Good practice with children and young people**

Treat all children and young people with respect and dignity; watch language, tone of voice and where you put your body.

**Do not:** invade the privacy of children when they are showering or toileting; engage in rough, physical or sexually provocative games make sexually suggestive comments about or to a young person, even in fun; engage in inappropriate and intrusive touching of any form; scapegoat, ridicule, or reject a child or young person; control and discipline children using physical punishment; let youngsters involve you in excessive attention-seeking that is overtly sexual or physical in nature; invite a child or young person to your home alone (instead invite a group, or ensure that someone else is in the home and make sure the parents know where the child is); share sleeping accommodation with children or young people if you take a group away.

**Good practice with colleagues**

If you see another member of staff acting in ways which might be misconstrued, be prepared to speak to them or to your supervisor about your concerns. Leaders should encourage an atmosphere of mutual support and care which allows all workers to be comfortable enough to discuss inappropriate attitudes or behaviour.

### **Casual visitors**

Casual visitors, i.e. those who have not been authorised by the Church as leaders or helpers, should not have access to children without the presence of an adult who is deemed to be responsible for the group.

### **Health and Safety**

- Adults must be aware of the safety / fire procedure. A fire drill should be carried out regularly. Fire extinguishers should be available and regularly checked.
- Children with infectious illnesses must not attend; please make all parents/guardians aware of this policy.
- No smoking should be permitted near the areas children will be in.
- Children should submit a health form before an activity. Take health forms when going off-site.
- Accidents should be recorded with a note of any action taken, and signed by the leader involved.
- A first aid kit should always be available and its location must be well known.
- No medication should be administered without written parental consent.
- One leader should ideally be a first-aider.
- A responsible adult should make sure that the premises are open in good time.

### **Transport**

If at all possible, do not give lifts to children and young people on their own other than for short journeys. If they are alone ask them to sit in the back seat. Check that insurance covers the vehicle and passengers. Seat belts must be worn and Department of Transport guidance followed (consult [www.dft.gov.uk/think](http://www.dft.gov.uk/think)).

### **Insurance**

Most existing parish insurance covers indoor activities for children and youth.

PCCs need a record of any other activities that may take place and it must be checked that insurance cover is adequate.

### **Volunteers**

Volunteers, particularly those under the age of 18, should never work unsupervised and should be given clear guidance and support.

### **Communication**

Clergy, the PCC and parents should be clearly informed of all the activities in which children and young people may take part on church premises or through the church in any way.

**Finance**

If money is collected, account of this should be given to the PCC.

**Any Questions?**

If you have any questions in regard to any of the above good practice recommendations, or anything else in regard to child (or vulnerable adult) safety, please do not hesitate to contact the Safeguarding Officer, Wendy Walker, by email: [wendywalkermcsp@gmail.com](mailto:wendywalkermcsp@gmail.com) or telephone: 078 1551 7532

## St. Paul's Church, Heaton Moor

Financial Statements for the Year Ended  
31st December 2020

	Nominal	2020	2019	Comments
<b>Receipts</b>	Codes	Totals	Totals	In Covid lockdown from 15/3/20 Some services held since 9/7/20
		£	£	
Gift Aided BACS Donations	0101	11,463	10,688	
Gift Aided Envelope Donations	0110	338	1,578	
Other Planned Giving - non GA	0201	1,548	1,681	
Loose Plate Collections	0301	1,349	4,313	
One-off Gift Aid Donations	0501	180	546	
Donations and Appeals	0550	574	2,971	
Gift Aid Recovered	0601	14,918	4,470	
Legacies	0701	19,951	154,392	Balance released from McKenna
Other Receipts (Toddler group surplus + St. Mary's share)	0901	1,900	2,929	
Share Dividends + Investment Income	1020	1,607	1,610	
Mobile Mast income (+ other donations for use of church)		6,959	8,937	
Fees for Weddings and Funerals	1101	1,510	3,748	
Charitable Fund Raising	550	0	1,781	
Receipts from Church Hall Lettings	1230	26,125	33,232	
Fair Receipts (Strawberry, Craft & Xmas fairs)	1240	0	1,843	
Magazine Income	1250	10	170	
Flower Fund Donations	Ann W	446	656	
<b>Total receipts</b>		<u>88,878</u>	<u>235,545</u>	
<b>Payments</b>				
Costs of Fetes, Events & Grant Applications	1710,1730	481	505	

Missionary and Charitable Giving (6 concerts)	1801	0	1,581
Parish Share	1910	37,386	29,895
Resident + Relief Organist Fees	2001,2002	2,708	5,815
Working Expenses of Incumbent (Liz Rowles)	2101	1,061	1,206
Vicarage Expenses (council tax, water rates + telephone)	2120,40,50	4,513	4,235
Church + Hall Insurance	2,301	6,164	5,751
Organ Tuning and Maintenance	2320	884	3,105
Church + Hall Maintenance	2330, 2560	2,528	1,879
Church + Hall Cleaning	2331	2,045	3,083
Church Upkeep of Services	2340	368	558
Church Grounds Upkeep	2350	660	1,207
Administration	2360	970	1,026
Church + Hall Electric	2401	1,735	2,182
Church + Hall Gas	2410	3,188	5,496
Church + Hall Water	2420	872	841
Magazine Expenses	2501	98	200
Church Major Repairs	2,701	59,275	12,634
Church + Hall Equipment	2840	313	338
Cost of Church Flowers	Ann W	427	632
<b>Total payments</b>		<u>125,676</u>	<u>82,168</u>
<b>(Shortfall)/ Excess of Income over Expenditure</b>		<u><b>-£ 36,798</b></u>	<u><b>£ 153,377</b></u>

£224 refund being pursued



## Non-Monetary Capital Assets

Furnishings: Church held in trust by Wardens, Hall by P.C.C.

No recent valuations available but piano in Choir Vestry cost £5,250 in 2008.

## Notes to Accounts

£808 Tax Refund for Gift Aid October to December 2020

- 1 Debtors: was received in Feb 2021.
- 2 Mr G A Viney, Director of Music, also a member of the P.C.C., was remunerated £2,618 in the year (included as part of support £2,708).
- 3 Accounting Policies: This document has been produced on the "Receipts and Payments" basis on behalf of the P.C.C., in accordance with Church Accounting Regulations 2006 and Diocese of Manchester additional instructions.

## St. Paul's Church, Heaton Moor

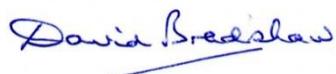
## Summary of Funds

	B/Fwd 01/01/2020	Receipts	Payments	C/Fwd 31/12/2020
	£	£	£	£
<b>Restricted Funds</b>				
Flower Fund	40	446	427	59
Messy Church	576	0	0	576
Tower Repair Fund	10,369	0	10,369	0
<b>The Tower and Church Repair Funds have been used up in 2020 with the repair of the vestry roof</b>				
<b>Designated Funds</b>				
Church Repair Fund	2417	0	2417	0
<b>Unrestricted - General Fund</b>	262,146	88,432	112,463	238,115
Totals	<u>275,548</u>	<u>88,878</u>	<u>125,676</u>	<u>238,750</u>

D Bradshaw

PCC Treasurer

10 April 2021



**AUDITORS STATEMENT**

I have examined the Financial Statements of St. Paul's Church, Heaton Moor for the year ended

31 December 2020. I certify that these Financial Statements are in accordance with the books

and records and with the information and explanations given to me.

**Auditor Ian Corbridge FCA**

**10 April 2021**

A handwritten signature in black ink that reads "Ian Corbridge". The signature is written in a cursive style with a horizontal line underlining the first name.

**Minutes of the Annual Parochial Church Meeting, Sunday 23rd August 2020**

**Present:** The Rev'd Helen Scanlan (in the chair), David Bradshaw Kathryn Chesworth, Anne Davies, Patrick Doyle, Barbara Gregson, Christine Grainger, Margaret Hardstone, Julian Hardstone, Virginia Lloyd, Judith McGovern, Claire Nash, June Rolph, Pamela Rowe, Liz Rowles, Ged Rowles, Ann Sawyer, Gordon Viney, Gail Walker, Henry Walker, Ann Worthington

1. **Apologies for absence**, Eleanor Doyle, John Langrish
2. The **Vestry meeting** started at 11.45am.
3. Judith McGovern was appointed as minutes secretary.
4. **Election of Churchwardens for 2020-21:** There were two nomination for warden: Claire Nash (nominated by Henry Walker and seconded by Christine Grainger) and June Rolph (nominated by Virginia Lloyd and seconded by Ann Sawyer); both were duly reelected.
5. The Vestry meeting concluded and **the APCM commenced**.
6. **The Minutes** of the meeting held on April 7th 2019 had been circulated and were taken as read. They were accepted as a true record.
7. **Matters arising:** The new unified rota was commended by Anne Davies.
8. **Election of PCC:** David Bradshaw, Eleanor Doyle, Julian Hardstone, Margaret Hardstone, Judith McGovern, John Prag, Gordon Viney and Henry Walker were standing again. All were re-elected. Alan Benvie and Ann Worthington were proposed and elected. Patrick Doyle was thanked for his service.
9. Henry Walker will continue as PCC secretary and Judith McGovern will continue as minutes secretary.
10. **Election of siderspersons**, Kathryn Chesworth, Brian Choopani, Anne Davies, Beryl Divine, Patrick Doyle, Colin Ellis, Andrew Masters, Ann Sawyer were all re-appointed. Ann Worthington and Alan Benvie were appointed.
11. **Appointments:**
  1. **David Bradshaw** was appointed to continue as treasurer.
  2. **Deanery Synod:** Virginia Lloyd was appointed and Judith McGovern was reappointed as our representatives.
  3. **Heatons Churches Partnership:** Beryl Divine was appointed as our representative, though it is not currently meeting.
  4. **Independent examiner:** no one has yet been found to fill this role. Eric Foster was thanked for his service.
  5. **Appointment of church electoral roll officer:** Kathryn Chesworth was duly re-elected.

6. **Safeguarding officer:** Wendy Walker is willing to continue. There being no other nominations, she was duly re-elected.
7. **Health and safety officer:** Liz and Helen will cover this role in the interim as David Griffiths is not currently fit to continue it.

## 12. Comments and questions on the Annual report for 2019-20

- **Treasurer's report:** The printed financial statement is incomplete, but David will ensure the full version is posted on the website.
- **Baptism preparation:** Beryl Divine will be stepping down from the baptism visits, and for now Liz and Helen will take that role on. Gail Walker volunteered to take on the task of sending anniversary cards. Our grateful thanks to Beryl, along with Helen's personal thanks, were recorded.
- **Magazine:** Virginia Lloyd raised the question of whether a magazine should be printed for the autumn. At present it may not be distributed by hand. The website is being updated regularly by Ann Worthington. It was felt that we would not produce a paper version for now, though a newsletter for those who can't access the internet might be appreciated.

**13.AOB:** Judith McGovern expressed thanks to Helen Scanlan for producing the report and for her work through the year.

**14.Date of next PCC meeting:** 9<sup>th</sup> September 7:30pm, by Zoom or in the church, tbc.

**15.Date of next APCM:** April 2020, date to be confirmed

**16.**The meeting closed with the Grace at 12:20pm.