# THE CHURCH OF ENGLAND Diocese of Manchester

# **St Paul's Heaton Moor**

# A member of the Heaton Team Ministry



# Annual Report for year 2017

# <u>Contents</u>

Team Vicar's ReportPg 3
Warden's ReportPg 5
Electoral Roll ReportPg 6
Pastoral CarePg 6
CoffeePg 6
Baptism Preparation TeamPg 7
Playgroup ReportPg 8
Sunday School ReportPg 8
Deanery Synod ReportPg 9
Hall's and Bookings ReportPg 10
Heaton's Team Council ReportPg 11
Church Magazine ReportPg 12
Safeguarding ReportPg 13
Safeguarding PolicyPg 14
Safeguarding Good PractisePg 15
Mission Action PlanPg 18
Treasurer's ReportPg 22

# Team Vicar's Report 2017 by Rev'd Helen Scanlan

This year has been very productive in many ways, but mostly dominated by our Mission Action Plan, which I am pleased to say most things are now in place, but we must work on our MAP to make it part of our mission. You can find our MAP at the back of this report.

We held the Good Friday service at St Paul's which was very well attended by lots of people in the Heaton's who said how much they had got from the service. My thanks to my Son James Scanlan for singing Gethsemane from Jesus Christ Superstar. I know many found his performance very moving.

We celebrated on the day before Easter with a Mad Hatters Tea Party where we were helped by Kay Ruby to raise money for Macmillan in memory of her Dad.

Sadly, we had the devastating news that a terrorist attack claimed the lives of 22 people, some very local to us so we opened the church all week so that many people of all faiths and none could come into our building to sit and reflect and in some cases mourn the loss of loved ones. Local shops provided candles, flowers and a book of condolence was opened.

We held a prayer walk for "Thy Kingdom Come" which saw many of the team join with Bishop Mark Davies as we walked and prayed around the Heaton's.

We have had candidates for a confirmation service held at St Margaret's Burnage.

Throughout the year we have hosted a recorder festival, Heaton Mersey Youth festival and two piano concerts were held led by Mariam Loladze Merideth. We held a very successful ground force day which pulled together different organisations working on the church grounds bringing an awareness around mental health and wellbeing.

St Paul's Pre-School came and enjoyed putting on their end of year concert along with a Christmas concert which always includes the nativity story. Heather Davitt and her team always work very hard in making relationships with the church run very smoothly; this however was tested at the latter part of the year when we had an issue with flooding. I am pleased to say that this problem with the help of PCC members but mostly Julian and Margaret, has now been resolved.

A big breakfast was held at the rectory for Christian aid along with many people doing the door to door collections, many thanks to Judith for her commitment to this charity. Jane organised again a Christmas Card Sale inviting charities to sell their cards. We have a food bank box at the back of church which goes to the food bank in St Martin's church. Our food collected at harvest goes to the Wellspring and toys collected at the toy service in December goes to Wood St Mission.

Thanks to Ann and the team we have held a very successful craft fair, Christmas fair and Strawberry fair which had its very own Dog show run by Ann and Alan. We now have a very successful dog walking group; we went out on the third Sunday of every month from April to October, ending up in The Plough for a well earned drink!

We have seen increase in numbers once again for our Christmas services and other major festivals too this is down to the support and commitment of everyone at St Pauls. I'd like to thank you all for the time you give, the patience with me when I want to try new things and the willingness to see our church grow. We do all that we can to welcome people into our church and the feedback I hear is always positive. Let us keep this work up and step out in faith more and more, doing things which we have never done before in the name of Christ who is the source of love.

Yours in Christ

Rev'd Helen Scanlan.

### Wardens Report.

We have purchased a votive stand for candles. A baby grand piano was gifted to the church and these two items were dedicated in April along with new collection bags.

Sound system – The loop system has been replaced. The microphone cables have been replaced.

We now have an advertising flag which can be placed on the roadside when the church is open.

Meetings are taking place about the next phase of building works, which includes choir vestry and north aisle roof, disabled access and external lighting. Goods – All ornaments are in good condition.

Grounds – A bug hotel has been placed by the preschool in the front garden. Ground force day in October, organised by the council and other organisations concerned with mental health was very successful and much clearing of the grounds was completed.

Many thanks to Julian and John Cheetham and other helpers for their maintenance.

Ann Sawer Church Warden.

## **Electoral Roll Report**

During the past year (2017) two of our valued members, Miss Barbara Thornley and Mrs Joan Lewis, died. Mrs May Willcock has moved away. That brings the number on the Electoral Roll down to 68. That means we are allowed two people on the Deanery Synod as representatives. The current Electoral Roll is posted on the notice board at the back of the church.

No new names have been added this year. Next year (2019) the Electoral Roll will have to be updated and everyone will have to fill in a new form. It will be a good opportunity to ensure that all members of the congregation are included.

Kathryn Chesworth

### **Pastoral Care**

Monthly home communion is taken to former worshipers. Greeting cards are sent at Easter and Christmas and these are much appreciated. More importantly the home communicants know that their spiritual needs have been recognised and that they are part of the church community. Flowers at Harvest are also taken to people in the parish.

## **Coffee**

Those of us who were new to the coffee Rotas did not encounter any real problems except perhaps how to keep the supply of Jaffa Cakes constant! The congregation was generous with its contributions and we were entirely self sufficient financially.

The refreshments after Nine Lessons and Carols were well received. With the home made mince pies being kindly donated by parishioners we again covered our costs for the wine, tea and coffee and soft drinks. Again this was made possible by generous donations. Many thanks to all the Rota members. No-one let us down. Also thanks to Andrew Masters for his great help with putting out tables for coffee and to Henry Walker who was often an extra pair of hands and helped with the money.

Gail Walker takes care of the supplies and the money, which has been very efficient. Helen Langrish looks after the Rota.

Helen Langrish

## **Baptism Preparation Team**

During 2017 we had 25 baptisms and so far this year we have had bookings for 9 before the APCM. Of the ones during 2017 there were at least 10 during the 10.45am service. One notable morning was when three children of the Stewart family were all baptised together. It's always very special when members of our church congregation are baptised.

We continue to visit families requesting baptism with our DVD and give them all a book, candle and their certificate on the actual day. This is followed up by a card on each of the first four anniversaries of their baptism. Since my last report I am happy to say that Gail Walker has volunteered to help me with this important role and she is visiting with me until she feels more confident. Thank you so much Gail your offer is very much appreciated. As you see parents are still coming forward and bringing their children for baptism and this is in no small part due to our Vicar Helen's relaxed and inclusive style of service. Sometimes the families express their thanks to Helen, but I think it important for us as a church, to say our thanks to Helen for all she does.

Beryl Divine. Gail Walker.

# Playgroup Report

'Little Fishes', is as successful as ever, we have a good team, many thanks go to them; Ann Sawer, Claire Nash, Beryl Divine, David Griffiths, Margaret Hardstone, June Rolff, Barbara Gregson and Virginia Lloyd who continues to play the guitar for us. We opened for two sessions during the six week summer holidays these sessions were much appreciated by the parents and we will be doing something similar next year.

The team held a nativity again in church which was very well attended and much appreciated followed by a Christmas party.

Rev'd Helen Scanlan

## Sunday School

Sunday school began with a harvest theme, the children made a tree and then was displayed in the church hall for everyone to see. There was also a thank you poem. We talked about how we grow food and where in the world our food comes from. Remembering that God created.

For Remembrance Day the children made poppy wreaths, we talked about remembering all the fallen soldiers. We then placed our wreath outside on Remembrance Day along with all the other members of our community.

Christmas came and we looked at Jesus' birth and what that mean in the giving and receiving of presents focusing on the love we had for each other. The children made decorations.

Claire Nash.

# **Deanery Synod**

St Paul's is represented by Helen Langrish and Judith McGovern. There were two meetings in the year but minutes were not produced for either.

The first meeting was with Rev Phil Rawlings the interfaith missioner and there was a reminder to parishes that some Mission Action Plans were still outstanding. However, St Paul's had been completed and submitted on time. There was a feeling that these Mission Action Plans should be available for parishioners to consult. Subsequently a booklet was prepared with an attractive photograph of the Church on the cover and placed on the 'welcoming' Tables. A Mission Action Plan for the Deanery needs to be developed.

In the Deanery, both St Agnes and St Mary are without incumbents and are being supported by adjacent Parishes.

The main item at the autumn meeting was the visit of the Reverend Karen Lund who, in February 2017 had been appointed as Archdeacon of Manchester in succession to the Reverend Mark Ashcroft who is now Bishop of Bolton. Karen Lund is the first black woman to be appointed Archdeacon in the Northern Province. The Bishop of Manchester describes her as '——a person of great warmth and empathy combined with the resilience necessary for the demands of the role.' This certainly came across in the Synod Meeting. She is an engaging person and spoke about her Christian Journey from child hood to her move north to take up this appointment.

Helen Langrish

## St Paul's Heaton Moor - Hall and Bookings Report

The hall continues to be a popular venue for community groups and family parties. It is an important source of revenue for the church. This year I have noticed a number of repeat bookings.

Early in the year we had a vital part for the boiler replaced. This was expensive, but has ensured a reliable service and consistent heating, which is important for our credibility as a venue.

In the summer we refurbished several of the chairs with new seat pads, and purchased 5 new tables. The U3A helped with the cost of this, as the only group which regularly uses all the furniture.

From September onwards, there was a significant problem with flooding in the church hall cellar, causing serious disruption to the Pre-School group who rent the basement. This was a long standing problem, becoming steadily worse. One Thursday, there was a particularly bad flood, when the ladies from Little Fishes were obliged to bail out the water carrying buckets of water up and down the cellar stairs. Many thanks to them.

In December, with the help of United Utilities, we eventually found the site of the blocked and damaged drains, on the road, between the hall and the church. Jet Drain were commissioned to clear and mend the drains around the hall and the church, where root damage is a major problem – and the good news is that we have had no more flooding in the cellar to date.

Again I would like to thank David Griffiths for faithfully setting the boiler week by week, and Julian Hardstone and John Cheetham for all the maintenance jobs, big and small.

Margaret Hardstone.

# Heaton's Team Council

The team council carries on pretty much as usual with meetings in January, May and September at various churches in the team to discuss plans for services and activities during the year.

These remain pretty similar each year with the church services rotating between the venues and deciding which of the clergy should preside at which service. These are as follows;

10<sup>th</sup> June 2018 an All Age Service at Christ with All Saints at 10.30am followed by a bring and share lunch, Helen will preach the sermon. 18<sup>th</sup> November 2018 at St Thomas at 10.30am followed by the usual bring and share lunch. A decision has not yet been made as to who will preach on this occasion.

The annual BBQ has been proposed for the 30<sup>th</sup> June, providing the hall is free at St John's and that Iain and Jo are available; more information later. St John's are having their Lent course this year with some form of creativity, watch this space! St Paul's St Martin's St Thomas' and Christ with All Saints are joining together again for their Lent course which starts on Monday 19<sup>th</sup> February 7.30pm at Christ with All Saints.

We shall as usual be having our Good Friday walk of witness along with other churches in the Heaton's, starting at St John's and finishing at St Thomas'. I know this report has mainly covered events for this year, but I thought at least it would fill you in, in- advance of the team's activities and encourage you to come along and join in. it's great to get to know fellow team members from the other churches.

See you there.

Beryl Divine. Anne Davies.

# The Parish Magazine

The Parish Magazine has three editions a year – Spring (published the week before Easter), Autumn (published in September) and Winter (published a week before Advent). Clearly, depending on where Easter falls, some editions have to last longer than others and I try to cover a longer season in each rather than focusing just on the festivals of Christmas, Easter and Harvest.

I use the website Parish Pump to fill some of the pages and I'm sure many of you will recognise the regulars such as God in the Arts and Mouse Makes. The website subscription is £40 a year but it is well worth having. It is extremely useful – and is used very widely as I discover when I glance in other churches' magazines, which I try to do if I visit a church building on holiday. I do however prefer to fill the pages with home grown material and am very grateful to my regular contributors – more are always welcome.

The magazine costs in the region of £50 per edition for a print run of 120 – printed in house –and usually consists of 16 pages. I do not want to fill extra pages from Parish Pump just for the sake of it as all extra pages add to the cost. Every so often I include a request for a contribution towards funding the magazine but there is no regular subscription.

Thanks you to everyone who helps me to produce the magazine, whether it be as contributors or staplers! If you feel inspired to contribute, mundane or esoteric, poem or humour, this is an ever open door!

Virginia Lloyd Editor

# Safeguarding Officer's Report April 2018 St Paul's Church, Heaton Moor

There have been no applicants for the DBS (Disclosure and Barring Service) this year, as the personnel involved in parish activities have not changed.

The Diocese of Manchester now has a training package for Safeguarding on its website. This online training has been completed by all individuals who are currently supervising children in St Paul's Church groups.

The online training package is open to all individuals whether or not they have a formal role within church groups, so if any other members of the congregation wish to access this training they will be able to do so. Please contact me for details.

In 2017 an external safeguarding audit of Manchester Diocese was compiled by the Social Care Institute of Excellence, an independent body who are conducting similar work with all CofE dioceses.

This report recognises that good progress has been made in safeguarding over recent years, and states that there is a good safeguarding culture.

The diocese was found to have good leadership around safeguarding, as well as robust policies and high-quality case recording. The audit also identified areas which could be improved, and these have been incorporated into a diocesan safeguarding development plan for the next 12 months.

The Bishop of Manchester states in his response to this report: "There is much in it to give us reassurance. The audit report

identifies how we are building a Safeguarding culture and embedding policies and practices which recognise our responsibilities and enable us to discharge our duties with greater confidence. It also identifies some areas where we can learn and improve."

Wendy Walker Safeguarding Officer Report dated: April, 2018

#### Policy on the Safeguarding of Children and Adults in the Church

# This policy will be adopted in the PCC on the 25<sup>th</sup> April 7.30pm in the church.

This statement was adopted by St Paul's, Heaton Moor at a Parochial

Church Council meeting held on ...25<sup>th</sup> April 2018.....

This policy will be reviewed each year to monitor the progress which has been achieved.

1. We recognize that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives.

2. As members of this parish we commit ourselves to respectful pastoral care for all children and adults to whom we minister.

3. We commit ourselves to the safeguarding of people who may be vulnerable, ensuring their well-being in the life of this church.

4. We commit ourselves to promoting safe practice by those in positions of trust.

5. The parish commits itself to promoting the inclusion and empowerment of people who may be vulnerable.

6. It is the responsibility of each of us to prevent the physical, emotional, sexual, financial and spiritual abuse of vulnerable people and to report any such abuse that we discover or suspect.

7. We undertake to exercise proper care in the appointment and selection of those who will work with people who may be vulnerable.

8. The parish is committed to supporting, resourcing, training and regularly reviewing those who undertake work amongst people who may be vulnerable.

9. The parish adopts the guidelines of the Church of England and the Diocese.

10. Each person who works with vulnerable people will agree to abide by these recommendations and the guidelines established by this church.

This church appoints ...Wendy Walker..... to represent the concerns and views of vulnerable people at our meetings and to outside bodies, as the parish safeguarding officer.

Incumbent ......Rev Helen Scanlan.....

Churchwarden ......Ann Sawer....

Churchwarden ..(Deputy) June Rolph.....

Date .....25<sup>th</sup> April 2018 .....

#### St Paul's Church, Heaton Moor Recommended Good Practice Adult/child ratios

## <u>Adult/child ratios</u>

Guidance recommends the following ratio of leaders to children according to their age:

- 0 to 2 years 1 leader to every 3 children (1:3)
- 2 to 3 years 1 leader to every 4 children (1:4)
- 3 to 8 years 1 leader to every 8 children (1:8)
- over 8s 1 leader for the first 8 children followed by 1:12
- (i.e. 32 children would require 3 leaders)

#### **New Leaders/Volunteers**

Please inform the Safeguarding Officer, Wendy Walker, by email: wendywalkermcsp@gmail.com or telephone: 078 1551 7532

#### **Group Leaders**

There should always be more than one adult (over 18) leader for any group. If possible have at least one male and one female leader if the group is mixed.

#### Premises

Group areas should be warm, adequately lit and ventilated. High standards of cleanliness should be maintained.

#### **Entrances and exits**

Should be well lit and easily accessible.

#### **Toilet facilities**

The ideal is 1 toilet and 1 hand basin per 10 children

#### **Special needs**

Be able and willing to accommodate children with special needs. Be aware of access to your building and toilet facilities.

#### Registration

Where activities take place for more than 2 hours in any one day, or if a holiday club runs for more than 6 days a year, registration of the provision with Ofsted is required (see www.ofsted.gov.uk).

#### Time alone

Minimise time alone with any child or young person. If it is vital to be isolated with an individual, ensure that another leader is informed of where you will be and why. If possible remain in the view of another leader. Try never to be behind a closed door but if necessary tell someone that you are there.

#### Administration

Keep an up-to-date register and record of children, their parents and contact numbers, addresses and medical consent form, attendance and other specific information (such as asthma, epilepsy, diabetes, allergies, medication, etc.).

#### Touch

Touch is an important part of human relationships: for example, it can be necessary to stop a young child from hurting herself or himself; it can also be a natural way of responding to someone in distress.

However, everyone working with children should be sensitive to what is appropriate and inappropriate physical contact, both in general terms, and in relation to a specific individual.

Leaders need to be conscious of situations in which their actions, however well intentioned, could be misconstrued by others or be harmful.

#### Good practice with children and young people

Treat all children and young people with respect and dignity; watch language, tone of voice and where you put your body.

**Do not**: invade the privacy of children when they are showering or toileting; engage in rough, physical or sexually provocative games make sexually suggestive comments about or to a young person, even in fun; engage in inappropriate and intrusive touching of any form; scapegoat, ridicule, or reject a child or young person; control and discipline children using physical punishment; let youngsters involve you in excessive attention-seeking that is overtly sexual or physical in nature; invite a child or young person to your home alone (instead invite a group, or ensure that someone else is in the home and make sure the parents know where the child is);share sleeping accommodation with children or young people if you take a group away.

#### Good practice with colleagues

If you see another member of staff acting in ways which might be misconstrued, be prepared to speak to them or to your supervisor about your concerns. Leaders should encourage an atmosphere of mutual support and care which allows all workers to be comfortable enough to discuss inappropriate attitudes or behaviour.

#### **Casual visitors**

Casual visitors, i.e. those who have not been authorised by the Church as leaders or helpers, should not have access to children without the presence of an adult who is deemed to be responsible for the group.

#### Health and Safety

• All leaders should know the location of the nearest telephone.

• Adults must be aware of the safety / fire procedure. A fire drill should be carried out regularly. Fire extinguishers should be available and regularly checked.

• Children with infectious illnesses must not attend; please make all parents/guardians aware of this policy.

- No smoking should be permitted near the areas children will be in.
- Children should submit a health form before an activity. Take health forms when going off-site.

• Accidents should be recorded with a note of any action taken, and signed by the leader involved.

• A first aid kit should always be available and its location must be well known.

• No medication should be administered without written parental consent.

- One leader should ideally be a first-aider.
- A responsible adult should make sure that the premises are open in good time.

#### Transport

If at all possible, do not give lifts to children and young people on their own other than for short journeys. If they are alone ask them to sit in the back seat. Check that insurance covers the vehicle and passengers. Seat belts must be worn and Department of Transport guidance followed (consult www.dft.gov.uk/think).

#### Insurance

Most existing parish insurance covers indoor activities for children and youth.

PCCs need a record of any other activities that may take place and it must be checked that insurance cover is adequate.

#### Volunteers

Volunteers, particularly those under the age of 18, should never work unsupervised and should be given clear guidance and support.

#### Communication

Clergy, the PCC and parents should be clearly informed of all the activities in which children and young people may take part on church premises or through the church in any way.

#### Finance

If money is collected, account of this should be given to the PCC.

#### Any Questions?

If you have any questions in regard to any of the above good practice recommendations, or anything else in regard to child (or vulnerable adult) safety, please do not hesitate to contact the Safeguarding Officer, Wendy Walker, by email: wendywalkermcsp@gmail.com or telephone: 078 1551 7532

# **Mission Action Plan 2017**

#### Who are we at St Paul's?

# We are a traditional family church that is open and inclusive, focusing not just on the community within our church but on those outside our church.

We are at this moment a slow-growing church which has very recently reopened a Sunday school. We do acknowledge the needs of our changing congregation and are addressing issues as they arise.

We have just been gifted a baby grand piano which we aim to use to its full potential.

We are a choral church which we want to nurture and grow: if you love to sing then we would love to have you in our choir. Please contact our Director of Music Gordon Viney 432 7896.

We also have a very successful playgroup for which we have a waiting list, and a church hall which is well used and serves as a good financial resource for the church and for the hall itself.

We acknowledge that there are several areas where we could become involved, yet we know that to spread ourselves too thinly will result in nothing coming to fruition. We are in dialogue with Stockport Together about how we can work as a network between all the services which Stockport has to offer.

#### Where do we want to be?

We want to see a bigger engagement with the wider community, putting on various activities which will build relationships, with the church becoming the heart of the community once more.

We are looking for activities for all age groups.

We run a successful playgroup 'Little Fishes' in the church hall with which we have begun to engage with at festival services, but more services need to be created to engage further with the families.

We want to hold monthly concerts and lectures accessible to all in and around our community, discussing the themes which are topical, relative and current.

We want our Grade 2 listed building to be fit for mission and sustainable for future generations.

We aim to be a church which serves our community in all its aspects but has the gospel message central to all that we do.

#### How are we going to do it?

#### **Concerts/ events**

We need to host more concerts and other events, including making use of the new piano: these can be used for church funds or for secular charities which those in our communities will recognise and support. There are several people already working on this, and as we are a musical church – we have contacts which are being followed up.

#### Men in Sheds

A project to gather together the men in the local area to become a group that gives the community a point where an interest can flourish, and men can give each other support at the same time. Meetings with the local council are taking place and I hope to have more news soon.

#### Café church

To embrace the culture of the Heaton's by allowing local cafés to use our beautiful grounds and developing our own café at cost, so that we can engage with the local community with company and conversation. This idea needs to be explored further, to see what we need to have in place for it to happen.

#### Interviews/ Lectures/ exhibitions

To enable those in the Heaton's and surrounding areas to use the space to hold lectures and discussions, with key speakers/lecturers providing a wide range of topics – ecological, faith-based, ethics, etc. We are looking for suitable speakers to cover a wide range of issues which will draw interest. We also aim to allow local art groups to exhibit their artwork to the local community using the church as a backdrop: we are in close contact with one of the art groups who have exhibited before within the church.

#### **Dog-Friendly Walking Group**

Other walking groups deter people from bringing their dogs: we can meet on a monthly basis, walk the dogs locally and then go to a dog-friendly pub for more conversations and relationship-building. This will develop into a pet service held yearly.

Our long-established ramblers' group also welcomes dogs: they meet on the second Saturday of the month at 9.30am. This group walks 4-5 miles taking in tea rooms, pubs and having the occasional picnic.

#### <u>Oasis</u>

To reopen this quiet space in church as an oasis of peace after a long stressful working day. Running in the summer months dependent on demand, this could also run at other times of the year if successful, providing freshly brewed coffee for those who want it.

#### <u>Faith</u>

To start a nurture group for those who have been coming to the church on a regular basis over the past couple of years, though I do not want this to be heavy or too demanding at this stage. Some of those attending have small children and work shifts so it may be difficult to get them to commit on a weekly basis. This needs exploring with them.

#### **Buildings**

To restart the buildings committee looking at the roof, pathways and disabled entrance to the church to consider items such as outdoor lighting and security, pew removal and the installation of a serving area and accessible toilet.

#### <u>Children</u>

To begin a mid-week Kids' Church for worship, bible stories, craft and refreshments for 5-8 year olds. Thursdays at 6.30 in term time.

Our mission action plan shows how we shall play our part as a local church in the Diocesan vision of

# a worshipping, growing, and transforming Christian presence at the heart of every community.

This can only be achieved by the giving of time and resources. If you can volunteer time please speak to the churchwarden Ann Sawer (432 7285) or Rev. Helen (432 1227). There are other areas where you could help which are not listed above, like the tea rota, flower arranging, gardening and internal jobs.

If you wish to give regularly to St Paul's please ask our treasurer David Bradshaw (431 4661) about giving through your bank, avoiding last-minute problems about having no cash on a Sunday morning: payments can be made when it is best for you. If you prefer to give by cash on a weekly basis please use the yellow envelopes and gift-aid your donation if you can: again, please see David Bradshaw or speak to someone at church who can introduce you to him.

# St. Paul's Church, Heaton Moor

#### Financial Statement for the Year ended 31st December 2017

					2017	2016
Receipts	Unrestricted	Designated	Restricted	ł	Totals	Totals
Glft Aided BACS Donations	9,701					
Gift Aided Envelope Donations	2,839				9,701	9,814
Other Planned Giving - non GA	2,039				2,839	2.947
Loose Plate Collections	4,713				2,959	3,324
One-off Gift Aid donations	<b>6</b> 61				4,713	4,343
Donations and Appeals					661	503
Gift Aid recovered	10,684 4.607				10.684	826
Legacies					4.607	8.978
Non-recurring one-off grants	432 533				432	õ
Other receipts (Todder group suplus + St. Martin s shale)					533	D
Share dividends + Investment income	3.320				3,320	1,320
Mobile mast incomert the denalities for use of orbitchy	498				498	499
Fees for Weddings and Funerals	7,037				7,037	16,735
Charitable fund raising (4 concerts)	2,510				2,510	3,566
Receipts from Church Hall lettings	1.410				1,410	129
Fair receipts (Stravberry, Craft & Xmas fairs)	31,491				31,491	28,592
Magazine Income	2,217				2,217	2,141
Sales of Fixed Assets - scrap metal	65				65	200
Flower Fund Donations	52				52	Q
			500		500	578
Total receipts	85,729		500		86,229	84,495
Payments						
Costs of Fetes, events & grant applications	168				168	57
Missionary and Charitable Giving (4 concerts)	1,505				1,505	223
Parish Share	29,580				29,580	33,564
Vicarage Expenses (cource lax, water record + telephone)	4,079				4,079	3,700
Church + Halt Insurance	5,309				5,309	5,287
Organ Tuning and Maintenance	1.071				1,071	1.042
Church + Hall Maintenance	3,995				3,995	4.047
Church + Hall Cleaning	3,461				3,461	3,345
Church Upkeep of Services	992				992	901
Church Grounds Upkeep	1,792				1,792	1,796
Administration	828				828	898
Church + Hall Electric	1,520				1,520	718
Church + Hall Gas	4,714				4,714	3,356
Church + Half Water	651				651	621
Magazine Expenses	121				121	238
Resident + assistant organist fees	5,060				5,060	4,685
Church + Hall equipment	12,520				12,520	4,000
Cost of Church Flowers	1000000		487		487	666
Total payments	77,366		487		77,853	65,344
E						
Excess/(Shortfall) of Income over Expenditure(2017)	8,363		13		8,376	
Excess/(Shortfall) of Income over Expenditure(2018)	19,239		-88	£	19,151	

# St. Paul's Church, Heaton Moor

# Statement of Assets, Liabilities and Accounting Policies

	Market Value at 31-12-2017	Cost as at 31-12-17	Cost as at 31-12-16
Disposable Stocks and Shares	£	£	£
410 Lloyds Banking Group Plc (25p Ordinary Situres) 372 units C of E Investment Fund Totals	308 4967	245 400	245 400
TOTAIS	5275	645	645
Current Assets		Actual as at 31-12-17	Actual as at 31-12-16
Bank Current Account Central Board of Finance Deposit A/c Cash with Flower Fund Holder Debtors Totals		£ 16056 98037 95 182 114370	£ 17719 88037 82 0 105838
Total Assets Less Liabilities		115015	106483
Agency Collections Creditors		167 215	226 0
Totals		382	226
Net Assets		114633	106257

#### Non-Monetary Capital Assets

Furnishings: Church held in trust by Wardens, Hall by P.C.C.

#### Notes to Accounts

- Debtors: £1,483 Tax Refund for Gift Aid October to December 2017 was received in Feb 2018.
- 2 Mr G A Viney, Director of Music, also a member of the P.C C., was remunerated £4,760 in the year (included as part of support £5060).
- 3 Accounting Policies: This document has been produced on the "Receipts and Payments" basis on behalf of the P.C.C., in accordance with Church Accounting Regulations 2006 and Diocese of Manchester additional instructions.

# St. Paul's Church, Heaton Moor

# **Summary of Funds**

	B/Fwd	Receipts	Payments	C/Fwd
	01-01-17	10	4.7	31-12-17
Restricted Funds				
Flower Fund	82	500	487	95
Messy Church	576	0	0	576
Tower Repair Fund	10369	0	0	10369
Designated Funds				
Church Repair Fund	2417	0	٥	2417
Unrestricted - General Fund	<del>9</del> 2813	85729	77366	101176
Totals	106257	86229	77853	114633

D Bradshaw PCC Treasurer

EXAMINED AND FOUND CORRECT

Et form

E.L. FOSTER F. C.A.

27 March 2018