

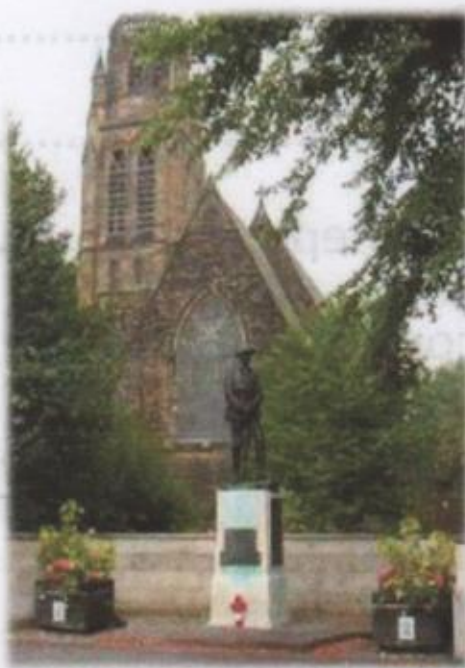


**THE CHURCH
OF ENGLAND**
Diocese of Manchester

**CHURCH
FOR A
DIFFERENT
WORLD**

St Paul's Heaton Moor

A member of the Heaton Team Ministry



Annual Report for year 2016

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Team Vicar's Report 2016 by Rev'd Helen Scanlan

2016 has been a very good year, firstly by moving into the new house on Lea Road in the first week of January, this house is as most of you are aware is very spacious and allows us to work together as a parish by holding PCC meetings, youth training courses, lent courses and general get-together's in the Rectory. This has made ministry easier, as I am able to welcome so many more people into my home. People in the community do see me now as part and parcel of this community.

We have again had extremely good attendance to our community events such as the strawberry tea which coincided with the queens 90th birthday and our Christmas fair, which was well attended. Though many thought the footfall had dropped.

But the increase in attendance over the Christmas period has been overwhelming yet again. The crib service saw our attendance rocket to 470, but numbers are not the best way to judge our mission and we have started to look into detail where our mission lies. This will come apparent in 2017 with Mission Action Planning.

We have held several events in the church, the first being on the 6th April where Andrew Masters successfully brought together an evening on Islam, History and religion, which was very thought provoking. We have also held the Heaton Mersey Youth Festival, the Stockport Schools Band, Manchester Collage Musical Theatre Department, a Recorder festival, and an organ recital.

Many thanks for those who came to support all these events and for those who worked behind the scenes to make it such a success. Also the pre-school came in again to do their end of term service as well as their nativity, this was well attended by the parents and grandparents, and it is good to make those connections with the people of this parish, even my dogs Barkley and Bailey enjoyed the Christmas Nativity this year!

I thank all those who have increased their giving in time, as well as financial; we cannot run this church without such generous gifts of time and money, and I do hope you will continue to give so generously in the future.

We have had many baptisms and weddings this year as well as Parish funerals rather than church held ones, but we are seen as a place of comfort in those times as well as a place of joy.

Thank you to all those who work so hard to make this church so welcoming and loving, this is defiantly being reflected by the number of people staying and becoming part of our church I will endeavour to see this continue in the year ahead.

I thank Alex Wilton our young organist who plays at our all age service and at choral evensong alongside Gordon Viney, who has given a lifetime of music to St Paul's and continues to do so. I would like to thank the choir members, the sides people, the intercessors and readers, those on the coffee rota the lay people the church warden and the PCC. All those who contribute to the life of this church who prefer to stay on the periphery, yet do so much, I thank you, we are indeed a wonderful team, and the working together is again proving fruitful.

Yours in Christ

Rev'd Helen Scanlan.

Wardens Report.

Fabric – Warden's Report

Fabric – We have a Scroll of Honour, naming donors to the restoration of the tower, placed on the south wall near to the tower entrance.

The lectern has been moved from the plinth on to the floor and the step has been lowered to make it safer for readers to approach the lectern and also enabling younger people to read from the lectern.

The church has been used by outside organisations, including

Heaton Mersey Music Festival, North West Recorder Festival, Manchester College and St.Paul's preschool.

Goods – All ornaments are in good condition.

Grounds – we try to keep these tidy so enhancing our beautiful building.

My thanks to Julian and his helpers for their maintenance work.

Ann Sawyer

Church Warden

Electoral Roll Report for April 2017

During the past year no new members have been added to the Electoral Roll, and none removed. So numbers remain the same at 71. This means that we are allowed three people on the Deanery Synod.

The Electoral Roll is due to be updated in 2018.

Kathryn Chesworth

Pastoral Care

Monthly home communion is taken to seven former worshipers. Greeting cards are sent at Easter and Christmas and these are much appreciated. More importantly the home communicants know that their spiritual needs have been recognised and that they are part of the church community.

Mrs. E. Wright.

Coffee

It is good to see that so many of the morning congregation stay to have coffee/tea in the church hall. It is a good time for fellowship, chat, exchange news and concerns. We are in need of volunteers to go onto the coffee rota, if you would like to be a part of this welcoming ministry please speak to myself, Ann or Helen.

Mrs. E. Wright.

Baptism Preparation Team

Our baptism scheme carries on pretty much as it has done for the last decade. I see it as an opportunity to meet with and interact with the young families in the area who want to arrange for their children to be baptised.

Since April last year there have been 17 baptisms in our church. Nine of these have taken place after the morning service and the rest have been within our regular morning service. Families are given the choice, by Helen, which type of service would best suit their needs. Of those during the normal service, the families are given the opportunity to choose hymns or have members of their family contribute in other ways. One notable occasion saw a family relative reading from the bible and others singing a solo, accompanied by the Grandfather. A very memorable and inclusive family celebration.

We have also had family members contributing to the baptism outside of the normal service.

In all Helen always does a great service and the families are very appreciative. Ann and I are usually at the latter service, but any of our congregation would be most welcome to stay and greet these families and share their celebrations.

I have been responsible for organising this scheme and would be thrilled to have anyone offering to join me in this very worthwhile outreach. It involves going to visit each family with our DVD about baptisms. I also arrange to send out cards for 4 years on the anniversary of each baptism and complete our baptism register. I look forward to hearing from anyone interested.

Beryl Divine

Deanery Synod

There have been two meetings. These were 16th May and 29th September.

16th May

This was held at St Martin's Norris Bank.

The report from the Diocesan Synod was that it was hoped that contacts could be made with local schools and that churches might be invited to conduct the 'act of worship' in school assemblies.

The Diocesan vision for Mission Action Planning (MAP) was introduced under the heading of CHURCH FOR A DIFFERENT WORLD. Rev. Helen Scanlan reported back on her meeting with Archdeacon Mark Ashcroft on this. Moving the Church from preservation and maintenance into mission and expansion, it is hoped, would connect more people to the church. All parishes are expected to take this on board and plan a course of action.

29th September.

This was held at St John's Heaton Mersey

Feedback was given from the Diocesan Synod

An update was given on developments from the Diocesan Mission and Pastoral Committee in connection with the Diocesan vision for Mission Action Planning. (MAP- see above). The staffing position for this was updated.

The main topic of the meeting was a presentation by a representative from Social Services entitled CAN CHRISTIANS FOSTER?

However the representative said that really a certain cultural awareness was all that was expected of prospective fosterers. People thinking of becoming foster parents will be considered irrespective of gender, marital status or sexual orientation. The message was that Foster parents are always needed - particularly for older young people.

Helen Langrish

Playgroup Report

'Little Fishes', is as successful as ever, we have a good team, many thanks go to them; Ann Sawer, Claire Nash, Beryl Divine, David Griffiths, Margaret Hardstone and Virginia Lloyd who continues to play the guitar for us.

We opened for two sessions during the six week summer holidays these sessions were much appreciated by the parents and we will be doing something similar next year.

We held a nativity again in church which was very well attended and much appreciated followed by a Christmas party.

We have seen an increase in Baptisms due to this group, but more encouraging we have seen an increase in church attendance, something which we need to nurture in the coming years.

Rev'd Helen Scanlan

St Pauls Heaton Moor Hall and Bookings Report

Yet again, the church hall has served us well this year, generating a total income of £28,640, which is £3,239 more than last year. It is a very popular venue for family birthday parties, between 2-3 every weekend. An important attraction is the fact that the hall can accommodate a bouncy castle with relative ease.

We have spent more on church hall maintenance this year. We had broken windows replaced on the North side. The exterior of the hall was repainted, in "Buckingham Green" during the summer holiday, and the floor was stripped and re-polished.

Our thanks go to David Griffiths who week by week sets all the timings for the boiler, and Julian Hardstone, John Cheetham and Tuli Sichali who battle with the steady stream of maintenance and repair jobs - a star team.!

Also I would like to thank the Sunday morning refreshment organisers for their patience in working round the needs of the parties and christenings.

Margaret Hardstone.

Heaton's Team Council

The team council is a group of people from each of the five churches in our group who meet together at various venues.

The purpose of the council is so that we can get to know people from the congregations of these churches and discuss future plans for the team.

These meetings take place 3 or 4 times a year and we plan for the joint team services during the year and advise other members of activities taking place in the various churches.

The most notable regular social events are the Hoe Down – usually in October at St John's and the BBQ usually in June/July also at St John's Heaton Mersey Community Centre.

Our next two Team services are on 25th June 2017 10.30am at St John's church and 19th November 2017 10.30am at St Paul's church, both with a bring and share lunch.

We have had no team outings in 2016 but one is being planned for September 3rd 2017 to Chester cathedral.

These team outings are most enjoyable and it is really great to meet up with our friends from the various parishes. Those of you who don't come don't know what your missing, the singing is usually great when congregations swell the praise. If anyone would like to join this council we would be very pleased to hear from you.

Beryl Divine. Anne Davies.

Safeguarding Officer's Report

April 2017

St Paul's Church, Heaton Moor

In the past year a number of church members have had DBS checks completed. This has been required for the new Youth Cafe, Paul's Plaice, which takes place in the Church Hall each Sunday evening, and also for new personnel involved in the playgroup.

Risk assessments have been completed by Helen Scanlan and myself for the following church activities:

- Paul's Plaice (youth group)
- Playgroup
- Church after-service coffee morning

In January this year, the House of Bishops published a document "Practice Guidance: Safeguarding Training and Development". This document details the updated training in regard to safeguarding which the church is committed to delivering; a series of online and in-house training modules have been developed and these will be implemented in the next few months.

Wendy Walker

Safeguarding Officer

Report dated: April, 2017

Policy on the Safeguarding of Children and Adults in the Church

This statement was adopted by St Paul's, Heaton Moor at a Parochial Church Council meeting held on

This policy will be reviewed each year to monitor the progress which has been achieved.

1. We recognize that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives.
2. As members of this parish we commit ourselves to respectful pastoral care for all children and adults to whom we minister.
3. We commit ourselves to the safeguarding of people who may be vulnerable, ensuring their well-being in the life of this church.
4. We commit ourselves to promoting safe practice by those in positions of trust.
5. The parish commits itself to promoting the inclusion and empowerment of people who may be vulnerable.
6. It is the responsibility of each of us to prevent the physical, emotional, sexual, financial and spiritual abuse of vulnerable people and to report any such abuse that we discover or suspect.
7. We undertake to exercise proper care in the appointment and selection of those who will work with people who may be vulnerable.
8. The parish is committed to supporting, resourcing, training and regularly reviewing those who undertake work amongst people who may be vulnerable.
9. The parish adopts the guidelines of the Church of England and the Diocese.
10. Each person who works with vulnerable people will agree to abide by these recommendations and the guidelines established by this church.

This church appoints to represent the concerns and views of vulnerable people at our meetings and to outside bodies, as the parish safeguarding officer.

Incumbent

Churchwarden

Churchwarden

Date

St Paul's Church, Heaton Moor

Recommended Good Practice

Adult/child ratios

Guidance recommends the following ratio of leaders to children according to their age:

- 0 to 2 years - 1 leader to every 3 children (1:3)
- 2 to 3 years - 1 leader to every 4 children (1:4)
- 3 to 8 years - 1 leader to every 8 children (1:8)
- over 8s - 1 leader for the first 8 children followed by 1:12
(i.e. 32 children would require 3 leaders)

New Leaders/Volunteers

Please inform the Safeguarding Officer, Wendy Walker, by email:

wendywalkermcsp@gmail.com or telephone: 078 1551 7532

Group Leaders

There should always be more than one adult (over 18) leader for any group.

If possible have at least one male and one female leader if the group is mixed.

Premises

Group areas should be warm, adequately lit and ventilated. High standards of cleanliness should be maintained.

Entrances and exits

Should be well lit and easily accessible.

Toilet facilities

The ideal is 1 toilet and 1 hand basin per 10 children

Special needs

Be able and willing to accommodate children with special needs. Be aware of access to your building and toilet facilities.

Registration

Where activities take place for more than 2 hours in any one day, or if a holiday club runs for more than 6 days a year, registration of the provision with Ofsted is required (see www.ofsted.gov.uk).

Time alone

Minimise time alone with any child or young person. If it is vital to be isolated with an individual, ensure that another leader is informed of where you will be and why. If possible remain in the view of another leader. Try never to be behind a closed door but if necessary tell someone that you are there.

Administration

Keep an up-to-date register and record of children, their parents and contact numbers, addresses and medical consent form, attendance and other specific information (such as asthma, epilepsy, diabetes, allergies, medication, etc.).

Touch

Touch is an important part of human relationships: for example, it can be necessary to stop a young child from hurting herself or himself; it can also be a natural way of responding to someone in distress. However, everyone working with children should be sensitive to what is appropriate and inappropriate physical contact, both in general terms, and in relation to a specific individual.

Leaders need to be conscious of situations in which their actions, however well intentioned, could be misconstrued by others or be harmful.

Good practice with children and young people

Treat all children and young people with respect and dignity; watch language, tone of voice and where you put your body.

Do not: invade the privacy of children when they are showering or toileting; engage in rough, physical or sexually provocative games; make sexually suggestive comments about or to a young person, even in fun; engage in inappropriate and intrusive touching of any form; scapegoat, ridicule, or reject a child or young person; control and discipline children using physical punishment; let youngsters involve you in excessive

attention-seeking that is overtly sexual or physical in nature; invite a child or young person to your home alone (instead invite a group, or ensure that someone else is in the home and make sure the parents know where the child is); share sleeping accommodation with children or young people if you take a group away.

Good practice with colleagues

If you see another member of staff acting in ways which might be misconstrued, be prepared to speak to them or to your supervisor about your concerns. Leaders should encourage an atmosphere of mutual support and care which allows all workers to be comfortable enough to discuss inappropriate attitudes or behaviour.

Casual visitors

Casual visitors, i.e. those who have not been authorised by the Church as leaders or helpers, should not have access to children without the presence of an adult who is deemed to be responsible for the group.

Health and Safety

- All leaders should know the location of the nearest telephone.
- Adults must be aware of the safety / fire procedure. A fire drill should be carried out regularly. Fire extinguishers should be available and regularly checked.
- Children with infectious illnesses must not attend; please make all parents/guardians aware of this policy.
- No smoking should be permitted near the areas children will be in.
- Children should submit a health form before an activity. Take health forms when going off-site.
- Accidents should be recorded with a note of any action taken, and signed by the leader involved.
- A first aid kit should always be available and its location must be well known.
- No medication should be administered without written parental consent.
- One leader should ideally be a first-aider.
- A responsible adult should make sure that the premises are open in good time.

Transport

If at all possible, do not give lifts to children and young people on their own other than for short journeys. If they are alone ask them to sit in the back

seat. Check that insurance covers the vehicle and passengers. Seat belts must be worn and Department of Transport guidance followed (consult www.dft.gov.uk/think).

Insurance

Most existing parish insurance covers indoor activities for children and youth.

PCCs need a record of any other activities that may take place and it must be checked that insurance cover is adequate.

Volunteers

Volunteers, particularly those under the age of 18, should never work unsupervised and should be given clear guidance and support.

Communication

Clergy, the PCC and parents should be clearly informed of all the activities in which children and young people may take part on church premises or through the church in any way.

Finance

If money is collected, account of this should be given to the PCC.

Any Questions?

If you have any questions in regard to any of the above good practice recommendations, or anything else in regard to child (or vulnerable adult) safety, please do not hesitate to contact the Safeguarding Officer, Wendy Walker, by email: wendywalkermcsp@gmail.com or telephone: 078 1551 7532

St. Paul's Church, Heaton Moor

Financial Statement for the Year ended

31st December 2016

Receipts	Unrestricted	Designated	Restricted	2016 Totals	2015 Totals
Gift Aided BACS Donations	9,814			9,814	9,724
Gift Aided Envelope Donations	2,947			2,947	3,750
Other Planned Giving - non GA	3,324			3,324	3,134
Loose Plate Collections	4,343			4,343	4,685
One-off Gift Aid donations	503			503	517
Donations and Appeals	826			826	1,046
Gift Aid + VAT recovered on tower project	8,978			8,978	22,802
Legacies	0			0	7,000
Non-recurring one-off grants	0			0	64,000
Other receipts (Toddler group surplus(1K) + St. Martin's share)	1,320			1,320	2,456
Share dividends + Investment income	499			499	476
Mobile mast income	16,735			16,735	13,192
Fees for Weddings and Funerals	3,566			3,566	2,872
Charitable fund raising (MAV concert)	129			129	277
Receipts from Church Hall lettings	28,592			28,592	25,401
Fair receipts (Strawberry, Craft & Xmas fairs)	2,141			2,141	2,207
Magazine Income	200			200	0
Flower Fund Donations			578	578	587
Total receipts	83,917		578	84,495	164,126
Payments					
Costs of Fetes, events & grant applications	57			57	139
Missionary and Charitable Giving	223			223	535
Parish Share	33,564			33,564	33,147
Vicarage Expenses (council tax, water rates + telephone)	3,700			3,700	3,299
Church + Hall Insurance	5,287			5,287	5,166
Organ Tuning and Maintenance	1,042			1,042	815
Church + Hall Maintenance	4,047			4,047	2,370
Church + Hall Cleaning	3,345			3,345	2,980
Church Upkeep of Services	901			901	662
Church Grounds Upkeep	1,796			1,796	1,087
Administration	898			898	689
Church + Hall Electric	718			718	945
Church + Hall Gas	3,356			3,356	3,939
Church + Hall Water	621			621	856
Magazine Expenses	238			238	124
Church Major Repairs	0			0	84,124
Resident + relief organist fees	4,885			4,885	4,795
Church + Hall equipment	0			0	240
Cost of Church Flowers			666	666	622
Total payments	64,678		666	65,344	146,534
Excess/(Shortfall) of Income over Expenditure(2016)	19239		-88	19151	17592
Excess/(Shortfall) of Income over Expenditure(2015)	20245	-443	-2210	17592	

St. Paul's Church, Heaton Moor

Statement of Assets, Liabilities and Accounting Policies

	Market Value at 31-12-16	Cost as at 31-12-16	Cost as at 31-12-15
Disposable Stocks and Shares	£	£	£
410 Lloyds Banking Group Plc (25p Ordinary Shares)	256	245	245
372 units C of E Investment Fund	5563	400	400
Totals	5819	645	645
 Current Assets		Actual as at 31-12-16	Actual as at 31-12-15
		£	£
Bank Current Account		17719	18319
Central Board of Finance Deposit A/c		88037	68037
Cash with Flower Fund Holder		82	170
Totals		105838	86526
 Total Assets		106483	87171
Less Liabilities			
Agency Collections		226	65
Net Assets		106257	87106

Non-Monetary Capital Assets

Furnishings: Church held in trust by Wardens, Hall by P.C.C.

No recent valuations available but piano in Choir Vestry cost £5250 in 2008.

Notes to Accounts

- 1 Debtors: £1,228 Tax Refund for Gift Aid October to December 2016 was received in Feb 2017.
- 2 Mr G A Viney, Director of Music, also a member of the P.C.C. was remunerated £4,760 in the year (included as part of support £4,885)
- 3 Accounting Policies: This document has been produced on the "Receipts and Payments" basis on behalf of the P.C.C., in accordance with Church Accounting Regulations 2006 and Diocese of Manchester additional instructions.

St. Paul's Church, Heaton Moor

Summary of Funds 2016

	B/Fwd 01-01-16	Receipts	Payments	C/Fwd 31-12-16
Restricted Funds				
Flower Fund	170	578	666	82
Messy Church	576	0	0	576
Tower Repair Fund	10369	0	0	10369
Designated Funds				
Church Repair Fund	2417	0	0	2417
Unrestricted - General Fund	73574	83917	64678	92813
Totals	87106	84495	65344	106257

D Bradshaw PCC Treasurer

EXAMINED AND FOUND CORRECT

E.L. Foster

E.L. FOSTER F.C.A.

4 April 2017