



St Paul's Heaton Moor

A member of the Heaton Team Ministry



Annual Report for year 2015

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Team Vicar's Report 2014 by Rev'd Helen Scanlan

This year has been another busy year; again we have seen many baptisms. A couple of weddings took place, who are members of our own congregation, which gave immense blessings to the work here at St Paul's, as well as others. Sadly we have again lost a few of our long standing members of the church too.

We once again have had extremely good attendance our community events such as the strawberry tea and our Christmas fair. We saw the work on the tower come to an end, but in future years there will be more work to do on the building.

It was good to see Revd Marcus Maxwell at our Patronal Service, where his sermon was inspiring.

We held a joint Lent Course – Casablanca, which was enjoyed by all as we took the film and discussed in detail the characters and how they reacted to situations. We spoke of how when we are in similar situations we turn to and find comfort in our faith.

We also Held concerts this year one for the Tsunami appeal and one for the wellspring, I thank Celia McGoldrick from The Manchester Collage for all their help in putting on some incredible performances along with the Nightingale Singers and the Laurel Lane singers. I think we can say that our collaborative work in promoting the wellbeing of the wider community is safely under way.

We have also held Heaton Mersey Youth Festival where schools from the surrounding area come in and use the building. It was excellent to hear though I only came for the last hour due to commitments. I am pleased they will be returning next year. The Recorder festival was held again as was an organ recital.

I have been into Priestnall School talking about opening a 'youth café' in our halls, the children were very enthusiastic and I am now looking for volunteers to run this new outreach programme with me.

As you will know I had my gallbladder removed early October, which came as a shock to my family and me, but recovery was swift and I was back fighting fit for

our Remembrance service which once again the 1804 cadets were able to come. This service seems to be well supported by the crowd which gathers outside, maybe we need to look at encouraging them into something afterwards.

But the increase in attendance over the Christmas period has been once again overwhelming. All the services drew in a record numbers, especially the crib service which saw 240 in attendance. And though we should not look upon number too much it is very encouraging to see, it also gives us hope for the future.

As you will have noticed we sing a more hymns out of the brown book. I have asked that on our family services we only use this book, they hold within it a host of more modern songs which I am hoping the young families now attending the church will know. We do have to be mindful of our history, but we must always move with the times and I hope you will support me as we move to better known hymns in the future. I thank Gordon personally for supporting the work in this area, and the choir for learning new songs too.

Relations with the pre-school are extremely good, they came in again to do their end of term service as well as their nativity, this was well attended by the parents and grandparents, and it is good to make those connections with the people of this parish. We do need to improve the structure of the halls especially in the basement to bring them into line with fire regulations along with health and safety implications. This will be looked at in the New Year with David Bradshaw and Heather Davitt, but the responsibility for the welfare of all of the hall users is down to St Paul's church.

The box at the back of church for the Stockport food bank has been so very welcomed, please can we continue to fill it and help those in unfortunate circumstances.

I wish to thank the side's people, the intercessors and readers, those on the coffee rota the lay people the church wardens and the PCC. All those who

contribute to the life of this church I thank you And I said it last year and I repeat it, we are indeed a wonderful team, and the working together is proving fruitful.

I thank all those who have increased their giving financially as well as their time. We cannot run this church without such generous gifts of time and money, and if we are to go boldly into the future proclaiming the message of the Gospel, we will need your continued support.

There are possibly many more events which I have forgotten about but a huge thank you goes out to all who give their time and energies to put St Paul's back in the heart of Heaton Moor. We are seeing the fruits of our labour as we begin to grow, and I look forward to living in Heaton Moor and really becoming part of the community here.

Yours in Christ

Rev'd Helen Scanlan.

Wardens Report.

Fabric – As the year began there was still scaffolding round the tower, but by the end of January the work was completed, but dry rot had been found in the chancel and so this had to be tackled with more scaffolding inside the church this time. Eventually we were able to give a thanksgiving service in September for the completion of the tower project. The service was well attended and the address was given by the Archdeacon of Manchester.

The church is being used more by outside organisations, including Heaton Mersey Music Festival and the North West Recorder Festival.

Goods – All ornaments are in good condition.

Grounds – we try to keep these neat and tidy and have cut back a lot of growth so enabling the church to be seen better.

Our thanks to Julian for his continuous work on the maintenance of our building and to many others who give of their time to help the life of our church.

Ann Sawyer

ELECTORAL Roll Report for April 2016

In April 2015 there were 69 people on the Electoral Roll. Since then unfortunately one of our valued members, Ursula Griffiths, has died.

Three new names have been added to the Roll- Gail Walker, Henry Walker and Debra Maskrey .

Helen Scanlan has ensured that there are enrolment forms for the two boxes, which are at either door, and available for congregation members if they wish to be placed on the Electoral Roll. An updated abbreviated form of the Electoral Roll, containing only people's names, is pinned up at the back of the church, so that the congregation can check their name is on it if they wish to do so.

I would like to take the opportunity to thank David Bradshaw for putting the enrolment form on the St. Paul's website.

April 2015 the number on the Electoral Roll meant that we were allowed two people on the deanery Synod as representatives. This number remains the same in April 2016.

Kathryn Chesworth

Pastoral Care

Monthly home communion is taken to seven former worshipers and contact is kept with others who live out of the area. Greeting cards are sent at Easter and Christmas and these are much appreciated. More importantly the home communicants know that their spiritual needs have been recognised and that they are part of the church community.

Mrs. E. Wright.

Coffee

It is good to see that so many of the morning congregation stay to have coffee/tea in the church hall. It is a good time for fellowship, chat, exchange news and concerns. We are in need of volunteers to go onto the coffee rota, if you would like to be a part of this welcoming ministry please speak to myself, Ann or Helen.

Mrs. E. Wright.

Baptism Preparation Team

During 2015 we have had 18 Baptisms at St Paul's. As last year, your PCC had decided - on Helen's recommendation - to have these services outside the normal morning service. Unless those requesting Baptism of their babies particularly asked it to be during a morning service, these take place generally at 12.15/12.30. Of the 18 only 3 were during the 10.45 service.

Once Helen receives a request and a date has been decided, I arrange to visit the families and take along a DVD First Steps – a parent's guide to baptism – to watch with them. We have had this DVD for some years now, but it is felt to be still relevant, and the families all seem to enjoy it. I also take along two forms, one to be left with the family stating the agreed date and time for their service including

a short prayer for their baby, and one for them to complete all their details for me to fill in the official register. This enables me to complete the register, certificate and candle sleeve ready to be given to the family at their service. We also give a small book with a bible story so that the family can use this to read to their child as it grows up.

On the day of baptism the service takes place around the font and is quite relaxed. Ann Sawyer and myself normally attend the service to support Helen and the families, but anyone is very welcome to stay on and share the service. Helen gives a short address and does the baptism in her own easy style, and it is always appreciated by the families.

For 4 years after the baptism I send an anniversary card to each child to remind them that St Paul's still remembers them in our prayers.

As you can see, this is a very important part of our outreach and service to local families, and on which I think they appreciate.

If anyone feels they would like to share this ministry, Helen and myself would be very pleased.

Beryl Divine

Deanery Mission and Pastoral Committee

St Paul's is represented by Rev. Helen Scanlan and Helen Langrish. So far HL has attended one meeting only, which was on 5th March 2015. To her it seemed very much a 'scene setting' meeting which outlined the makeup of the Deanery both in the number of Churches and the number of stipendiary clergy in the Heaton Deanery. The possible implications for the future were discussed.

The meeting was attended by the Archdeacon of Manchester the Venerable Mark Ashcroft. He was quite blunt in saying that the Manchester Diocese has too many Churches, many small congregations and too few clergy to support all of these. He said that there will have to be closures. However he also said that large congregations who were not actively engaged in their local communities could

possibly be at more risk than a small congregation that reached out into their surrounding community in many and varied ways. There was also a feeling that another way forward could be that a congregation could move from its large building into, for example a school, so that it could carry on mission and pastoral work in the community without the huge responsibility of a large building.

There are eleven parishes in the Deanery. We are part of an official team with 5 parishes and 3 stipendiary's. Reddish has three parishes and they collaborate with 2 stipendiaries. Levenshulme has 2 parishes which are a united benefice with one stipendiary St Margaret's Burnage is a single parish with a stipendiary incumbent. There are outline plans for the way forward taking regard of the possible reduction in the number of stipendiary clergy in the deanery from 7 to 5 within ten years. At present, the changes do not seem to involve the Heaton's Deanery but it would be very dangerous to be complacent about this.

There are a number of very positive activities underway in parishes. A very good example of this is our 'Little Fishes' baby and toddler group which goes from strength to strength - which was reported to the meeting. Another venture is the Heaton's Hot Pot initiative at Christ with All Saints which will provide a hot meal and companionship to those who need it. Many more and possibly more radical initiatives may be needed to serve our communities and 'engage with un-churched people'.

HGL March 2015

Deanery Synod

This year's report is very light as there were fewer meetings.

BISHOP DAVID'S VISIT

Bishop David Walker came to visit the deanery during May, visiting all parishes and participating in many activities, joining St. Martins for afternoon tea on Polling Day.

He appeared to enjoy chatting to all as he moved from table to table.

A further Q&A session was held at St. Johns Church, Heaton Mersey for the benefit of the Deanery. One thing highlighted was that we all spend too much time attending meetings and to look at ways of cutting down

and making the ones we go to more effective. I'm pleased to say that we have reduced our PCC meetings down to 4 per year instead of 6, and Deanery too.

NOVEMBER MEETING

Our first meeting was held at St. Martins.

After a short service of prayer and reflection led by Rev. Helen Scanlan the Area Dean the Rev. Marcus Maxwell led us through the order of business. Clergy reps for the synod are Revs. Diane Brownhill and Helen Scanlan.

Parish share update, and clergy movements were also discussed.

The main discussion topic concerned "Areas of Ministry and Mission"

Every parish was to put in place a Mission Action Plan to include aspects of Evangelism, Pastoral Care, Community support and Social Justice. A number of groups discussed how various parishes were able to do this, the Dean pointing out that Ministry and Mission, once seen as the "vicars job" did not really work in today's world as many had to cover more than one parish. We as Christians can and should take on some of the roles, and are perhaps doing so without realizing it. There are many ways where we can help one another

MISSION AND PASTORAL COMMITTEE

At a meeting held in March a possible link between the Levenshulme and Burnage parishes was discussed to explore a possible mission partnership for the future.

March 2015

Playgroup Report

‘Little Fishes’, is growing extremely well, and we have on average 20 people on our at any one time, we are a very popular group in the Heaton’s

I have not changed anything to the structure of the group as it works well, the children enjoy the toys and there is a different craft each week. The children look forward to Virginia coming and singing whilst playing on her guitar, the children at this point also have access to instruments.

The birthday tin is very popular with the children which has a candle on the top for the children to blow out; there are chocolate bars inside for the children to choose from.

We opened again for two sessions during the six week summer holidays. Older children came too, and it was very popular as it takes the form of a Messy Church.

We held a nursery rhyme nativity in church which was very well attended and much appreciated, followed by a Christmas party.

My thanks go to those who help run the group so smoothly, Ann Sawyer, Elizabeth Wright, Nola Ashworth, Beryl Divine and Margaret Duerdoth, Claire Nash and Virginia Lloyd, on occasion David Griffith. Without their help this group couldn’t happen.

Rev’d Helen Scanlan

St Pauls Heaton Moor Hall and Bookings Report

Church hall. Report for Parish AGM 2016

The church hall has served us well this year, generating a total income of £25,401. This is £2,160 more than last year. The rents are raised from regular weekly users, parties at weekends, and the pre-school which makes good use of the basement. The bookings calendar on our website is an extremely useful way of efficiently managing the enquiries.

There have been no difficulties with the heating system this winter, and the roof has managed to keep out the persistent winter rain – so we have been able to keep everybody warm and dry.

This summer we are planning to have the exterior of the building painted – which we hope will be a sound investment in the continued use of the building by the community.

Our thanks go to David Griffiths who week by week sets all the timings for the boiler, and Julian Hardstone and John Cheetham who battle with the steady stream of maintenance and repair jobs.

I am now managing the bookings, and my thanks go to Helen and Pete for all their previous support with this task, especially in developing a more effective system.

Margaret Hardstone.

Heaton's Team Council

Team council continues to meet approximately 3 times a year with representatives from all 5 churches in the team. The usual events are discussed and joint services are planned. Also information of events at the various churches are exchanged. Popular activities repeated annually are the BBQ in June/July at St John's and the Hoe Down in October also at St John's. Hopefully the outing will be repeated this year, after a year's break, when arrangements can be made. There was the Good Friday walk of witness with the service held at the Heaton Moor United Church.

I always enjoy these shared events and particularly the shared services. For me there is something very special when a large group of people meet up for worship and the singing is always inspirational.

I would encourage you all to join in these services if at all possible.

Beryl Divine.

Anne Davies.

Safeguarding Officer's Report

April 2016

St Paul's Church, Heaton Moor

There have been no applicants for the DBS (Disclosure and Barring Service) this year, as the personnel involved in parish activities have not changed.

The DBS procedure is now completed online through the CCPAS (the Churches' Child Protection Advisory Service) which has resulted in faster processing of applications.

In September 2015, the National Safeguarding Team published a Briefing Note aimed at Diocesan Safeguarding Advisors which offers some advice and guidance in relation to the support of refugees, particularly hosting refugees and asylum seekers in people's homes. It also offers details for where to access specialist advice and a simple description of the UK Asylum system.

If anyone wishes to read this document, please contact me, or search on the Anglican Church website.

A new body called 'Syria and its Neighbours' has also been set up to organise and coordinate Christian response across the country.

Wendy Walker

Safeguarding Officer

Report dated: 3rd March, 2016

Policy Statement on Children, Young People and the Church of St. Paul's, Heaton Moor

As members of this church, we commit ourselves to the nurturing, protection and safekeeping of all, especially children and young people. It is the responsibility of each one of us to prevent the physical, sexual and emotional abuse of children and young people, and to report any abuse discovered or suspected.

We recognise that our work with children and young people is the responsibility of the whole church .

Our church is committed to supporting, resourcing and training those who work with children and young people and to providing supervision .

Our church is committed to following the policy and procedures published by the Diocese of Manchester.

The parish will adopt good practice guidelines.

Each worker with children and young people must know the guidelines and undertake to follow them. Each shall be given a copy of the Parish's agreed procedures and good practice guidelines.

As part of our commitment to children and young people, the PCC has appointed Wendy Walker to be the Safeguarding Officer.

- Children and young people are an important part of our Church today

- They have much to give as well as to receive

- We will listen to them

- As we nurture them in worship, learning, and in community life, we will respect the wishes and feelings of Children and Young People.

St Paul's Church, Heaton Moor**Recommended Good Practice****Adult/child ratios**

Guidance recommends the following ratio of leaders to children according to their age:

- 0 to 2 years - 1 leader to every 3 children (1:3)

- 2 to 3 years - 1 leader to every 4 children (1:4)

- 3 to 8 years - 1 leader to every 8 children (1:8)

- over 8s - 1 leader for the first 8 children followed by 1:12

(i.e. 32 children would require 3 leaders)

New Leaders/Volunteers

Please inform the Safeguarding Officer, Wendy Walker, by email:

wendywalkermcsp@gmail.com or telephone: 078 1551 7532

Group Leaders

There should always be more than one adult (over 18) leader for any group.

If possible have at least one male and one female leader if the group is mixed.

Premises

Group areas should be warm, adequately lit and ventilated. High standards of cleanliness should be maintained.

Entrances and exits

Should be well lit and easily accessible .

Toilet facilities

The ideal is 1 toilet and 1 hand basin per 10 children

Special needs

Be able and willing to accommodate children with special needs. Be aware of access to your building and toilet facilities.

Registration

Where activities take place for more than 2 hours in any one day, or if a holiday club runs for more than 6 days a year, registration of the provision with Ofsted is required (see www.ofsted.gov.uk).

Time alone

Minimise time alone with any child or young person. If it is vital to be isolated with an individual, ensure that another leader is informed of where you will be and why. If possible remain in the view of another leader. Try never to be behind a closed door but if necessary tell someone that you are there.

Administration

Keep an up-to-date register and record of children, their parents and contact numbers, addresses and medical consent form, attendance and other specific information (such as asthma, epilepsy, diabetes, allergies, medication, etc.).

Touch

Touch is an important part of human relationships: for example, it can be necessary to stop a young child from hurting herself or himself; it can also be a natural way of responding to someone in distress.

However, everyone working with children should be sensitive to what is appropriate and inappropriate physical contact, both in general terms, and in relation to a specific individual.

Leaders need to be conscious of situations in which their actions, however well intentioned, could be misconstrued by others or be harmful.

Good practice with children and young people

Treat all children and young people with respect and dignity; watch language, tone of voice and where you put your body.

Do not: invade the privacy of children when they are showering or toileting; engage in rough, physical or sexually provocative games make sexually suggestive comments about or to a young person, even in fun; engage in inappropriate and intrusive touching of any form; scapegoat, ridicule, or reject a child or young person; control and discipline children using physical punishment; let youngsters involve you in excessive attention-seeking that is overtly sexual or physical in nature; invite a child or young person to your home alone (instead invite a group, or ensure that someone else is in the home and make sure the parents know where the child is); share sleeping accommodation with children or young people if you take a group away.

Good practice with colleagues

If you see another member of staff acting in ways which might be misconstrued, be prepared to speak to them or to your supervisor about your concerns. Leaders should encourage an atmosphere of mutual support and care which allows all workers to be comfortable enough to discuss inappropriate attitudes or behaviour.

Casual visitors

Casual visitors, i.e. those who have not been authorised by the Church as leaders or helpers, should not have access to children without the presence of an adult who is deemed to be responsible for the group.

Health and Safety

- All leaders should know the location of the nearest telephone.
- Adults must be aware of the safety / fire procedure. A fire drill should be carried out regularly. Fire extinguishers should be available and regularly checked.
- Children with infectious illnesses must not attend; please make all parents/guardians aware of this policy.
- No smoking should be permitted near the areas children will be in.

- Children should submit a health form before an activity. Take health forms when going off-site.
- Accidents should be recorded with a note of any action taken, and signed by the leader involved.
- A first aid kit should always be available and its location must be well known.
- No medication should be administered without written parental consent.
- One leader should ideally be a first-aider.
- A responsible adult should make sure that the premises are open in good time.

Transport

If at all possible, do not give lifts to children and young people on their own other than for short journeys. If they are alone ask them to sit in the back seat. Check that insurance covers the vehicle and passengers. Seat belts must be worn and Department of Transport guidance followed (consult www.dft.gov.uk/think).

Insurance

Most existing parish insurance covers indoor activities for children and youth.

PCCs need a record of any other activities that may take place and it must be checked that insurance cover is adequate.

Volunteers

Volunteers, particularly those under the age of 18, should never work unsupervised and should be given clear guidance and support.

Communication

Clergy, the PCC and parents should be clearly informed of all the activities in which children and young people may take part on church premises or through the church in any way.

Finance

If money is collected, account of this should be given to the PCC.

Any Questions?

If you have any questions in regard to any of the above good practice recommendations, or anything else in regard to child (or vulnerable adult) safety, please do not hesitate to contact the Safeguarding Officer, Wendy Walker, by email: wendywalkermcsp@gmail.com or telephone: 078 1551 7532

St. Paul's Church, Heaton Moor

Financial Statement for the Year ended

31st December 2015

Receipts	Unrestricted	Designated	Restricted	2015 Totals	2014 Totals
Gift Aided BACS Donations	9,724			9,724	10,574
Gift Aided Envelope Donations	3,750			3,750	4,103
Other Planned Giving - non GA	3,134			3,134	3,396
Loose Plate Collections	4,685			4,685	4,202
One-off Gift Aid donations	517			517	573
Donations and Appeals (incl Magazine income)	1,046			1,046	30,626
Gift Aid + VAT recovered	5,056		17,746	22,802	27,817
Legacies	7,000			7,000	5,000
Non-recurring one-off grants			64,000	64,000	85,000
Other receipts (Toddler group 1K, St. Martin's + War Stock)	2,456			2,456	2,320
Share dividends + Investment income	476			476	579
Mobile mast income (+ church lettings)	13,192			13,192	12,937
Fees for Weddings and Funerals	2,872			2,872	4,053
Charitable Fund Raising (Wellspring concert)	277			277	0
Receipts from Church Hall lettings	25,401			25,401	23,241
Fair receipts (Strawberry, Craft & Xmas fairs + quiz)	2,207			2,207	2,713
Insurance Claims	0			0	494
Flower Fund Donations (Ann Sawyer report)			587	587	400
Total receipts	81,793	0	82,333	164,126	218,028
Payments					
Costs of Fetes, events & grant applications	139			139	301
Missionary and Charitable Giving	535			535	295
Parish Share	33,147			33,147	31,861
Vicarage Expenses (council tax, water rates + telephone)	3,299			3,299	3,389
Church + Hall Insurance	5,166			5,166	5,513
Organ Tuning and Maintenance	815			815	1,324
Church + Hall Maintenance	2,370			2,370	2,129
Church + Hall Cleaning	2,980			2,980	3,035
Church Upkeep of Services	662			662	482
Church Grounds Upkeep	1,087			1,087	896
Administration	689			689	1,076
Church + Hall Electric	945			945	2,280
Church + Hall Gas	3,939			3,939	3,802
Church + Hall Water	856			856	419
Magazine Expenses	124			124	110
Church Major Repairs		443	83,681	84,124	134,111
Resident + relief Organist fees	4,795			4,795	5,985
Church & Hall Equipment (20 folding chairs)			240	240	0
Cost of Church Flowers			622	622	486
Total payments	61,548	443	84,543	146,534	197,494
Excess/(Shortfall) of Income over Expenditure(2015)	20,245	-443	-2,210	17,592	20,534
Excess/(Shortfall) of Income over Expenditure(2014)	20,661	225	-352	20,534	

St. Paul's Church, Heaton Moor

Statement of Assets, Liabilities and Accounting Policies

	Market Value at 31/12/2015	Cost as at 31/12/2015	Cost as at 31/12/2014
Disposable Stocks and Shares	£	£	£
£200 3.5% War Stock	0	0	184
410 Lloyds Banking Group Plc (25p Ordinary Shares)	300	245	245
372 units C of E Investment Fund	5035	400	400
Totals	5335	645	829
Current Assets		Actual as at 31/12/2015	Actual as at 31/12/2014
		£	£
Bank Current Account		18319	30679
Central Board of Finance Deposit A/c		68037	38047
Cash with Flower Fund Holder		170	205
Totals		86526	68931
Total Assets		87171	69760
Less Liabilities			
Agency Collections		65	246
Net Assets		87106	69514

Non-Monetary Capital Assets

Furnishings: Church held in trust by Wardens, Hall by P.C.C.
No recent valuations available but piano in Choir Vestry cost £5250 in 2008.

Notes to Accounts

- Debtors: £1,356 Tax Refund for Gift Aid October to December 2015 was received in Feb 2016.
- Mr G A Viney, Director of Music, also a member of the P.C.C. was remunerated £4,760 in the year (included as part of support £4,795)
- Accounting Policies: This document has been produced on the "Receipts and Payments" basis on behalf of the P.C.C., in accordance with Church Accounting Regulations 2006 and Diocese of Manchester additional instructions.
- The Tower Repair Project has now been completed.
Total receipts amounted to £238,506 whilst payments amounted to £228,137.
The surplus of £10,369 has been transferred into the Church Repair Fund as at 1st Jan 2016.
Having just received our Church Quinquennial Report, it is clear that these monies, and more, will be required to repair the defects not covered by the Tower project.

St. Paul's Church, Heaton Moor

Summary of Funds

	B/Fwd 01/01/2015	Receipts	Payments	C/Fwd 31/12/2015
Restricted Funds				
Flower Fund	205	587	622	170
Messy Church	816	0	240	576
Tower Repair Fund (Note 4)	12304	81746	83681	10369
Designated Funds				
Church Repair Fund (Note 4)	2860	0	443	2417
Unrestricted - General Fund	53329	81793	61548	73574
Totals	69514	164126	146534	87106

D Bradshaw PCC Treasurer

EXAMINED AND FOUND CORRECT

E. L. Foster

E. L. FOSTER F.C.A.

23/2/16