

**JOINT ANNUAL PAROCHIAL CHURCH MEETING HELD ON 28th APRIL 2019 AT
ACLE ST. EDMUND PRIMARY SCHOOL AT 6.00 pm.**

Welcome. The Rector, Revd. Martin Greenland, welcomed everyone to Acle St. Edmund Primary School.

Safeguarding – Adoption of new Safeguarding policy. Sarah Mules delivered a report on the importance of Safeguarding.

Benefice Report. A copy of Revd. Greenland's report is in the Minute Book.

Parish Reports were presented by each of the parishes.

Deanery Synod Report. A copy is in the Minute Book.

Worship. Led by Revd. Greenland, followed by refreshments.

The parishes then adjourned to separate locations to hold individual Annual Parochial Church Meetings.

**MINUTES OF THE HALVERGATE WITH TUNSTALL ANNUAL PAROCHIAL CHURCH
MEETING, 28th APRIL 2019, ACLE ST. EDMUND PRIMARY SCHOOL.**

Present: Mr N Butcher (in the Chair)
Mesdames S Blake, P Butcher, F Collins, S More and N Cann
Mr C Reader

1. Apologies: None

2. Minutes of the meeting held on 29th April 2018

These had been circulated to PCC members and were available for others. PCC members agreed they were a correct record. They were signed.

3. Report on the Electoral Roll

Sue Blake reported that there are 12 on the electoral roll. She has printed a new list which is in the church porch. All except two forms have been returned.

4. Election of members of the Parochial Church Council

All PCC members were willing to stand again and were duly elected. Nick Butcher expressed thanks for the committee's support and service.

5. Presentation of the Church Accounts

Draft accounts had been approved by the PCC and were now formally adopted by the Annual Meeting. A copy of the accounts is in the Minute Book.

6. Report of the Independent Examiner

The accounts had been audited and signed by Doug Blake and a present was sent to him as a token of gratitude.

7. Annual Report from the PCC

The report, produced by Pam Butcher, which had been agreed by the PCC on 7th April, was distributed to those present and formally adopted. A copy will be in the Minute book. It was agreed it was unnecessary to install a WC at the church. A new urn had been purchased for coffee making.

8. Report from Gift Aid Secretary

Sally More reported that Gift Aid in the last tax year was down on the previous year but expects it will now increase. All small donations and loose collection can be included for Gift Aid. There is further opportunity to maximise Gift Aid – purchase of flowers, coffee, milk etc. can be Gift Aided.

9. Report from Churchwardens

Nick Butcher expressed thanks to all who do the flowers and provide refreshments etc and thanks to Frances Collins for organising a coffee morning last year. Sally More expressed very grateful thanks to Pam Butcher for all her help. It was decided to put an ad in the bus shelter in the hope of securing a new cleaner for the church.

10. Report from Synod Representative

The Deanery Synod Report had been given by Revd. Greenland and a copy is in the Minute Book.

11. Report from Christian Link

Sue Blake reported that there had been regular meetings with interesting speakers including Nick Ireland on Newfoundland and the Vicar from Upton on Julian of Norwich.

12. Report from Open the Book

Pam Butcher reported that the local group is in its seventh year. New material has been produced on Christian values which is proving very difficult for the group to work with but is to be persevered with for the time being. Nick Butcher has recently joined.

13. Report from Tunstall

The lease was signed and completed on 5th June 2018 with Nick Butcher, Robert and Sally More and Graham Cann as Trustees. The year end is 4th April 2019. Last year's income was £766.80 which included £189.09 from a funeral and funeral donations. The Quinquennial was completed on 22nd November 2018, costing £515.70 and insurance cost £482.54. Total costs were £998.24 with a deficit of £231.44. No Trustees' meeting has yet taken place. Repairs to the roof are needed and Sally More will hold a coffee morning to raise funds towards the repairs. Services at Tunstall are popular and well attended. Sally More will find out from Revd. Greenland when the Lammas service will be.

14. Items of Parish Interest.

None.

MEETING OF THE NEWLY ELECTED PAROCHIAL CHURCH COUNCIL, 28th APRIL 2019

1. Minutes of the meeting held on 21st February 2019.

These had been distributed to PCC members and will be dealt with at the PCC meeting on 11th July 2019.

2. Matters Arising will be dealt with at the PCC meeting on 11th July 2019.

3. Election of Officers.

There being no other nominations the PCC is as follows:

Lay Vice Chairman	Nick Butcher
Honorary Secretary	Pamela Butcher
Minutes Secretary	Nicki Cann
Treasurer	Pamela Butcher
Church Fabric Officer	Vacant.
Electoral Roll Secretary	Sue Blake
Gift Aid Secretary	Sally More
Sidesman	Charles Reader

Vulnerable Adults and Child Protection Policies and appointment of named persons

Sally More.

Election of members of a Standing Committee. The Rector, Churchwardens, Treasurer and Sue Blake.

3. Any other Business.

- a. Sally More asked for outstanding online safeguarding training to be completed as soon as possible and to let her have the reference number for her records.
- b. Charles Reader had put up the flag on the church tower for St George's Day. He has purchased 10 new flags at £2 each which the Townlands Trust has kindly agreed to pay for.
- c. Sue Blake will ask Doug Blake to open the church while John and Frances Collins are away.

4. Date of next meeting.

11th July 2019, 6.00 pm at The Weaver's Barn, Halvergate.