

PELSALL EVANGELICAL CHURCH – YOUTH WORK COVID-19 RISK ASSESSMENT

This risk assessment is based on the following guidelines:

- [COVID-19: guidance for the safe use of places of worship and special religious services and gatherings during the pandemic](#)
- [Protective measures for out-of-school settings during the coronavirus \(COVID-19\) outbreak](#)

Definitions:

Group = 15 young people + 3 leaders.

Risk/Area of Concern	Risk Control	Responsible Person	Further Action
Exceeding the maximum of 15 young people in a group.	Young people will pre-register so we know how many are coming.	Paula Hope	Create register.
Young people do not adhere to social distancing requirements	A discipline system will be in place where children will be told to adhere to the social distancing requirements of the group or they will be sent home and/or be banned for a week.	Stephen Hope Kevin Vroom	Parents and young people will be provided with the discipline procedure.
Groups may mix together in the church premises.	The church will be cordoned off into two sections: Area A: the fellowship hall, large kitchen, toilets in the foyer and part of the car park. Area B: the main hall, small kitchen, toilet in the study and part of the car park.	Stephen Hope	

<p>Groups may mix together on arrival and exit to the building.</p>	<p>There will be two entry and exit points, one for each group: Area A: Enter and exit through a side alley and through the fire doors at the side of the fellowship hall. Area B: Enter and exit through the car park and through the fire doors at the side of the main hall.</p> <p>There will be staggered start times. Each group will start and finish 15 minutes apart so parents arrive and leave at different times.</p>	<p>Stephen Hope</p>	
<p>Games may result in social distancing requirements being neglected.</p>	<p>The games at the club will be ones which are able to be played at a social distance. Discipline procedure will be in place to enforce rules.</p>	<p>Stephen Hope</p>	
<p>High touch areas becoming contaminated (Door handles and seats)</p>	<p>Internal doors will be open to prevent use of handles.</p> <p>Each attender will have their own seat, which will be quarantined after use or will have been quarantined for at least 72 hours before the youth meeting.</p>	<p>Stephen Hope</p>	

<p>Church building may not be covid secure due to it being used less than 72 hours before the club.</p>	<p>After each use of the building the following places will be deep cleaned:</p> <ul style="list-style-type: none"> - Door handles - Light switches - Toilets - Tables <p>Any chairs will be quarantined and not used for at least 72 hours.</p> <p>This will be done by the volunteers that are leading a group.</p>	<p>Stephen Hope Youth Leaders</p>	
<p>Young people may not know which group they are in.</p>	<p>Communication will be sent to parents before they register so that parents and young people know which group they are in and where they will enter and exit the building.</p>	<p>Stephen Hope</p>	
<p>Young people and parents may not know the layout of the church building.</p>	<p>A map of the church</p>	<p>Stephen Hope</p>	<p>Creation of map.</p>
<p>Cross-contamination from using the tuck shop.</p>	<p>The queue for the tuck shop will be socially distanced. The consumables in the tuck shop will be individually wrapped bars of chocolate or cans of drink. The person running the tuck shop will be gloved and be at a distance.</p>	<p>Stephen Hope</p>	
<p>An infected person attends the youth event</p>	<p>Signage on the door advising of symptoms reminding people that they must not enter building with symptoms.</p>	<p>Already done.</p>	

Person becomes ill on the premises	The crèche room will be designated as a safe space for anyone who begins to feel unwell or exhibit symptoms. A first aider will attend in that room and gloves and mask will be worn. Parents will be called and/or emergency services (if necessary).	Stephen Hope	
A person who has attended a youth meeting tests positive for Covid-19	A register of attenders will be kept with contact details. All attenders will be notified and PHE will be contacted for advise.	Stephen Hope	
Poor ventilation leads to increased risk of infection.	As much as possible we will play games outdoors and keep windows and doors open.	Stephen Hope	
Toilet facilities lead to increased risk of infection.	There will be one person allowed in the toilet at one time and this will be monitored by a designated leader. Hand sanitising stations will be placed outside the toilets to be used before entry – to prevent infection being taken into toilets and onto cubicle doors, etc.	Stephen Hope	
Risk of virus passing on to surfaces from hands of attenders.	Hand sanitising stations will be placed at the entrance and exit of the premises and attenders will be asked to use them. A leader will oversee this.	Youth Leaders.	Set up hand sanitising stations at the entrance/exit points.
Use of community resources may lead to cross contamination.	Young people will be encouraged to bring their own Bibles. The pool tables, table tennis, xbox and table football will be unavailable during the period of the pandemic.	Youth Leaders.	