

PELSALL EVANGELICAL CHURCH – SUNDAY SCHOOL COVID-19 RISK ASSESSMENT

This risk assessment is based on the following guidelines:

- [COVID-19: guidance for the safe use of places of worship and special religious services and gatherings during the pandemic](#)
- [Protective measures for out-of-school settings during the coronavirus \(COVID-19\) outbreak](#)

Risk/Area of Concern	Risk Control	Responsible Person	Further Action
Classes too big to adhere to social distancing	The children will be split into three groups each being spaced out on tables by 2m.	Stephen Hope	
Children do not adhere to social distancing requirements	A discipline system will be in place where children will be told to adhere to the social distancing requirements of the group as much as possible. Failure to comply will result in removal from the class and being sent back to their parents.	Stephen Hope Abi Couchman Cheryl Couchman	
Children may get too close when entering and exiting the Sunday School.	The children will be called into Sunday School one class at a time.	Stephen Hope Cheryl Couchman	
Games may result in social distancing requirements being neglected.	The games in Sunday School will be ones which are able to be played at a social distance. Discipline procedure will be in place to enforce rules.	Stephen Hope	
High touch areas becoming contaminated (Door handles and seats)	The doors to the foyer will be left open to minimise contact.	Stephen Hope	
Church building may not be covid secure due to it being used less than 72 hours before Sunday School.	<p>After each use of the building the following places will be deep cleaned:</p> <ul style="list-style-type: none"> - Door handles - Light switches - Toilets - Tables <p>This will be done by the volunteers that are leading a group.</p>	Stephen Hope Sunday School Teachers	

Children may not know which group they are in.	Communication will be sent to parents before they come so that parents and young people know which group they are in and where they will enter and exit the Sunday School class.	Stephen Hope	
Cross-contamination from using the stationary	Each child will have their own pencil case with the pencils, glue, craft scissors and any other stationary they need. These will be locked away each week and given back each Sunday School.	Cheryl Couchman	
An infected person attends Sunday School	Signage on the door advising of symptoms reminding people that they must not enter building with symptoms.	Already done.	
Person becomes ill on the premises	The large kitchen will be designated as a safe space for anyone who begins to feel unwell or exhibit symptoms. A first aider will attend in that room and gloves and mask will be worn. Parents will be called and/or emergency services (if necessary).	Stephen Hope	
A person who has attended Sunday School tests positive for Covid-19	A register of attenders will be kept with contact details. All attenders will be notified and PHE will be contacted for advise.	Stephen Hope	
Poor ventilation leads to increased risk of infection.	Where possible we will play games outdoors (on the front lawn and on the path at the side of the church) and keep windows and doors open.	Stephen Hope	

<p>Toilet facilities lead to increased risk of infection.</p>	<p>There will be one person allowed in the toilet at one time and this will be monitored by a designated leader.</p> <p>Hand sanitising stations will be placed outside the toilets to be used before entry – to prevent infection being taken into toilets and onto cubicle doors, etc.</p>	<p>Stephen Hope</p>	
<p>Risk of virus passing on to surfaces from hands of attenders.</p>	<p>Hand sanitising stations will be placed at the entrance and exit of the premises and attenders will be asked to use them. A leader will oversee this.</p>	<p>Sunday School Teachers.</p>	
<p>Use of community resources may lead to cross contamination.</p>	<p>Children will be encouraged to bring their own Bibles.</p> <p>The pool tables, table tennis, xbox and table football will be unavailable during the period of the pandemic.</p>	<p>Sunday School Teachers.</p>	
<p>Use of biscuits and drinks may lead to cross contamination</p>	<p>Children will be given pre-wrapped biscuits and given their biscuit and drink individually by a gloved leader.</p>		