

THE  
ANNUAL PAROCHIAL CHURCH MEETING  
for the year ending 31 December 2019  
OF THE  
PARISH  
OF  
SOUTH BEDDINGTON & ROUNDSHAW

02 MAY 2021

**PARISH OF SOUTH BEDDINGTON AND ROUNDSHAW**  
**The Vestry Meeting and the Annual General Meeting at St Michael's Church for the**  
**year ending 31 December 2019**

**Sunday 02 May 2021**

**VESTRY MEETING**

**AGENDA**

Opening Prayer

1. Minutes of the vestry meeting held on Sunday
2. Election of Church Wardens:
  - Two Church Wardens for St Michael's (of whom one is nominated as Parochial Warden)
  - Two Church Wardens for St Paul's (of whom one is nominated as Parochial Warden)

**ANNUAL GENERAL MEETING**

**AGENDA**

1. Minutes of the Annual General Meeting held on Sunday 7 April 2019
2. Vicar's Report
3. Church Wardens' Report
4. Presentation of the Electoral Roll
5. Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2019 and presentation of the Budget
6. Appointment of Auditor
7. Appointment of Child Protection Officers
8. Appointment of Trustee for St Mary's Court
9. Election of Deanery Synod Representatives
10. Confirmation of current governance structure
11. Inclusion of Lay Reader on PCC
12. Elections to the PCC
13. Appointment of Electoral Roll Officers
  - St Michael's
  - St Paul's
13. Sides-people
  - St Michael's
  - St Paul's
13. REPORTS FROM THE TEAMS AND COMMITTEES
  1. Mission Action Plan
  2. Pastoral Team
  3. Stewardship Team
  4. Fund Raising & Social Teams
  5. CTWB
  6. Sunday School
  7. Sundry Reports

14. Any Other Business

Closing Prayer

**Annual Parochial Church Meeting at St. Paul's Church  
Sunday 7 April 2019**

**Minutes of the Vestry Meeting**

Mother Angela opened the meeting at 11.34 am, with a prayer.

**Apologies for Absence:** These were received from Ron Morris, Rosemary Goldsmith, Barbara Dodd, Paul and Julie Goldsmith, Carol, David and John Kingsley, and Angela Duncan

**Attended by the following Lay Members of the Parish**

David Hanson	Philippa Reeve	Alison Huneke
Chris Chatfield	Evan Carlinsmith	Immo Huneke
Joanna Reeve	Peter Reeve	Margaret White
Rosalind Sinka	Konrad Malin-Smith	Flo Malin-Smith
Caroline Spencer	Pat Moulton	Andrew Moulton
Michael Walker	Elaine Walker	Phil Groves
Norah Walshe	Susan Sturrock	Jennifer Nash
Lauren Read	Marilyn Booth	Madelaine Reid
Mercelina Tusiime	Madge Carr	Jill Forbes
Margaret Holland	Suzan Namusoke-Algeo	Daphne Butcher
Stephen Parker	Jackie Parker	Sally Page
Eria Odhuba	Edith Odhuba	Madeleine Browne

- 1. Minutes of the Vestry Meeting held on April 15 2018:** Sally proposed and Jill seconded that these be approved. This was AGREED.
- 2. Election of Churchwardens:** There were two nominations for each church and they were all duly elected as follows:
  - St. Michael's: Michael Walker and Joanna Reeve
  - St. Paul's: Sally Page and Madelaine ReidFlo proposed a vote of thanks for the Churchwardens' work. This was AGREED.

The vestry meeting closed at 11.38 am.

**Minutes of the Annual General Meeting**

Mother Angela opened the meeting at 11.39 am with a prayer.

**Apologies for Absence:** These were received as for the Annual Vestry Meeting above.

**Present:** As for the Annual Vestry Meeting above.

- 1. Minutes of the AGM held on April 15 2018:** No amendments were needed. Stephen proposed and Andrew seconded that the minutes be approved. This was AGREED.
- 2. Vicar's Address:** This included the following points:
  - The report in the pack contained the practical information about what had happened since the previous APCM, the state of the parish, the clergy, and a prayer for the future.
  - A church which was only open for Sunday worship would be empty and devoid of life. It would not be what Jesus imagined when he first sent out his disciples, but this is what our two churches would be like if the handful of people who do all the work suddenly moved away, fell ill or died.

- We are called not just to be in church on a Sunday morning but also to be out there, bringing the Gospel to those we meet, sharing the Good News and bringing joy to the darkest places.
  - These four walls don't contain the church. We just gather here to recharge our spiritual batteries and then are sent out: all of us.
  - It would be wonderful if from today every one of us got involved in the running of the church in some way. If we ALL work together who knows what this year will bring...
- There was one question from David Hanson about the status of the advert for a Children and Families Worker. Mother Angela said that we were re-advertising. There had been one expression of interest which would be followed up. Stephen thanked Mother Angela for all her work, and everyone else concurred.

**3. Churchwardens' Reports:** These were included in the packs.

At the meeting, Michael spoke about the external refurbishment required at St. Michael's. The costs were likely to be in the region of £150 000, much of it for the scaffolding. We had around £70 000 in reserves and needed to find a further £80 000 to fulfil our obligation to maintain the church for future generations. We were looking to apply for grant funding to cover this. The potential donors' criteria nearly all require us to indicate how their support would help us to be open to the community by opening the church during the week. This is something we would like to embrace and there are three possible ways to do it:

- Clear away anything of any value and just leave the church open
- Put in a CCTV-type system that can be used via mobile phones
- Volunteers to be in the church on a rota system. We would need to be confident of having enough volunteers to make this viable.

Michael invited comments:

- Immo suggested using wifi surveillance alongside a rota system. Wifi would mean that people working from home could do so in the church.
- Jill suggested that volunteers on the rota could combine it with cleaning
- It would be good for the MAP to include a schedule of various activities while the church is open.
- Some churches are continually open, so that is also possible
- Chris suggested going for a combination of all three options
- Madeleine Browne asked if churches had always been shut. Joanna explained that for most of history they had been permanently open, but a spate of burglaries a few years ago had meant that churches were advised to lock the building when it was not being used.

Mother Angela thanked St. Michael's Churchwardens for all they do.

St. Paul's Churchwardens' report was in the pack. There were no questions. Mother Angela thanked the churchwardens for all their work and said it was great news that nearly all the quinquennial work had been done. Special thanks went to Allan Reid for doing most of the coordination. Sally agreed, and Madelaine said she would pass the message on.

**4. Presentation of the Electoral Rolls:**

- St. Michael's: Alison Huneke reported that a new Electoral Roll had been drawn up as was required every six years. The number of names on the Roll was 71.
- St. Paul's: Alexandra Asare-Moore was not present to report on St. Paul's Electoral Roll but the number of members was thought to be 17.

**5. Annual Report & Financial Statements for Year Ended 31 December 2018 and Presentation of the Budget:**

The PCC Report was included in the pack. There were no questions. The accounts and budget were circulated separately. Suzan said that the donations to the 2017 charities had been paid in January, but we still needed to pay the 2018 charities. In the future we needed to be more proactive about paying them

promptly. It was thought that this had got lost in the handover to a new Treasurer. Joanna suggested that we make the payment at the first PCC meeting after the APCM. She went on to say that Suzan had done really well since taking over as Treasurer. The handover was always difficult after someone had been doing the job for a long time. Madelaine also thanked Suzan.

The accounts had not yet been examined, so strictly speaking we could not approve them. Michael suggested that we add a note to say that approval had been delegated to the next PCC meeting. Phil formally proposed this and Jennie seconded it. The proposal was approved. Madelaine proposed and Sally seconded that we approve St. Paul's budget for 2019. This was agreed. Immo proposed and Stephen seconded that we approve St. Michael's budget for 2019. This was agreed.

**6. Appointment of Auditor:** Suzan reported that Blythe & Co, a local accountancy firm, were willing to audit our accounts in return for a donation to the Princess Alice Hospice. It was agreed to accept this offer.

**7. Appointment of Child Protection Officers:** Joanna Reeve was appointed for St. Michael's and Sally Page for St. Paul's.

**8. Appointment of Trustee for St. Mary's Court:** Paul Goldsmith would continue in this role. The position of chair rotated every few years and was currently held by someone from St. Mary's. Mother Angela had been chair in the past and was still on the committee.

**9. Election of Deanery Synod Representatives:** There was a vacancy for St. Paul's. Jill Forbes volunteered and was elected unopposed.

**10. Elections to the PCC:**

- St. Michael's: There were two vacancies at St. Michael's and two nominations for Evan Carlinsmith and Caroline Spencer, who were duly elected.
- St. Paul's: There were no nominations for the vacancy at St. Paul's. Madelaine said there was a possible candidate to be approved in due course.

**11. Appointment of Electoral Roll Officers:** The following were appointed:

- St. Michael's: Alison Huneke
- St. Paul's: Jennie Nash

Thanks were expressed to Alexandra Asare-Moore for her help over the last few years.

**12. Sidespeople:** The following were appointed as sidespeople:

- St. Michael's: Alison Huneke, Irene Algeo, Rosemary Goldsmith, Flo and Konrad Malin-Smith, Ron Morris, Ali Peyravikeya, Joan Currion, Barbara Dodd, Andrew and Pat Moulton, Rosalind Sinka and Suzan Namusoke.
- St. Paul's: Margaret Holland, Alexandra Asare-Moore, Jennie Nash, Madge Carr, Jill Forbes, Eria Oduha, Mercelina Tusiime and Charity Ntamutambo

It was noted that we could do with more people for the coffee rota at St. Michael's.

**13. Reports from the Teams and Committees:** These were all in the packs and questions or comments were invited:

1. Mission Action Plan: David Hanson pointed out that the team is small and cannot do everything, though more members would be welcome. Everybody needed to own the Plan and he suggested that a day might be set aside later to work through it. We were keen to be open and hospitable. There was lots already happening, but we

were pinning most of our hopes on the appointment of a Children and Families Worker. Alison emphasised the importance of doing a few things well.

2. Pastoral Team: There were several volunteers. Mother Angela would be putting something together before the summer and may hold a training day.
3. Stewardship Team: Chris Chatfield said that the next PSF presentation would be in July, and he was hoping everyone would be there. It had been going very encouragingly in the last few years and we were making progress towards self-sufficiency.
4. Fundraising and Social Teams: St. Paul's social committee had had a very good year thanks to the Spanish evening organised by Mother Angela, which had made a sizeable sum. There was a good programme for this coming year, including Emma's final meal for us before she moved away from the area.
5. CTWB: David Hanson asked how we have a conversation with other churches via Churches Together? Stephen said that progress on the music festival kept being put back. The problem was finding a venue that was available at the appropriate times and getting support from the churches. Not many have choirs now.
6. Work with Children and Young People: The appointment of a Children and Families Worker should help with our work with children and families.
7. Sundry Reports:
  - *The Choir*: Peter was thanked for his work with the music and choir. He urged everyone to encourage people who liked singing to come along. Evan said that he was considering putting something on Facebook. Peter said that he would like to be consulted on the content. Putting something in the Wallington Directory was also suggested.
  - *St. Michael's Welcome Team*: This could also do with some new members. Mother Angela expressed thanks to everyone who works on this. She mentioned that a recent work experience placement had said this was the 'friendliest place she'd ever been to'. Our plan to open the church during the week was also part of our welcome. The Welcome Team currently handed out contact forms and booklets to newcomers. We might need to review the booklet or publish a new one for visitors to Open Church.
  - *Christian Aid*: Immo was asked if we were still doing door to door collections. He replied that we were for the moment, though Christian Aid were considering how this might change in the future.
  - *St. Paul's with Age UK, Monday Lunch Club*: Madelaine said that there had been no support from Age UK for a good two years. She proposed changing the name to St. Paul's Lunch Club. The proposal was seconded by Sally and unanimously agreed.

**14. Any Other Business:** There was none.

The meeting closed at 12.41 pm, with a prayer.