

Saint John the Baptist, Boldre
Annual Parish and Parochial Church Meetings held at 11:50 a.m.
on Sunday 23rd April 2023 at St John the Baptist Boldre

MINUTES

ITEM	AGENDA	ACTION
ANNUAL PARISH MEETING		
Present: Dr Sally James (PCC Vice-Chair), members of the Parochial Church Council (PCC) and parishioners – totalling 30 attendees, of which 26 were subscribed on the Electoral Roll.		
23.04.1	The Vice-Chair convened the meeting opening with a prayer. The Vice-Chair appointed PCC Secretary Geoffrey Breeze as Clerk to the Meetings.	
	Annual election of Church Wardens: Christopher Knox and Sally James having been duly proposed and seconded for election, the Clerk advised that as the number of candidates did not exceed the number of seats to be filled, then under Church Representation Rules 2020 Part Nine [Model Rule M9.3], each candidate was duly declared elected. The Clerk invited the meeting to applaud the newly elected Church Wardens. Responding, Sally James reminded the meeting that, under Church Rules, 2023-24 would be her 6 th and therefore last permitted year as Church Warden, and asked all present to consider whether they could put themselves forward for election next year. The Vice-Chair then closed this meeting.	
ANNUAL PAROCHIAL CHURCH MEETING		
Present: Dr Sally James (PCC Vice-Chair), members of the Parochial Church Council (PCC) and parishioners – totalling 30 attendees, of which 26 were subscribed on the Electoral Roll.		
23.04.2	Apologies for absence: Parochial Church Council members Revd. Simon Newham and Richard Tolkien sent apologies for their absence.	
23.04.3	Minutes of the last meeting The minutes of the APCM held on 24 April 2022, as previously agreed by the PCC at their May 2022 meeting, were accepted by unanimous vote of the meeting as a true record of that meeting.	
22.03.4	Matters arising On behalf of the Church & Chapel Fabric Workgroup, Graham Edmiston completed his report on the roof repairs work which had been carried out to the tower shortly after the 2022 APCM; work had now been completed, though it had shown the need for repairs to the wooden louvres on the East side of the tower, and requests for quotation had been issued for this.	
23.04.05	Introduction Sally James, as Chair, presented a report on the achievements of the PCC and parish in the past year, recording the recent retirement of the Revd. Andrew Neaum as parish priest-in-charge, and the donation cheque of £6,000 which had been raised by parishioners as a retirement present. She advised that the advertisement for his replacement was scheduled for diocesan approval in the next few days, and that advertising would start shortly. She also invited the congregation to appreciate the improvements in the environment within St John's, with the recent installation of a new heating system and changes to the lighting in the rear, and other, areas of the church.	
22.03.6 23.04.6.1	Reports: PCC Annual Report: The Clerk asked the meeting to receive the 2022 annual report on the proceedings of the PCC, which had been adopted by the PCC at its March 2023 meeting. He reported that the PCC had met five times in the last year	

	with an average attendance of 84%, and that as a result of an enrolment appeal the numbers on the 2023 Electoral Roll, as published on 09 April, had risen from 99 to 116, of whom 40 reside in the parish and 76 outside.	
23.04.6.2	<p>Financial Statement</p> <p>In the absence of the Treasurer, the Clerk read a summary of the Financial Statement 2022. The meeting was advised that the Parish accounts for 2022, together with the Benefice accounts for St John’s and St Mary’s South Baddesley, had been prepared under the requirements of statute, regulation and recommended practice. Summarising, income had increased by £33,061, but expenditure had increased by £57,757 compared with 2021 reflecting additional expenditure of £46,500 on the church tower of St John’s, substantially higher energy costs and an increase in the Common Mission Fund paid to the Diocese of Winchester. The meeting was advised that the resulting gross operating loss between income and expenditure of £6,333 would be met from reserves.</p> <p>The Vice-Chair invited questions on the Accounts, of which there were none.</p>	
23.04.6.3	<p>Report on the Fabric, Goods and Ornaments, Log Book, Inventory and Terrier</p> <p>Church Warden Christopher Knox advised the meeting that the necessary parish records were up to date. The Clerk advised they were available for inspection at the meeting, if required. Graham Edmiston was invited to comment on behalf of the Church & Chapel Fabric Workgroup, and confirmed that the condition of the church was satisfactory, commensurate with its age.</p>	
23.04.6.4	<p>Deanery Synod proceedings.</p> <p>The Vice-Chair asked the retiring Deanery Synod Representative, Ruth Liley, to make a report to the meeting on the workings of the Synod. Ruth gave an account of the three Synod meetings which had been held in 2022, and the points of Deanery Synod mission focus: the New Forest Show “Church Tent”; Rwanda; social transformation in the Deanery’s parishes. She appealed for those interested in participating in the next Synod to put themselves forward as parish representatives, and to talk to any of the past holders of this role, or to the Church Wardens.</p> <p>The Vice-Chair thanked Ruth for her service, which those present acclaimed with applause.</p>	
22.05.6.5	<p>Electoral Roll for 2023</p> <p>Electoral Roll Officer Sally James advised the meeting that a revised Electoral Roll was published on 9th April 2023. In summary, there are now 116 members on the Electoral Roll, up 17 from 2022, reflecting 19 additions and 2 removals (moved from the Parish or deceased).</p> <p>However, the number of enrolled members resident within the Parish has fallen from 48 to 40. Next Electoral Roll revision will take place in April 2024, and a completely new Roll will be compiled in April 2025 – for which it would be helpful if parishioners could keep the Clerk or Church Wardens advised of updated contact details.</p>	
23.04.7	<p>Elections to the PCC</p> <p>The Clerk advised that under Church Rules, one-third of the PCC, by seniority of appointment, would vacate their positions each year, and that, of the 9 PCC members at year-end, Philip Andrews, Richard Pickance and Nick Walford would retire after the meeting. Philip Andrews and Nick Walford had decided not to offer themselves for re-election, and the Clerk thanked them for their service – those present applauding.</p> <p>The Clerk advised that on the basis of the size of our 2023 Electoral Roll, there were now 3 new and 3 existing places on the Council available for election at the Meeting, and that Mr Richard Pickance was offering himself for re-election, Mr James Puttick was offering himself for election, and Mrs Ruth Liley was offering to continue her service to the parish by joining the Council. No other nominations had been received. There being three nominations for the available six vacancies then under Church Representation</p>	

	Rules 2020 Part Nine [Model Rule M9.3] as the number of candidates did not exceed the number of seats to be filled, the Clerk advised that each candidate was duly declared elected.	
23.04.08	Appointment of Independent Examiner Mr Jeremy Utton was thanked for his four years of service as Independent Examiner. Mr Stan Bowers had been appointed on an interim basis as 2022 Independent Examiner, and the Clerk proposed (Graham Edmiston seconding) that the meeting approve Mr Bowers for re-appointment. Motion carried unanimously.	
23.04.09	Any Other Business Ruth Liley, as leader of the Social & Fundraising workgroup, asked leave to appeal for volunteers to assist with the running of the Summer Fete. Amongst a range of opportunities, there was a particular need this year of an electrician. She also commended those present to consider joining the “Soc & Fun” workgroup, to amplify the output of this team. There being no other business, the Vice-Chair asked for a motion to adjourn the meeting: proposed: Clerk; seconded Nick Walford – passed unanimously.	
23.04.10	Closing Prayer The Vice-Chair closed the meeting at 12:30 p.m. with prayers.	

GBB/230424

Signed for the PCC:

Date: