

Role description for ad hoc members of Events Vision Group at All Saints

Role: To help with the organisation of and smooth running of specific Events at All Saints church as and when available.

Role Requirements:

To be: To be a person of integrity, honest, always respecting others views and to hold Christian values.

To do:

To agree to helping with specific events as and when needed to include one or more of the following as agreed:

- To sell tickets for such events, keeping a track of who tickets are sold to
- To help prepare food and drink for specific events, adhering to food hygiene guidelines, particularly when transporting such food
- To act as Safety Steward
- To help set up for events as required
- To help serve the food and drink as required
- To act as cashier if required at such events
- To help clear up after such events

Reports to: The Events Vision Group Chair

Agreement: I agree to being an ad hoc Events Group Member at All Saints Church, under the governance structures of the Incumbent and the PCC.

I agree to read and adhere to all aspects of the All Saints Safeguarding Policy, including recruitment and training requirements:

<https://www.churchofengland.org/sites/default/files/2019-05/PromotingSaferChurchWeb.pdf>

I agree to read and adhere to the Church of England's Parish Safeguarding Handbook:

<https://www.churchofengland.org/sites/default/files/2019-10/ParishSafeGuardingHandBookAugust2019Web.pdf>

Name (print and sign): _____

Incumbent: _____

Date: _____

Form approved September 2018; updated 2024