

Role description for a Chalice Assistant at Communion

Role: To serve the wine at Communion services

Role Requirements:

To be: To be a person of integrity who welcomes and serves in a gracious, Christ-like manner; and who supports the Worship at All Saints through their work

To do:

- To attend Services at All Saints regularly, and to have a good understanding of Services of Worship
- To receive appropriate training for this role from either the Incumbent or the Sacristan
- To come up into the sanctuary during the offertory hymn, putting the communion rail in place behind you
- To receive the bread and wine of communion for yourself, from the President, in the sanctuary area
- To follow the President along the rail, offering wine (if there is a Communion Server present, to work as a pair with this person, distributing the wine to every second person)
- To say 'the blood of Christ' as each person receives the cup (or an individual cup)
- At the end of communion to place the chalice or trays of wine back on the table, take the rail down and return to your seat
- To attend an annual meeting with the Worship Warden for support and supervision
- To read and adhere to all aspects of the All Saints Safeguarding Policy (www.cofeguildford.org.uk/safeguardingpolicy), including recruitment and training requirements; and all other Policies of All Saints Church.

Reports to: The Worship Warden

Agreement: I agree to being a Chalice Assistant at All Saints Church, under the governance structures of the incumbent and the PCC.

Name (print and sign): _____

Incumbent: _____

Date: _____

Form approved June 2022